



TULPEHOCKEN AREA SCHOOL DISTRICT

Expect. Believe. Achieve.

BOARD OF SCHOOL DIRECTORS

Voting Session Board Meeting

District Office Board Room

September 19, 2023

7:00 P.M.

AGENDA

Public Participation - Policy #006:

A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures.

Presentations by members of the public are limited to a maximum of five (5) minutes per person, unless extended by majority vote of the Board.

Recording of Meeting: Any recording of this meeting must be disclosed prior to the start of the meeting.

- 1.0 Call to Order/Pledge of Allegiance..... President
- Prayer Board Member
- 2.0 Roll Call Recording Secretary
- 3.0 Approve the Acceptance of Minutes as listed below:
 - 3.1 08/15/2023 Board Voting Session Meeting Minutes
 - 3.2 09/05/2023 Board Work Session Meeting Minutes
- 4.0 Approve the following financial reports for August as listed below:
 - 4.1 Treasurer's Report
 - 4.2 Investment Report
 - 4.3 Tax Collection Report
 - 4.4 Monthly Account Status
 - 4.5 General Fund Bills Payable
 - 4.6 Cafeteria Report
 - 4.7 Cafeteria Fund Bills Payable
 - 4.8 Capital Reserve Fund Bills Payable
 - 4.9 Special Revenue Accounts Payable
 - 4.10 Budgetary Transfers
 - 4.11 Jr./Sr. High Activity Bills Payable
 - 4.12 Arbiter Pay Payable

- 5.0 Board Reports – no items
- 6.0 Citizen/Student Participation (Pertaining to Agenda items only)
- 7.0 Reports and Recommendations of the SuperintendentSuperintendent
 - A. Music Department Field Trip/Dollywood (05/01/2024 – 05/05/2024) – Ms. Jocelyn Gross
- 8.0 Notice and Communications.....Secretary
- 9.0 Items for Board Action
 - 9.0.1 Approve the Music Department Field Trip to Dollywood from May 1, 2024 through May 5, 2024 as presented.
- 9.1 Finance
 - 9.1.1 Approve a transportation agreement between the Tulpehocken Area School District and student #303458.
- 9.2 Buildings and Grounds/Technology
- 9.3 Transportation
- 9.4 Policy
 - 9.4.1 Give second reading and final approval following policies:
 - #311 Reduction of Staff
 - #312 Performance Assessment of Superintendent/Assistant Superintendent
– *New Policy*
 - #313 Evaluation of Employees
 - #314 Physical Examination
 - #314.1 HIV Infection
 - #317 Conduct/Disciplinary Procedures
 - #317.1 Educator Misconduct
 - #318 Attendance & Tardiness
 - #319 Outside Activities
 - #320 Freedom of Speech in Non-School Settings
 - #601 Fiscal Objectives
 - #602 Budget Planning
 - #603 Budget Preparation
 - #604 Budget Adoption
 - #605 Tax Levy
 - #606 Tax Collection
 - #607 Tuition Income
 - #608 Bank Accounts

#609	Investment of District Funds
#610	Purchases Subject to Bid/Quotation
#611	Purchases Budgeted
#612	Purchases Not Budgeted
#613	Cooperative Purchasing
#614	Payroll Authorization
#615	Payroll Deductions

9.4.2 Give first reading with the intent to give second reading and final approval on October 17, 2023 to the following policies:

#321	Political Activities
#322	Gifts
#323	Tobacco & Vaping Products
#324	Personnel Files
#325	Dress & Grooming
#326	Complaint Process
#328	Compensation Plans/Salary Schedules
#330	Overtime
#331	Job Related Expenses
#332	Working Periods
#333	Professional Development
#334	Sick Leave
#335	Family & Medical Leaves
#336	Personal Necessity Leave
#337	Vacation
#338	Sabbatical Leave
#338.1	Compensated Professional Leaves
#339	Uncompensated Leave
#340	Responsibility for Student Welfare
#341	Benefits for Part-Time Employees
#342	Jury Duty
#343	Paid Holidays
#347	Workers' Compensation Transitional Return-to-Work Program – <i>New Policy</i>
#351	Drug & Substance Abuse
#616	Payment of Bills
#617	Petty Cash
#618	Student Activity Funds
#619	District Audit
#620	Fund Balance
#621	Local Taxpayer Bill of Rights
#622	GASB Statement 34 – <i>New Policy</i>
#624	Taxable Fringe Benefits – <i>New Policy</i>
#625	Procurement Cards – <i>New Policy</i>
#626	Federal Fiscal Compliance
#626.1	Travel Reimbursement
#827	Conflict of Interest

9.4.3 Approve the Deletion of the following Policies:

- | | |
|------|-------------------------|
| #327 | Management Team |
| #329 | Substitute Compensation |
| #348 | Unlawful Harassment |

9.5 Curriculum

9.6 Legislative

9.7 Extra-Curricular

9.8 Personnel

9.8.1 Approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Amber Myers from 5B+24 to 5M effective the beginning of the 2023-2024 School Year.
- Guilia Hummel from 7B to 7B+24 effective the beginning of the 2023-2024 School Year
- Molly Ruiz from 7M+30 to 7M+45 effective the beginning of the 2023-2024 School Year
- Kristen Overley from 4B to 4B+24 effective September 18, 2023.

9.8.2 Approve the following Employment:

- Belinda Yorty as a part-time instructional paraeducator at Penn-Bernville Elementary at an hourly rate of \$16.00, effective September 20, 2023, pending completion of employment paperwork.
- Michelle Hartranft as a part-time learning support paraeducator at the Middle School at an hourly rate of \$16.00, effective September 20, 2023, pending completion of employment paperwork.
- Lynda Tomicich as a part-time emotional support paraeducator at Penn-Bernville Elementary at an hourly rate of \$16.00 (plus a \$2.00 position differential), effective September 20, 2023, pending completion of employment paperwork.

9.8.3 Approve the following substitute classified staff/event staff:

- | | |
|------------------|------------------------------|
| • Cornelia Dix | Secretary |
| • Sherry Walther | Cafeteria, Lunch Recess Aide |

9.8.4 Approve the following unpaid leave:

Cierra Etchberger Autistic Support Teacher, Bethel Elementary for November 1, 2023.

9.8.5 Approve the following Volunteers for the remainder of the 2023-2024 School Year.

- Irene Lynch Athletics/Coaching/Field Trips/Classroom/School Events
- Pun (Kay) Hartranft Classroom/School Events
- Krystle Kreider Athletics/Coaching/Field Trips/Classroom/School Events
- Carol Sims Field Trips/School Events
- Nikki Rae – Hurst Field Trips/Classroom/School Events
- Francisco Baez School Events

DISCUSSION ITEMS: New Business / Old Business

10.0 Information Items

11.0 Calendar of Events

- Friday, September 15, 2023 – Grandparents Night – Bethel Elementary
- Monday, September 18, 2023 – MS/HS Picture Day – MS/HS Auditorium
- Tuesday, September 19, 2023 – General Board Meeting – District Office Board Room – 7:00 p.m.
- Friday, September 22, 2023 – MS Back to School Dance – MS/HS Café – 7:00 p.m. – 10:00 p.m.
- Sunday, September 24, 2023 – United We Stand Concert – MS/HS Auditorium – MS/HS Auditorium – 4:00 p.m. – 5:30 p.m.

12.0 Citizens Participation

13.0 Adjournment