



# TULPEHOCKEN AREA SCHOOL DISTRICT

Expect. Believe. Achieve.

## BOARD OF SCHOOL DIRECTORS

### Voting Session Board Meeting

District Office Board Room

September 19, 2023

7:00 P.M.

### AGENDA

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#### Public Participation - Policy #006:

A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures.

Presentations by members of the public are limited to a maximum of five (5) minutes per person, unless extended by majority vote of the Board.

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Recording of Meeting: Any recording of this meeting must be disclosed prior to the start of the meeting.

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- 1.0 Call to Order/Pledge of Allegiance..... President
- Prayer ..... Board Member
- 2.0 Roll Call ..... Recording Secretary
- 3.0 Approve the Acceptance of Minutes as listed below:
  - 3.1 08/15/2023 Board Voting Session Meeting Minutes
  - 3.2 09/05/2023 Board Work Session Meeting Minutes
- 4.0 Approve the following financial reports for August as listed below:
  - 4.1 Treasurer's Report
  - 4.2 Investment Report
  - 4.3 Tax Collection Report
  - 4.4 Monthly Account Status
  - 4.5 General Fund Bills Payable
  - 4.6 Cafeteria Report
  - 4.7 Cafeteria Fund Bills Payable
  - 4.8 Capital Reserve Fund Bills Payable
  - 4.9 Special Revenue Accounts Payable
  - 4.10 Budgetary Transfers
  - 4.11 Jr./Sr. High Activity Bills Payable
  - 4.12 Arbiter Pay Payable

- 5.0 Board Reports – no items
- 6.0 Citizen/Student Participation (Pertaining to Agenda items only)
- 7.0 Reports and Recommendations of the Superintendent .....Superintendent
  - A. Music Department Field Trip/Dollywood (05/01/2024 – 05/05/2024) – Ms. Jocelyn Gross
- 8.0 Notice and Communications.....Secretary
- 9.0 Items for Board Action
  - 9.0.1 Approve the Music Department Field Trip to Dollywood from May 1, 2024 through May 5, 2024 as presented.
  - 9.1 Finance
    - 9.1.1 Approve a transportation agreement between the Tulpehocken Area School District and student #303458.
  - 9.2 Buildings and Grounds/Technology
  - 9.3 Transportation
  - 9.4 Policy
    - 9.4.1 Give second reading and final approval following policies:
      - #311 Reduction of Staff
      - #312 Performance Assessment of Superintendent/Assistant Superintendent – *New Policy*
      - #313 Evaluation of Employees
      - #314 Physical Examination
      - #314.1 HIV Infection
      - #317 Conduct/Disciplinary Procedures
      - #317.1 Educator Misconduct
      - #318 Attendance & Tardiness
      - #319 Outside Activities
      - #320 Freedom of Speech in Non-School Settings
      - #601 Fiscal Objectives
      - #602 Budget Planning
      - #603 Budget Preparation
      - #604 Budget Adoption
      - #605 Tax Levy
      - #606 Tax Collection
      - #607 Tuition Income
      - #608 Bank Accounts
      - #609 Investment of District Funds

#610	Purchases Subject to Bid/Quotation
#611	Purchases Budgeted
#612	Purchases Not Budgeted
#613	Cooperative Purchasing
#614	Payroll Authorization
#615	Payroll Deductions

9.4.2 Give first reading with the intent to give second reading and final approval on October 17, 2023 to the following policies:

#321	Political Activities
#322	Gifts
#323	Tobacco & Vaping Products
#324	Personnel Files
#325	Dress & Grooming
#326	Complaint Process
#328	Compensation Plans/Salary Schedules
#330	Overtime
#331	Job Related Expenses
#332	Working Periods
#333	Professional Development
#334	Sick Leave
#335	Family & Medical Leaves
#336	Personal Necessity Leave
#337	Vacation
#338	Sabbatical Leave
#338.1	Compensated Professional Leaves
#339	Uncompensated Leave
#340	Responsibility for Student Welfare
#341	Benefits for Part-Time Employees
#342	Jury Duty
#343	Paid Holidays
#347	Workers' Compensation Transitional Return-to-Work Program – <b><i>New Policy</i></b>
#351	Drug & Substance Abuse
#616	Payment of Bills
#617	Petty Cash
#618	Student Activity Funds
#619	District Audit
#620	Fund Balance
#621	Local Taxpayer Bill of Rights
#622	GASB Statement 34 – <b><i>New Policy</i></b>
#624	Taxable Fringe Benefits – <b><i>New Policy</i></b>
#625	Procurement Cards – <b><i>New Policy</i></b>
#626	Federal Fiscal Compliance
#626.1	Travel Reimbursement
#827	Conflict of Interest

9.4.3 Approve the Deletion of the following Policies:

#327	Management Team
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9.5     Curriculum

9.6     Legislative

9.7     Extra-Curricular

9.8     Personnel

9.8.1   Approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Amber Myers from 5B+24 to 5M effective the beginning of the 2023-2024 School Year.
- Guilia Hummel from 7B to 7B+24 effective the beginning of the 2023-2024 School Year
- Molly Ruiz from 7M+30 to 7M+45 effective the beginning of the 2023-2024 School Year

9.8.2   Approve the following Employment:

- Belinda Yorty as a part-time instructional paraeducator at Penn-Bernville Elementary at an hourly rate of \$16.00, effective September 20, 2023, pending completion of employment paperwork.

9.8.3   Approve the following substitute classified staff/event staff:

- Cornelia Dix                      Secretary
- Sherry Walther                  Cafeteria, Lunch Recess Aide

9.8.4   Approve the following unpaid leave:

Cierra Etchberger Autistic Support Teacher, Bethel Elementary for November 1, 2023.

9.8.5   Approve the following Volunteers for the remainder of the 2023-2024 School Year.

- Irene Lynch                      Athletics/Coaching/Field Trips/Classroom/School Events
- Pun (Kay) Hartranft          Classroom/School Events

- Krystle Kreider                      Athletics/Coaching/Field Trips/Classroom/School Events
- Carol Sims                              Field Trips/School Events
- Nikki Rae – Hurst                      Field Trips/Classroom/School Events
- Francisco Baez                          School Events

#### DISCUSSION ITEMS: New Business / Old Business

##### 10.0 Information Items

##### 11.0 Calendar of Events

- Friday, September 15, 2023 – Grandparents Night – Bethel Elementary
- Monday, September 18, 2023 – MS/HS Picture Day – MS/HS Auditorium
- Tuesday, September 19, 2023 – General Board Meeting – District Office Board Room – 7:00 p.m.
- Friday, September 22, 2023 – MS Back to School Dance – MS/HS Café – 7:00 p.m. – 10:00 p.m.
- Sunday, September 24, 2023 – United We Stand Concert – MS/HS Auditorium – MS/HS Auditorium – 4:00 p.m. – 5:30 p.m.

##### 12.0 Citizens Participation

##### 13.0 Adjournment