



# TULPEHOCKEN AREA SCHOOL DISTRICT

Expect. Believe. Achieve.

## BOARD OF SCHOOL DIRECTORS

### Voting Session Board Meeting

District Office Board Room

October 17, 2023

7:00 P.M.

### AGENDA

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#### Public Participation - Policy #006:

A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures.

Presentations by members of the public are limited to a maximum of five (5) minutes per person, unless extended by majority vote of the Board.

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Recording of Meeting: Any recording of this meeting must be disclosed prior to the start of the meeting.

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- 1.0 Call to Order/Pledge of Allegiance..... President
- Prayer ..... Board Member
- 2.0 Roll Call ..... Recording Secretary
- 3.0 Approve the Acceptance of Minutes as listed below:
  - 3.1 09/19/2023 Board Voting Session Meeting Minutes
  - 3.2 10/03/2023 Board Work Session Meeting Minutes
- 4.0 Approve the following financial reports for September as listed below:
  - 4.1 Treasurer's Report
  - 4.2 Investment Report
  - 4.3 Tax Collection Report
  - 4.4 Monthly Account Status
  - 4.5 General Fund Bills Payable
  - 4.6 Cafeteria Report
  - 4.7 Cafeteria Fund Bills Payable
  - 4.8 Capital Reserve Fund Bills Payable
  - 4.9 Special Revenue Accounts Payable
  - 4.10 Budgetary Transfers
  - 4.11 Jr./Sr. High Activity Bills Payable
  - 4.12 Arbiter Pay Payable

- 5.0 Board Reports – no items
- 6.0 Citizen/Student Participation (Pertaining to Agenda items only)
- 7.0 Reports and Recommendations of the Superintendent .....Superintendent
  - A. Reminder\*\* - 11/07/2023 Board Meeting – BCTC West
- 8.0 Notice and Communications.....Secretary
- 9.0 Items for Board Action

9.0.1 Approve the following Job Descriptions:

- Certified School Nurse
- School Nurse – RN/LPN
- Club & Class Advisor

9.1 Finance

9.1.1 Approve the commitment of the following fund balances in accordance with GASB 54 and Board Policy 620 effective June 30, 2023:

Special Education	\$200,000
Curriculum	\$250,000
Athletic Facility Improvements	\$1,550,000*
<i>*Replacement of turf, resurfacing of track, and options for tennis courts</i>	

9.1.2 Approve the transfer \$2,000,000 from the General Fund to the Capital Reserve Fund as budgeted in the 2023/2024 fiscal year for the MS/HS Renovation Project and capital improvement project in accordance with the District Operational Plan.

9.1.1 Buildings and Grounds/Technology

A. Property Purchase & Options Discussion

9.2 Transportation

9.3 Policy

9.3.1 Give second reading and final approval following policies:

#321	Political Activities
#322	Gifts
#323	Tobacco & Vaping Products
#324	Personnel Files
#325	Dress & Grooming

#326	Complaint Process
#328	Compensation Plans/Salary Schedules
#330	Overtime
#331	Job Related Expenses
#332	Working Periods
#333	Professional Development
#334	Sick Leave
#335	Family & Medical Leaves
#336	Personal Necessity Leave
#337	Vacation
#338	Sabbatical Leave
#338.1	Compensated Professional Leaves
#339	Uncompensated Leave
#340	Responsibility for Student Welfare
#341	Benefits for Part-Time Employees
#342	Jury Duty
#343	Paid Holidays
#347	Workers' Compensation Transitional Return-to-Work Program – <b><i>New Policy</i></b>
#351	Drug & Substance Abuse
#616	Payment of Bills
#617	Petty Cash
#618	Student Activity Funds
#619	District Audit
#620	Fund Balance
#621	Local Taxpayer Bill of Rights
#622	GASB Statement 34 – <b><i>New Policy</i></b>
#624	Taxable Fringe Benefits – <b><i>New Policy</i></b>
#625	Procurement Cards – <b><i>New Policy</i></b>
#626	Federal Fiscal Compliance
#626.1	Travel Reimbursement
#827	Conflict of Interest

9.3.2 Give first reading with the intent to give second reading and final approval on November 21, 2023 to the following policies:

#701	Facilities Planning
#702	Gifts, Grants, Donations
#702.1	Crowdfunding
#703	Sanitary Management
#704	Maintenance
#705	Facilities & Workplace Safety
#706	Property Records
#707	Use of School Facilities
#708	Lending of Equipment & Books
#709	Building Security
#710	Use of Facilities by Staff
#711	Naming Rights
#716	Integrated Pest Management

- #717 Cellular Phones – ***New Policy***
- #718 Service Animals in Schools – ***New Policy***

9.4.3 Approve the Retiring of the following Policies:

- #713 Prohibited Use of School Grounds
- #713.1 Prohibited Use of Unlicensed or Unregistered Motor Vehicles
- #715 Use of Fax Machines

9.5 Curriculum

9.6 Legislative

9.7 Extra-Curricular

9.8 Personnel

9.8.1 Accept the resignation of Deborah Miller as a Middle School Art Teacher, for the purpose of retirement, effective January 11, 2024.

9.8.2 Approve the appointment of Krystal Thompson to serve as “Student Risk and Threat Assessment Interventionist” in addition to her role as a school psychologist at an annual stipend of \$4,000.00, effective October 18, 2023.

9.8.3 Approve the following coach resignation:

- Assistant Middle School Cross Country Coach Jason Manbeck for the 2023-2024 sports season effective October 16, 2023.

9.8.4 Approve a supplemental contract for the following Coach position for the 2023-2024 sports season:

- Malcolm Wertz                      Assistant Boys' Basketball Coach                      \$3,364.00

9.8.5 Approve the following Volunteers for the remainder of the 2023-2024 School Year.

- Carrie Romanus    Classroom/School Events
- Nicole Deshong    Field Trips/School Events
- Melissa Long        Field Tips/Classroom/School Events

DISCUSSION ITEMS: New Business / Old Business

10.0 Information Items

## 11.0 Calendar of Events

- Friday, October 13, 2023 – Bethel Race to Raise
- Tuesday, October 17, 2023 – Senior Picture Make – Up Date – MS/HS Auditorium – 9:00 p.m. – 3:00 p.m.
- Tuesday, October 17, 2023 – General Board Meeting – District Office Board Room – 7:00 p.m.
- Wednesday, October 18, 2023 – Financial Aide Night – MS/HS Library – 7:00 p.m. – 9:00 p.m.
- Thursday, October 18, 2023 – Penn – Bernville Fall Picture Retakes
- Saturday, October 21, 2023 – Grad Project Presentations – TBD – 9:00 a.m. – 12:00 p.m.
- Monday, October 23, 2023 – Friday, October 27, 2023 – Red Ribbon Week
- Monday, October 23, 2023 – Friday, November 17, 2023 – FFA Citrus Sale
- Tuesday, October 24, 2023 – Bethel Fall Picture Retakes
- Wednesday, October 25, 2023 – BCTC West Campus Tours – 9<sup>th</sup> Grade – 8:00 a.m. – 10:45 a.m.
- Thursday, October 26, 2023 – BCTC East Campus Tours – 9<sup>th</sup> Grade – 7:45 a.m. – 11:00 a.m.
- Thursday, October 26, 2023 – Grade 2 Field Trip – Reading Public Museum
- Friday, October 27, 2023 – MS Halloween Dance – MS/HS Café – 7:00 p.m. – 10:00 p.m.
- Friday, October 27, 2023 – End of First Quarter
- Monday, October 30, 2023 – MS/HS Picture Retakes – MS/HS Auditorium – 9:00 a.m. – 2:00 p.m.

## 12.0 Citizens Participation

## 13.0 Adjournment