



TULPEHOCKEN AREA SCHOOL DISTRICT

Expect. Believe. Achieve.

BOARD OF SCHOOL DIRECTORS

Voting Session Board Meeting

District Office Board Room

November 21, 2023

7:00 P.M.

AGENDA

Public Participation - Policy #006:

A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures.

Presentations by members of the public are limited to a maximum of five (5) minutes per person, unless extended by majority vote of the Board.

Recording of Meeting: Any recording of this meeting must be disclosed prior to the start of the meeting.

- 1.0 Call to Order/Pledge of Allegiance..... President
- Prayer Board Member
- 2.0 Roll Call Recording Secretary

Students & Staff Recognition

Bethel Elementary – Mr. Andrew Guers, Principal

- *Grades K-2 Recognition*
 - Avyana Degarmo
- *Grades 3-4 Recognition*
 - Denzel Caddle
- *Grades 5-6 Recognition*
 - Pierce Ritter
- *Staff Recognition*
 - Amber Caddle, Paraeducator

Penn – Bernville Elementary – Mrs. Lindsey Tinney, Principal

- *Grades K-2 Recognition*
 - Jayce Luna
- *Grades 3-4 Recognition*
 - Joseph Opalenick
- *Grades 5-6 Recognition*
 - Avalynn Brown

- *Staff Recognition*
 - Rob Stepenaskie, Learning Support Teacher

Middle School – Mr. Nev Lynch, Principal

- *Grade 7 Recognition*
 - Eli Patricola
- *Grade 8 Recognition*
 - Claire Zadeh
- *Staff Recognition*
 - Leah Harpel, Business Education Teacher

High School – Mr. Christopher Hamrick, Principal

- *Grade 9 Recognition*
 - Cole Fajna
- *Grade 10 Recognition*
 - Gabe Mazza
- *Grade 11 Recognition*
 - Madison Hewitt
- *Grade 12 Recognition*
 - Mason Wessner
- *Staff Recognition*
 - Sean Young, Senior Systems Administrator
 - Zachary Eckel, IT Support Specialist

Berk County Technology Center – Mr. Christopher Hamrick, Principal

- Kade McLaughlin – Culinary Arts – West Campus
- Kristen Hartranft – Health Occupations I – West Campus
- Ethan Fox – IT Programming – West Campus
- Hannah Wojciechowsky – Video & Media Content Production – West Campus
- Kelby Meyers – Welding Technology – West Campus
- Samuel Fidler – Welding Technology – West Campus
- Aaron Baransky – Plumbing & Heating – East Campus
- Alexis Wertz – Dental Occupations – East Campus

District/District Office – Dr. Denis Quirk, Assistant Superintendent/Thomas Kowalonek, CFO

- *Staff Recognition*
 - Jennifer Gardula, Administrative Assistant to the Assistant Superintendent/CFO

3.0 Approve the Acceptance of Minutes as listed below:

- 3.1 10/17/2023 Board Voting Session Meeting Minutes
- 3.2 11/07/2023 Board Work Session Meeting Minutes

4.0 Approve the following financial reports for October as listed below:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status

- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Arbiter Pay Payable
- 4.13 Capital Projects Fund Bills Payable

- 5.0 Board Reports – no items

- 6.0 Citizen/Student Participation (Pertaining to Agenda items only)

- 7.0 Reports and Recommendations of the SuperintendentDr. Andrew Netznik
 - A. 2023 Golf Team Recognition and Presentation – Mr. Brown
 - B. Sophomore Class Trip – Washington D.C. – Mr. Christopher Stoy
 - C. ACES Conference – Mrs. Amy Garber
 - D. Keystone Degrees – Mr. Landon Davis

- 8.0 Notice and Communications.....Secretary

- 9.0 Items for Board Action
 - 9.0.1 Approve the contract between Tulpehocken Area School District and Tulpehocken Township Police Department for Police Services, effective January 1, 2024.

- 9.1 Finance

- 9.2 Buildings and Grounds/Technology
 - 9.2.1 Approve the purchase of Viewsonic LED-LCD Touchscreens with Display from GovConnection, Inc., in the amount of \$123,823.00, for the MS/HS construction project per CO-STARs pricing to be paid from soft costs budget.
 - 9.2.2 Approve the purchase of Verkada cameras from GovConnection, Inc., in the amount of \$116,601.59, for the Phase 1 of MS/HS construction project per CO-STARs pricing to be paid from soft costs budget.
 - 9.2.3 Approve the purchase of a Big Joe CB-22 forklift from Royal Forklift Service, Inc., in the amount of \$16,959.00.
 - 9.2.4 Approve the purchase of a Ventrac 4520 Tractor with attachments in the amount of \$69,879.05 as presented at the November 7, 2023 board meeting.

9.2.5 Approve the purchase of a Ventrac SSV in the amount of \$20,090.00 as presented at the November 7, 2023 board meeting.

9.2.6 Approve the authorization for Attorney Brian Boland to present an Agreement of Sale to the Kissling Estate for the purchase of the Kissling ballfield and farm property consisting of approximately 25 acres.

9.3 Transportation

9.4 Policy

9.4.1 Give second reading and final approval to the following policies:

| | |
|--------|---|
| #701 | Facilities Planning |
| #702 | Gifts, Grants, Donations |
| #702.1 | Crowdfunding |
| #703 | Sanitary Management |
| #704 | Maintenance |
| #705 | Facilities & Workplace Safety |
| #706 | Property Records |
| #707 | Use of School Facilities |
| #708 | Lending of Equipment & Books |
| #709 | Building Security |
| #710 | Use of Facilities by Staff |
| #711 | Naming Rights |
| #716 | Integrated Pest Management |
| #717 | Cellular Phones – <i>New Policy</i> |
| #718 | Service Animals in Schools – <i>New Policy</i> |

9.4.2 Give first reading with the intent to give second reading and final approval on December 5, 2023 to the following policies:

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|--------|---|
| #800 | Records Management |
| #801 | Public Records |
| #802 | School Organization |
| #803 | School Calendar |
| #804 | School Day |
| #805 | Emergency Preparedness & Response – <i>New Policy</i> |
| #805.1 | Relations with Law Enforcement Agencies – <i>New Policy</i> |
| #806 | Child Abuse |
| #807 | Opening Exercises/Flag Displays |
| #808 | Food Services |
| #810 | Transportation |
| #810.1 | School Bus Drivers & School Commercial Motor Vehicle Drivers – <i>New Policy</i> |
| #810.2 | Transportation – Video/Audio Recording |
| #810.3 | School Vehicle Drivers – <i>New Policy</i> |
| #811 | Bonding |

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| #812 | Property Insurance |
| #813 | Other Insurance |
| #814 | Copyright Material |
| #815 | Acceptable Use of Internet, Computers & Network Resources |
| #816 | District Social Media – <i>New Policy</i> |
| #818 | Contracted Services Personnel |
| #819 | Suicide Awareness, Prevention & Response |
| #822 | Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR) |
| #823 | Naloxone |
| #824 | Maintaining Professional Adult/Student Boundaries |
| #827 | Conflict of Interest |
| #830 | Breach of Computerized Personal Information |

9.4.3 Approve the Retiring of the following Policies:

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|--------|--|
| #801.1 | Disposal of Financial Records |
| #810.2 | Use of Vehicles by Employees or Volunteers |
| #816 | Staff Laptops |
| #826 | Privacy of Health Information – (HIPPA) |
| #828.1 | Provider Screening |

9.5 Curriculum

9.5.1 Approve the partnership arrangement with Kutztown University and Tulpehocken Area School District for Literacy Professional Services as presented at the November 7, 2023 Board Work Session.

9.6 Legislative

9.7 Extra-Curricular

9.8 Personnel

9.8.1 Be it Resolved, by the Board of School Directors of the Tulpehocken Area School District that Denis P. Quirk be hired as the Assistant Superintendent effective November 22, 2023. His employment shall be governed strictly and solely in accordance with the employment agreement dated November 21, 2023 as attached, presented and executed by him. Be it further resolved that the appropriate officers of the Board are hereby authorized to execute this agreement as presented.

9.8.2 Approve the following Resignation:

- Angela Thomas as a part-time instructional paraeducator at Bethel Elementary effective November 10, 2023.

9.8.3 Approve the following childbearing/childrearing leave of absences:

- Olivia Kercher, Grade 5 teacher at Penn Bernville Elementary from November 7, 2023 through approximately February 19, 2024.
 - Katelyn Kupp, Grade 4 teacher at Penn Bernville Elementary from approximately February 21, 2024 through approximately May 8, 2024.
- 9.8.4 Extend the approval of Sandra Guinther as a Long-Term Elementary Substitute at Penn-Bernville Elementary through the end of the 2023-2024 school year.
- 9.8.5 Approve the transfer of Emily Beavens from a part-time lunch recess aide to a part-time instructional paraeducator at Penn-Bernville Elementary at an hourly rate of \$16.00 effective November 28, 2023.
- 9.8.6 Approve the following Employment:
- Staci Ahrensfield as a part-time emotional support paraeducator at Penn-Bernville Elementary at an hourly rate of \$16.00 (plus a \$2.00 per hour differential), effective November 28, 2023.
 - Shyanne McQuillin as a part-time Cafeteria Worker at the Middel School/High School at an hourly rate of \$15.00, effective November 28, 2023. Pending Completion of employment paperwork.
 - Megan Bux as an Art Teacher at the Middle School, at a salary of \$66,409, Step 8M, effective November 22, 2023.
- 9.8.7 Approve a supplemental contract for the following Coach position for the 2023-2024 sports season:
- Brynn Schaffer Assistant Middle School Wrestling Coach 1,350.00
- 9.8.8 Approve the following Volunteers for the remainder of the 2023-2024 School Year.
- Doug Woll Swimming
 - Angela Mahoney Field Trips

DISCUSSION ITEMS: New Business / Old Business

10.0 Information Items

11.0 Calendar of Events

- Friday, November 17, 2023 – First Day of Winter Sports Practice – High School
- Friday, November 17, 2023 – Fall Play – MS/HS – Auditorium – 7:00 p.m.
- Saturday, November 18, 2023 – Fall Play – MS/HS – Auditorium – 11:00 a.m. & 5:30 p.m.
- Saturday, November 18, 2023 – Grad Project Presentations – TBD 9:00 a.m. – 12:00 p.m.

- Monday, November 20, 2023 – Wednesday, November 22, 2023 – Early Dismissal
 - Secondary – 11:30 a.m.
 - Elementary – 12:15 p.m.
- Monday, November 20, 2023 – Wednesday, November 22, 2023 – Parent/Teacher Conferences
- Tuesday, November 21, 2023 – General Board Meeting – District Office Board Room – 7:00 p.m.
- Wednesday, November 22, 2023 – MS Turducken Bowl – New Gym – 12:00 p.m. – 3:00 p.m.
- Thursday, November 23, 2023 – Thanksgiving Day – Schools Closed
- Friday, November 24, 2023 – Schools Closed
- Monday, November 27, 2023 - Schools Closed

12.0 Citizens Participation

13.0 Adjournment