



TULPEHOCKEN AREA SCHOOL DISTRICT

Expect. Believe. Achieve.

BOARD OF SCHOOL DIRECTORS

Voting Session Board Meeting

District Office Board Room

December 7, 2023

6:00 P.M.

AGENDA

Public Participation - Policy #006:

A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures.

Presentations by members of the public are limited to a maximum of five (5) minutes per person, unless extended by majority vote of the Board.

Recording of Meeting: Any recording of this meeting must be disclosed prior to the start of the meeting.

- 1.0 Call to Order/Pledge of Allegiance..... President
- Prayer Board Member
- 2.0 Roll Call Recording Secretary
- 3.0 Approve the Acceptance of Minutes as listed below:
 - 3.1 11/21/2023 Board Voting Session Meeting Minutes
- 4.0 Financial Reports – No Items
- 5.0 Board Reports – No Items
- 6.0 Citizen/Student Participation (Pertaining to Agenda items only)
- 7.0 Reports and Recommendations of the SuperintendentDr. Andrew Netznik
- 8.0 Notice and Communications.....Secretary
- 9.0 Items for Board Action
 - 9.0.1 Approve the Sophomore Class Trip to Washington D.C. as presented at the November 21, 2023 board meeting.

- 9.0.2 Approve members of the FFA to attend the 2024 ACES FFA Conference from February 17, 2024 – February 18, 2024 as presented at the November 21, 2023 board meeting.

9.1 Finance

- 9.1.1 Approve the commitment of the following fund balances in accordance with GASB 54 and Board Policy 620 effective June 30, 2023 (action to be taken in January 2024).

Special Education	\$200,000
Curriculum	\$250,000
Athletic Facility Improvements	\$1,550,000
Total:	\$2,000,000

The above numbers are subject to change based on board discussion.

- 9.1.2 Authorize the administration to pay bills and salaries during the month of December 2023, to be ratified at the January voting session.
- 9.1.3 Approve the Act 1 Resolution stating the Board of School Directors will not raise school taxes above the stated index for the 2024/2025 school year.

9.2 Buildings and Grounds/Technology

- 9.2.1 Approve Resolution 2023/2024-001 authorizing the purchase and execution of the Agreement of Sale for Property ID No. 53445000384109 (“Kissling Ballfield Property”)

9.3 Transportation

9.4 Policy

- 9.4.1 Give second reading and final approval to the following policies:

#800	Records Management
#801	Public Records
#802	School Organization
#803	School Calendar
#804	School Day
#805	Emergency Preparedness & Response – <i>New Policy</i>
#805.1	Relations with Law Enforcement Agencies – <i>New Policy</i>
#806	Child Abuse
#807	Opening Exercises/Flag Displays
#808	Food Services
#810	Transportation
#810.1	School Bus Drivers & School Commercial Motor Vehicle Drivers – <i>New Policy</i>
#810.2	Transportation – Video/Audio Recording
#810.3	School Vehicle Drivers – <i>New Policy</i>

#811	Bonding
#812	Property Insurance
#813	Other Insurance
#814	Copyright Material
#815	Acceptable Use of Internet, Computers & Network Resources
#816	District Social Media – <i>New Policy</i>
#818	Contracted Services Personnel
#819	Suicide Awareness, Prevention & Response
#822	Automated External Defibrillator (AED)/Cardiopulmonary Resuscitation (CPR)
#823	Naloxone
#824	Maintaining Professional Adult/Student Boundaries
#827	Conflict of Interest
#830	Breach of Computerized Personal Information

9.5 Curriculum

9.6 Legislative

9.7 Extra-Curricular

9.8 Personnel

9.8.1 Approve the following employment:

- Donna Sweitzer as a part-time lunch recess aide at Penn-Bernville at an hourly rate of \$15.00 effective December 6, 2023.
- Sarah Grab as District/Middle School Counselor at a salary of \$56,213, Step 1M, effective at a date to be determined.
- Sarah Shane as a part-time instructional paraeducator at Bethel Elementary at an hourly rate of \$16.00, effective December 8, 2023, pending completion of employment paperwork.

9.8.2 Approve a childbearing/child-rearing leave of absence for Amber Myers, Kindergarten Teacher at Bethel Elementary, from approximately March 11, 2024, to approximately May 27, 2024

9.8.3 Approve the following Volunteers for the remainder of the 2023-2024 School Year.

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|----------------------|-------------------------------------|
| • Amanda Donkel | Field Trips/Classroom/School Events |
| • Amber Degler | Field Trips/Classroom/School Events |
| • Jeanine Ballantyne | Classroom/School Events |
| • Danielle Gingrich | Field Trips/Classroom/School Events |

10.0 Administrative Reports

- Mr. Christopher Hamrick – High School Principal
- Mr. Nev Lynch, Middle School Principal
- Ms. Kristen Parsons – Assistant High School Principal
- Ms. Lindsey Tinney – Penn-Bernville Elementary School Principal
- Mr. Andrew Guers – Bethel Elementary School Principal
- Mr. Taylor Charles – Director of Pupil Services
- Ms. Caitlyn Brice – Assistant Director of Pupil Services
- Dr. Timothy Matlack – Director of Teaching & Learning
- Ms. Jillian Bergman – Director of Food Services
- Mr. Trevor Brown – Director of Athletics, Student Activities, & Community Relations

DISCUSSION ITEMS: New Business / Old Business

11.0 Information Items

12.0 Calendar of Events

- Friday, December 1, 2023 & Saturday, December 2, 2023 – Basketball Tip-Off Tournament – MS/HS Gyms - 6:00 p.m. – 9:00 p.m.
- Monday, December 4, 2023 – Friday, December 15, 2023 – Winter Keystone Exams
- Tuesday, December 5, 2023 – Bethel PTO Meeting – Library – 4:00 p.m.
- Tuesday, December 5, 2023 – Board Work Session/Reorganization Meeting – District Office Board Room – 7:00 p.m.
- Wednesday, December 6, 2023 – Penn-Bernville Christmas Concert – PB Gym – 7:00 p.m. – 8:00 p.m.
- Thursday, December 7, 2023 – Bethel Christmas Concert – Bethel Gym – 7:00 p.m. – 8:00 p.m.
- Sunday, December 10, 2023 – HS Band/Chorus Concert – MS/HS Auditorium – 3:00 p.m.
- Monday, December 11, 2023 – MS Band/Chorus Winter Concert – MS/HS Auditorium – 7:00 p.m.
- Monday, December 11, 2023 – Wednesday, December 13, 2023 – Santa’s Workshop
- Tuesday, December 12, 2023 – Gold Band & 5th & 6th Grade Chorus Concert – MS/HS Auditorium – 7:00 p.m. – 9:00 p.m.
- Friday, December 15, 2023 – MS Christmas Dance – MS/HS Café – 7:00 p.m. – 10:00 p.m.
- Saturday, December 16, 2023 – Grad Project Presentations – TBD – 9:00 a.m. – 12:00 p.m.
- Friday, December 22, 2023 – Staff Professional Development Day – Early Dismissal
 - Secondary 11:30 a.m.
 - Elementary 12:15 p.m.
- Sunday, December 24, 2023 – Christmas Eve
- Monday, December 25, 2023 – Christmas Day
- Monday, December 25, 2023 – Monday, January 1, 2024 – Winter Holiday – Schools Closed

- Sunday, December 31, 2023 – New Years Eve
- Monday, January 1, 2024 – New Years Day – Schools Closed

13.0 Citizens Participation

14.0 Adjournment

RIGHT-TO-KNOW REQUESTS:

- James Rogers – Tri State - District's current lease contract for its postage machine. Please also provide copies of any purchase or lease agreements for letter folding machines, letter folding and inserting machines, and folder sealer machines (pressure sealers) as well as any maintenance contracts that go along with the equipment. Please also provide copies of purchase orders from 2022 and 2023 for supplies for the postage machine.
- Janis Farese – American Transparency – An Electronic Copy of all payment transactions for Fiscal 2023.
- Trisha Frassetto – Nicholl – Charles Jones, LLC – Monthly Tax Collectors Report for October
- Alejandro Ashworth – SMART Local 19 – Any and all certified payroll records submitted by or on behalf of Worth & Company, Inc. for work performed on the Tulpehocken Area MS & HS Additions & Alterations REBID 3476-1 project. Any & all construction logs related to the Tulpehocken Area MS & HS Additions & Alterations REBID 3476-1 Project