

January 17, 2023 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. at the District Office Board Room on Tuesday, January 17, 2023 with Mr. Kyle Batz, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

ABSENT: Mr. William T. Palmer Jr.

ADMINISTRATORS PRESENT:

Dr. Andrew Netznik, Superintendent
Mr. Denis Quirk, Assistant to the Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Ms. Brian Boland, Solicitor

And the following interested citizens and staff: Mr. Brian Foreman, Ms. Lisa Hassler, Mr. Tom Moorhead, Ms. Judith Coots, Ms. Elaine Fernandez, Ms. Jennifer Kiene, and Ms. Jennifer Kester

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 12/06/2022 Board Re-Organization Meeting
- 3.2 12/06/2022 Board Voting Session Meeting Minutes
- 3.3 01/03/2023 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1- 4.12 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report

- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Arbiter Pay Payable

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION (PERTAINING TO AGENDA ITEMS ONLY)

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

- A. 2023/2024 School Calendar
 - a. Virtual Flexible Instructional Days

Dr. Netznik discussed using flexible instructional days with the board allowing us to save some of our snow make-up days.

- B. JSHS Reconfiguration Process

Dr. Netznik discussed the JSHS renovation project and how that will look.

- C. Drivers Ed Vehicle Purchase

Dr. Netznik

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the FFA ACES Field Trip as presented at the January 3, 2023 Board Work Session Meeting.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the PA FFA State Legislative Conference as presented at the January 3, 2023 Work Session Meeting.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.0.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Florida Softball Field Trip as presented at the January 3, 2023 Work Session Meeting.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.0.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the listed appointments for the Board committees for 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.0.5 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the listed Board representatives for 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.0.6 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the recommendation to use the law firm of Kozloff Stoudt as the school district solicitor for 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS: Mr. Harry Fox

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 7-1.

9.0.7 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to amend the agenda to take action on the purchase of a Drivers Ed. Vehicle.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.0.8 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the purchase of a 2023 Toyota Corolla LE, to be utilized as a drivers' education vehicle, from New Holland Auto Group at a cost of \$22,497.00 pending confirmation from the Berks County Community Foundation for the usage of Zock Funds.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the transfer of \$1.8 Million from the General Fund to the Capital Reserve Fund, effective June 30, 2022.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.1.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the Act 1 Resolution stating the Board of School Directors will not raise school taxes above the stated index for the 2023/2024 school year.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.1.3 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the commitment of the following fund balances in accordance with GASB 54 and Board Policy 620 effective June 30, 2022.

Special Education	\$200,000
Benefits	\$0
Curriculum	\$250,000
Athletic Facility Improvements	\$1,550,000
Total:	\$2,000,000

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.2 BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.5. CURRICULUM

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve the job description for Coordinator of School Safety & Security.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.2 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve the suspension of current district policy as it relates to medical benefits for district staff. Current and future full-time employees shall be offered full medical benefits (up to family benefits) upon their first day of employment.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.3 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Michael Minnich from 14M+30 to 14M/2M effective January 3, 2023
- Douglas Molhoek from 6M+30 to 6M/2M effective January 3, 2023
- Amber Myers from 4B to 4B+24 effective December 16, 2022
- **Emily Padovani from 13M+30 to 13M/2M effective January 25, 2023**
- **Sierra Clouser from 8M+15 to 8M+30 effective September 21, 2022**

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.4 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to rescind the following:

- Elissa Fournaris as a part time Lunch Recess Aide at Penn Bernville Elementary, at an hourly rate of \$12.00.
- Kaitlyn Faust as a part time Learning Support Paraprofessional at the Junior Senior High School, at an hourly rate of \$14.50

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.5 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve the following Resignation:

- Heather Stoy as an Elementary Agricultural Teacher effective December 8, 2022.

- Wendy Lefko as a part time cafeteria worker at Bethel Elementary, effective December 22, 2022.
- **Jodi Patricola as a part time paraprofessional at Penn Bernville Elementary, effective January 6, 2023.**
- **Kaytlin Becker as a part time paraprofessional at Bethel Elementary, effective January 20, 2023**

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.6 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve the rate increase for Clifford Yeakley from \$20.00 per hour to \$21.00 per hour based on receiving his public pesticide applicator certification, effective November 5, 2022.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.7 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve the following employment:

- Crystal Scolastico as a part time Learning Support Paraprofessional at Bethel Elementary, at an hourly rate of \$14.50 effective January 4, 2023. Pending completion of employment paperwork and online trainings.
- **RaeLee Collins as a part time Lunch/Recess Aide at Penn Bernville Elementary, at an hourly rate of \$12.00 effective January 18, 2023. Pending completion of employment paperwork and online trainings.**
- **Kris Kerschner as Coordinator of School Safety & Security at a salary of \$55,000 effective, January 23, 2023, prorated to the number of days worked. Mr. Kerschner will also be designated as the district's School Safety & Security Coordinator per Act 55 of 2002.**

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.8 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve the following substitute staff for the remainder of the 2022/2023 School Year.

- Kaitlyn Harman Cafeteria

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.9 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve a supplemental contract for the following Winter Coach position for the 2022-2023 sports season.

- Assistant Junior High Wrestling Coach Brynn Schaffer \$1,350

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.10 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve supplemental contracts for the Spring Coach positions for the 2022-2023 sports season.

- Head High School Baseball Coach Zachary Shirk \$4,406
- Assistant High School Baseball Coach Dustin Houtz \$2,994
- Head Junior High Baseball Coach Philip Anderson \$1,988
- Assistant Junior High Baseball Coach Alan Coderre \$1,407
- Asst. Junior High Girls' Softball Coach Aaron Gerhart \$1,407

- Asst. High School Track & Field Coach Dustin Risser \$3,634

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.11 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve supplemental contract for the extra-curricular position for the 2022-2023 School Year:

- Bethel Choral Music Programs Director Kaylee Clauser \$369.00
(pro-rated to the number of days worked)

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.12 A resolution was offered by Mrs. Rissmiller seconded by Mr. Heck, to approve the following Volunteers for the remainder of the 2022-2023 School Year.

- Denise Snyder Field Trips/Classroom
- Sydney Zellers Soccer
- Eric Metz Field Trips/School Events

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Batz made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 8:01 p.m. Executive Session was held after the board meeting for personnel matters.

Mrs. April Klopp, Board Secretary