

January 19, 2016 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, January 19, 2016 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

ABSENT: Mrs. Kristan Rissmiller

ADMINISTRATORS PRESENT:

Dr. Robert Schultz, Superintendent
Ms. Barbara Davis, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Ms. Lisa Kiss, Director of Special Education
Mr. Andrew Netznik, JSHS Principal
Ms. Diane Lotz, JSHS Assistant Principal
Mr. Michael Leister, Junior High House Principal
Mr. Mark Brown, Bethel Elementary Principal
Ms. Amanda Cipolla, Penn-Bernville Elementary Principal
Mr. Michael DeBakey, Director of Technology
Mr. Rick Triest, Director of Building & Grounds
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mr. Kerry Wenrich, Mrs. Gwen Wenrich, Mr. Richard Klopp, Mr. Tom Moorhead, Mrs. Mildred Bross, Mrs. Tammy Field, Mr. George Field, Mr. Gene Kreitzer, and Mr. Stephen DeLucas, Reading Eagle

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Klopp, to accept the minutes of the following meetings:

- 3.1 12/01/2015 Board Reorganization Session Minutes
- 3.2 12/01/2015 Board Voting Session Minutes
- 3.3 01/05/2016 Board Work Session Minutes

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Dr. Schultz congratulated our students that participated in the Farm Show. Tulpehocken had several students place.

Dr. Schultz announced that the board held an executive session on January 12, 2016 for personnel.

Dr. Schultz announced that we are going to table the internship program at this time.

Dr. Schultz announced that we will give the calendar one more look and will most likely appear for vote in February.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve the listed appointments for the Board committees for 2016.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.0.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the listed Board representatives for 2016.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.0.3 A resolution was offered by Mr. Werst, seconded by Mr. Heck, to approve the recommendation to use the law firm of Kozloff Stoudt as the school Solicitor for 2016 at the stated rate (no increase).

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.0.4 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve Chris Heck as assistant board secretary for a term beginning January 1, 2016 and ending June 30, 2018.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve the 2014/2015 Audit from Herbein & Company as presented at the 01/05/2016 board meeting.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.2. BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mr. Steinhauer, to give first reading with the intent to give second reading and final approval on February 16, 2016 to the following policy:

113.3 Screening and Evaluations for Students with Disabilities

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.5 CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the National Constitution Field Trip as presented at the 01/05/2016 board Meeting.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.5.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Philadelphia Museum of Art Field Trip as presented at the 01/05/2016 board meeting.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, and Mr. Arlan Werst.

NAYS: Mr. Daniel Steinhauer

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-1.

9.5.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the 11th Grade AP/RACC US History Field Trip to Gettysburg as presented at the 01/05/2016 board meeting.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

A. 2016 PA FFA ACES Conference – Harrisburg/Hershey

B. FBLA State Leadership Conference – Hershey

The above field trips were presented and will appear on the 02/02/2016 board agenda for approval.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to tenure for Allyson Stutzman.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Marie DeFilipps from 12M to 12M+15 effective December 1, 2015.
- Lynne Higgins from 12MEq. to 12MEq.+15 effective November 10, 2015.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Kimberly Foreman as a mentor teacher to Jennifer Behney, long-term substitute Language Arts teacher at a stipend of \$500 pro-rated to the number of days worked.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation for the purpose of retirement of Debra Schwalm effective January 22, 2016.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Gwen Wenrich as part-time emotional support paraprofessional effective January 6, 2016.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation Joseph Sabol as Assistant High School Track Coach effective immediately.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to Approve the following coaches for the 2015-2016 season:

- | | | |
|-------------------|--------------------------------|---------|
| • Philip Anderson | Junior High Assistant Baseball | \$1,362 |
| • Derek Herr | High School Assistant Baseball | \$1,931 |

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Diane Reifsnnyder as part-time special education paraprofessional effective December 10, 2015.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the change of status of Rebecca Randler from full-time autistic support paraprofessional to part-time autistic support paraprofessional effective January 11, 2016.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.10 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Debra Phillips as a part-time cafeteria worker at Penn-Bernville Elementary at an hourly rate of \$9.25 effective/pending completion of paperwork.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.11 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Guilia Voletto as a substitute teacher for the remainder of the 2015-2016 school year.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.12 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute support staff for the remainder of the 2015-2016 school year pending completion of paperwork:

- Amy Sauder Aide, Cafeteria
- Diane Reifsnyder Cafeteria

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.13 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following volunteers for the remainder of the 2015-2016 school year:

Tasha Collar	Kelly Boyer	Todd Scheider
Kelsey Giffin	Jessica Adams	Ann Loose
Crystal Kauffman	Jason Kleinfelter	Joann Kline
Megan Leinbach		Jason Quigley
David Degler		Sherry Ricketts
Melanie Younker		Elwood Kline
Billie-Jo Seward		Bernadette Elinsky
Mark Wilson		Sherry Massaro
Jodie Hudock		

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.9 TECHNOLOGY

9.9.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the contract with Berks County Intermediate Unit for Regional Wide Area Network (RWAN) and dedicated Internet access beginning July 1, 2016 and ending June 30, 2021.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mr. George Field inquired if he could look at the audit report. Mr. Kowalonek said he would get him a copy to view.

13.0 ADJOURNMENT

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck.

The meeting adjourned at 7:27 p.m.

Mrs. April Klopp, Board Secretary