

January 21, 2020 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:01 p.m. in the District Office Board Room on Tuesday, January 21, 2020 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT:

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Mrs. Amanda Cipolla, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Brian Boland, Solicitor
Mr. Brian Boland, Jr., Solicitor
Ms. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Holly Baer, Ms. Lisa Hassler, Mr. Tom Moorhead and Ms. Roxanne McMurtry, Herbein & Company.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the minutes of the following meetings:

3.1 10/15/2019 Board Voting Session Meeting Minutes

3.2 11/05/2019 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

4.1 Treasurer's Report

- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

Mrs. Hassler inquired about the Dyslexia Pilot Program. Her questions were answered.

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. 2018/2019 Audit Presentation – Ms. Roxanne McMurtry – Herbein & Company

Ms. McMurtry presented the budget to the board. There is a motion under finance for vote this evening.

Mr. Netznik stated that January is board appreciation month and thanked the board for all their work, commitment, and dedication to Tulpehocken.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Longwood Gardens Field Trip as presented at the January 7, 2020 board meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Thon Appreciation Breakfast/Beaver Stadium/Bryce Jordan Center Field Trip as presented at the January 7, 2020 board meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the 2020-2021 proposed school calendar as presented at the January 7, 2020 board meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the listed appointments for the Board committees for 2020.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.5 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the listed Board representatives for 2020.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.6 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the recommendation to use the law firm of Kozloff Stoudt as the school Solicitor for 2020 at the stated rate.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the 2018/2019 Audit from Herbein & Company as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2 BUILDINGS AND GROUNDS

9.2.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the pressure washing of the district tennis courts at the cost of \$4,500 to Turf, Track, and Court.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2.2 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the finishing of the lighting project at Penn-Bernville Elementary at a cost not to exceed \$33,235.00 from the capital reserves.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2.3 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the proposal for district lawn care services for the district office and elementary buildings to S & S for 2 years not to exceed 25 weeks of mowing each year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2.4 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the purchase of a Toro Groundsmaster 4000-D from Turf Equipment at a cost of \$66,670.47 from the capital reserves.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS: Mr. William T. Palmer Jr.

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to second reading and final approval to the following policy:

#913.1 Commercial Sponsorship and Advertising Agreements

9.4.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give second reading and final approval to the following policies:

#150 Comparability of Services
#201 Admission of Students
#204 Attendance
#208 Withdrawal from School
#209 Health Examinations/Screenings
#323 Tobacco Use
#702.1 Crowdfunding

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5. CURRICULUM

A. PA Smart Grant Discussion – Amanda Cipolla

Mrs. Cipolla reported that we received a \$35,000 grant for computer science curriculum.

B. Dyslexia Pilot Program Discussion – Amanda Cipolla

Mrs. Cipolla reported that we have moved from Tier III to Tier II which means we will receive more training and some funding.

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the proposed JSHS Bell Schedule as presented at the January 7, 2020 board meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the following resignations:

- Karen Bruno, as a Learning Support Teacher at the JSBS, effective April 21, 2020.
- Tiffany Arnold, as a Learning Support Paraprofessional at Penn-Bernville Elementary effective immediately.
- Michael Dunkle, as a Physics Teacher at the JSBS, effective upon mutual agreement between employers.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following Employment:

A. Long-term substitutes:

- Approve Seth McNally as a long-term substitute Grade 5 Teacher at Bethel Elementary from approximately February 27, 2020 thru approximately the end of the 2019-2020 school year at Step 1B \$49,293, pro-rated to the number of days worked, pending completion of

employment requirements.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following substitute classified staff/event staff for the remainder of the 2019-2020 school year.

- Deborah Fansler – Aide, Cafeteria, Custodian, pending completion of employment requirements.
- Danette Berg – Aide, Cafeteria, Secretary, pending completion of employment requirements.
- Lori Mease – Aide, pending completion of employment requirements.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following professional staff salary adjustment based on credit attainment according to the collective bargaining agreement:

- Kathy Lear from 10M to 10M+15 effective November 18, 2019.
- Leslie Shaud from 6M to 6M+15 effective October 22, 2019.
- Emily Padovani from 10M to 10M+15 effective October 9, 2019.
- Rebecca Schlegel from 8B to 8B+24 effective September 17, 2019.
- Douglas Molhoek from 3M to 3M + 15 effective December 21, 2019.

- Melinda Davis from 7M to 7M +15 effective December 19, 2019.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve supplemental contracts for the following positions for the remainder of the 2019-2020 school year:

- Megan Siegfried as the JV Softball Coach for the 2019-2020 season at a stipend of \$2,560.00.
- Alexis Jenofsky as Musical Choreographer for 2019-2020 at a stipend of \$1,037.
- Sara Jackson as Musical Conductor for 2019-2020 at a stipend of \$938.
- Jocelyn Gross as Vocal Director for 2019-2020 at a stipend of \$938.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following Volunteers for the remainder of the 2019-2020 School Year:

- Lori Seidel
- Suzanne Embriani
- Elizabeth Slater

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Steinhauer made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 8:26 p.m. Executive Session was held from 7:23 p.m. to 7:50 p.m. and after the meeting for personnel and legal matters.

Mrs. April Klopp, Board Secretary