

## **January 23, 2018 – General Board Meeting Minutes**

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:08 p.m. in the District Office Board Room on Tuesday, January 23, 2018 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

### **2.0 ROLL CALL**

**PRESENT:** Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

**ABSENT:**

#### **ADMINISTRATORS PRESENT:**

Mr. Andrew Netznik, Interim Superintendent  
Mrs. Amanda Cipolla, Assistant to the Superintendent  
Mr. Thomas Kowalonek, Business Manager  
Mr. Brian Booher, Interim JSHS Principal  
Ms. Joan London, Solicitor  
Mrs. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Mr. Tom Moorhead, Mr. Kyle Batz, and Ms. Elaine Fernandez

A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to appoint Mr. Kyle Batz as a board member to fill the vacant seat in region 2 Jefferson/Tulpehocken Township until the next election (Two Year Term).

**AYES:** Mr. Chris Heck, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

**NAYS:** Mrs. April Klopp, and Mr. Daniel Steinhauer,

**ABSENT:**

**ABSTAINED:**

This motion was carried 6-2.

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***Mr. Batz was sworn in by Notary Mimi Shade and took his seat for the remainder of the board meeting.***

### **3.0 ACCEPTANCE OF MINUTES**

3.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 12/05/2017 Board Reorganization Meeting Minutes
- 3.2 12/05/2017 Board Voting Session Meeting Minutes
- 3.3 01/02/2018 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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#### **4.0 FINANCIAL REPORTS**

4.1-4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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#### **5.0 BOARD REPORTS**

#### **6.0 CITIZEN/STUDENT PARTICIPATION**

#### **7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

*Mr. Netznik informed the board that he attended the ministerial group meeting that was held at the district office. They got together to discuss ways they can help the students and community of our district.*

*The coaches vs- cancer outing was a great success earning over \$2,000.*

*Mr. Netznik also informed the board that our student Melanie Wilson was featured in the Reading eagle in the Voices section.*

## **8.0 NOTICES AND COMMUNICATIONS**

### **9.0 ITEMS FOR BOARD ACTION**

9.0.1 A resolution was offered by Mr. Manbeck, seconded by Mr. Werst, to approve the Gifted Field Trip as Presented at the 01/02/2018 board meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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*Motion 9.0.2 & 9.0.3 were tabled and changed as stated below.*

9.0.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to re-appoint Oscar Manbeck as the BCTC Joint Operating Committee Representative.

9.0.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to appoint Danny Steinhauer as the B.C.I.U Representative.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED: Mr. Kyle Batz

This motion was carried 9-0.

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9.0.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the recommendation to use the law firm of Kozloff Stoudt as the school Solicitor for 2018 at the stated rate.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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## **9.1 FINANCE**

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the resolution that states the Board of School Directors will not raise any school taxes above the stated index for the 2018/2019 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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## **9.2 BUILDINGS AND GROUNDS**

### **9.3 TRANSPORTATION**

*Mr. Kowalonek informed the board that we received one bid and that was from the B.C.I.U. We are in the process of negotiating the bus age to see if the cost would come down.*

### **9.4. POLICY**

9.1.1 A resolution was offered by Mr. Heck, seconded by Mr. Rodig, to Give first reading with the intent to give second reading and final approval on February 20, 2018 to the following policy:

#221 Dress & Grooming

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS: Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 8-1.

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## **9.5. CURRICULUM**

### **9.6 LEGISLATIVE**

## **9.7 EXTRA-CURRICULAR**

### **9.8 PERSONNEL**

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Deborah A. Miller from 14M to 14M+15 effective at the beginning of the 2017-2018 school year.
- Jessica E. Hritzko from 13M+15 to 13M+30 effective at the beginning of the 2017-2018 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following Substitute Teachers for the remainder of the 2017-2018 School Year. Pending completion of paperwork:

Cortney Sensenig  
Jamie Weidman  
Alexandra Kidd  
Shirley Fantozzi  
Bradley Hummel

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve an unpaid leave for Debbie J. Moyer Administrative Assistant at the Junior/Senior High School from approximately February 16, 2018 through approximately May 22, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the Resignation of Kelly A. Yatchyshyn as Part-time Emotional Support Para at Penn Bernville Elementary effective December 16, 2017.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to Rescind the previous motion to approve Mary Balloch as a part-time 1:1 Bus Aide effective January 3, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.6 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Susan Himmelberger as substitute support staff in the areas of Lunch/Recess Aide and Cafeteria for the remainder of the 2017-2018 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.7 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Bryan Mellen II as Event Staff for the remainder of the 2017-2018 School Year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.8 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Diane Vogel as a Substitute Instructional Aide effective January 17, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.9 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following volunteers for the remainder of the 2017-2018 school year.

Andrew Clancey  
William Myers

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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9.8.10 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve a contract with the B.C.I.U to conduct a Superintendent search at the cost of expenses.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED: Mr. Kyle Batz,

This motion was carried 8-0.

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## **9.9 TECHNOLOGY**

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

## **10.0 INFORMATION ITEMS**

## **11.0 CALENDAR OF EVENTS**

## **12.0 CITIZENS PARTICIPATION**

## **13.0 ADJOURNMENT**

Mr. Steinhauer made a motion to adjourn the meeting, seconded by Mr. Palmer.

The meeting adjourned at 7:52 p.m. Executive Session was held from 7:25 p.m. – 7:36 p.m., and after the board meeting for personnel matters.

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Mrs. April Klopp, Board Secretary