

## **February 18, 2020 – General Board Meeting Minutes**

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:01 p.m. in the District Office Board Room on Tuesday, February 18, 2020 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

### **2.0 ROLL CALL**

**PRESENT:** Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

**ABSENT:** Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

#### **ADMINISTRATORS PRESENT:**

Mrs. Amanda Cipolla, Assistant to the Superintendent

Mr. Thomas Kowalonek, Business Manager

Mr. Christopher Hamrick, JSHS Principal

Ms. Joan London, Solicitor

Ms. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Ms. Holly Baer, Ms. Lisa Hassler, and Mr. Tom Moorhead.

### **3.0 ACCEPTANCE OF MINUTES**

3.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the minutes of the following meetings:

3.1 01/21/2020 Board Voting Session Meeting Minutes

3.2 02/04/2020 Board Work Session Meeting Minutes

**AYES:** Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

**NAYS:**

**ABSENT:** Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

**ABSTAINED:**

This motion was carried 7-0.

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### **4.0 FINANCIAL REPORTS**

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

4.1 Treasurer's Report

4.2 Investment Report

4.3 Tax Collection Report

4.4 Monthly Account Status

- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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## **5.0 BOARD REPORTS**

## **6.0 CITIZEN/STUDENT PARTICIPATION**

## **7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

A. Gifted Field Trip to Philadelphia – Mr. Christopher Hamrick

*Mr. Hamrick presented the gifted field trip to the board. This will be an item up for vote under Items for Board Action.*

B. Homebound Instruction – Student #'s 8054715102, 2712433629, 4398336087

*The board was notified that the above students are on homebound instruction.*

## **8.0 NOTICES AND COMMUNICATIONS**

## **9.0 ITEMS FOR BOARD ACTION**

9.0.1 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve the Gifted Field Trip to Philadelphia as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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## **9.1 FINANCE**

9.1.1A A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the 2020/2021 Berks County Intermediate Unit Mandated Services Budget as presented to the board. (Vote to be taken twice)

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, and Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller

NAYS: Mr. Anthony Rodig

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED: Mr. Kyle Batz

This motion was carried 5-1.

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9.1.1B A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the 2020/2021 Berks County Intermediate Unit Mandated Services Budget as presented to the board. (Vote to be taken twice)

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, and Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller

NAYS: Mr. Anthony Rodig

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED: Mr. Kyle Batz

This motion was carried 5-1.

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9.1.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the transfer of \$1,878,062 from the General Fund to the Capital Reserve fund as budgeted.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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9.1.3 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to award the contract for heating oil for the 2021/2022 school year to Talley Petroleum at a price of NYMEX+\$0.0566 per gallon.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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9.1.4            A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to ratify the lock-in price of \$1.7425 per gallon of heating oil for the 2020/2021 school year with Talley Petroleum.

AYES:           Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT:        Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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## **9.2 BUILDINGS AND GROUNDS**

9.2.1            A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to authorize the administration to sell the Toro 580 and the Toro 5910 on GovDeals upon receiving the new Toro Groundsmaster 4000-D.

AYES:           Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT:        Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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## **9.3 TRANSPORTATION**

### **9.4. POLICY**

9.4.1            A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give first reading with the intent to give second reading and final approval on March 17, 2020 to the following policies:

#217            Graduation Requirements

AYES:           Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT:        Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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## **9.5. CURRICULUM**

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Affiliation Agreement with Lebanon Valley College for 2019/2020 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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## **9.6 LEGISLATIVE**

## **9.7 EXTRA-CURRICULAR**

## **9.8 PERSONNEL**

9.8.1 A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to approve supplemental contracts for the following positions for the remainder of the 2019-2020 school year:

- Adjust the title and stipend for Zachary Shirk to Head Baseball Coach for the 2019-2020 season at a stipend of \$3,876.00.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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9.8.2 A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to approve the following substitute classified staff/event staff for the remainder of the 2019-2020 school year:

- Nichole Diem Aide.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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9.8.3 A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to approve the following Volunteers for the remainder of the 2019-2020 School Year:

- Theresa Figueroa
- Lark Vandermark
- Jill DiGenova

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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## **9.9 TECHNOLOGY**

9.9.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to the e-rate technology purchase as presented at the 02/4/2020 board meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 7-0.

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DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

## **10.0 INFORMATION ITEMS**

## **11.0 CALENDAR OF EVENTS**

## **12.0 CITIZENS PARTICIPATION**

## **13.0 ADJOURNMENT**

Mr. Batz made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 7:29 p.m.

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Mrs. April Klopp, Board Secretary