

February 21, 2023 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. at the District Office Board Room on Tuesday, February 21, 2023 with Mr. Kyle Batz, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick (7:01 p.m.), Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr. (7:03 p.m.), and Mrs. Kristan Rissmiller.

ABSENT: Mr. Harry Fox

ADMINISTRATORS PRESENT:

Dr. Andrew Netznik, Superintendent
Mr. Denis Quirk, Assistant to the Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Ms. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Board Secretary

And the following interested citizens and staff: Ms. Lisa Hassler, Mr. Tom Moorhead, Ms. Nadine Dove, Ms. Michelle Snyder, Mr. Robert Sattazahn, and Ms. Nicole Lefever

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to accept the minutes of the following meetings:

- 3.1 01/17/2023 Board Voting Session Meeting Minutes
- 3.2 02/07/2023 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox, and Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 7-0.

4.0 FINANCIAL REPORTS

4.1- 4.12 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report

- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Arbiter Pay Payable

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox, and Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 7-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION (PERTAINING TO AGENDA ITEMS ONLY)

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Dr. Netznik informed the board that the first meeting in April falls during spring break. There was discussion and the board decided to have one meeting in April which will be held on April 18, 2023. It was voted on as stated below.

7A A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to amend the agenda to vote on having one meeting in April on Tuesday, April 18, 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

7B A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve canceling the Tuesday, April 4, 2023 board meeting and having one meeting in April on Tuesday, April, 18 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

Dr. Netznik reported to the board that we were found in the clear of wrong doing from the commonwealth regarding Bethel Elementary offering free haircuts before picture day. We will continue offering them.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the origination of the Tulpehocken Prom Committee as presented at the 02/07/2023 board meeting.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the 2023/2024 School Calendar as presented at the 02/07/2023 board meeting.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS: Mr. William T. Palmer Jr.

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 7-1.

9.0.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the contract addendum with Crabtree, Rohrbaugh & Associates for the JSHS Renovation as presented.

AYES: Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS: Mr. Kyle Batz, and Mr. William T. Palmer Jr.
ABSENT: Mr. Harry Fox
ABSTAINED:
This motion was carried 6-2.

9.0.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2023-04, and to ratify the execution of same by Dr. Netznik, Superintendent of Schools.

9.0.5 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2023-05, and to ratify the execution of same by Dr. Netznik, Superintendent of Schools.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:
ABSENT: Mr. Harry Fox
ABSTAINED:
This motion was carried 8-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the 2023/2024 Berks County Intermediate Unit Mandated Services Budget as presented to the board. (Vote to be taken twice)

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:
ABSENT: Mr. Harry Fox
ABSTAINED:
This motion was carried 8-0.

9.1.1B A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the 2023/2024 Berks County Intermediate Unit Mandated Services Budget as presented to the board. (Vote to be taken twice)

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.1.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the Rick Shirk Honorary Scholarship as presented at the 02/07/2023 board meeting.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.1.3 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the Kathy Shirk Honorary Scholarship as presented at the 02/07/2023 board meeting.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.1.4 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to authorize the administration to join the Equalis Purchasing Group at no cost to the district. Equalis Purchasing Group is a cooperative purchasing group that meets federal procurement guidelines.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.2 BUILDINGS AND GROUNDS/TECHNOLOGY

9.2.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the authorization of Crabtree, Rohrbaugh & Associates to begin the bidding process for the JSHS Asbestos Abatement Project.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.2.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the recommendation to award the Comcast Enterprise Services for district Wide Area Network services at a monthly eRate cost of \$435.28. *The pre-eRate cost is \$1,450.92/monthly.*

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.2.3 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the Camera & Security System Upgrade with Verkada, Inc. at a cost of \$118,634 as presented at the 02/07/2023 board meeting.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give first reading with the intent to give second reading and final approval on March 21, 2023 to the following policies:

- #200 Enrollment of Students
- #202 Eligibility of Nonresident Students
- #204 Attendance
- #217 Graduation
- #221 Dress & Grooming
- #233 Suspension & Expulsion
- #251 Students Experiencing Homelessness, Foster Care, and Other Educational Instability
- #801 Electronic Signature
- #828 Fraud

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.5. CURRICULUM

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following Resignation:

- Tanya Hiester as a Custodian at Bethel Elementary effective February 1, 2023
- David Heckard as a Custodian at Bethel Elementary effective February 13, 2023.
- Nadine Dove as a part time Special Education Emotional Support Paraprofessional at the Junior Senior High School effective January 19, 2023.
- Head Junior High Baseball Coach Philip Anderson for the 2022-2023 sports season effective February 7, 2023.

- Assistant Junior High Baseball Coach Alan Coderre for the 2022-2023 sports season effective February 7, 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS: Mr. Carl Kauffman

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 7-1.

9.8.2 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following employment:

- Megan Marks as a part time Special Education Learning Support Paraprofessional at the JSHS, at an hourly rate of \$14.50 effective February 22, 2023. Pending completion of employment paperwork and online trainings.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS: Mr. Carl Kauffman

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 7-1.

9.8.3 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve supplemental contracts for the following Spring Coach position for the 2022-2023 sports season.

- Matthew Hoffert Head Junior High Baseball Coach \$1,800.00

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.8.4 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve supplemental contracts for the Fall Coach positions for the 2023-2024 sports season.

- Desiree Frantz Head High School Cross Country Coach \$4,019.00

- Ryan Gehris Assistant High School Cross Country Coach \$2,662.00
- Joel Jackson Head Junior High Cross Country Coach \$2,244.00
- Jason Manbeck Assistant Junior High Cross Country Coach \$1,418.00
- Coryn Rank Head High School Field Hockey Coach \$4,324.00
- Jessica Harle Assistant High School Field Hockey Coach \$3,763.00
- JD Ricapito Golf Coach \$3,652.00
- Tim Frantz Assistant Golf Coach \$2,631.00
- Trevor Brown Head High School Boys' Soccer Coach \$4,819.00
- Eric Kolar Assistant High School Boys' Soccer Coach \$3,471.00
- Melvin Fansler Head Junior High Boys' Soccer Coach \$2,571.00
- Eric Balthaser Assistant Junior High Boys' Soccer Coach \$1,438.00
- Paul Zerbe Head High School Girls' Soccer Coach \$6,206.00
- Kyle Zellers Assistant High School Girls' Soccer Coach \$3,471.00
- Jeremy Conner Head Junior High Girls' Soccer Coach \$1,892.00
- Michael Boltz Head Girls' Tennis Coach \$3,528.00
- Susan Schwartz Assistant Girls' Tennis Coach \$2,693.00

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mrs. Kristan Rissmiller.

NAYS: Mr. William T. Palmer Jr.

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 7-1.

9.8.5 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following Volunteers for the remainder of the 2022-2023 School Year.

- Kristen Sykes Coaching, Field Trips, School Events
- Dana Gil Field trips, Classroom, School events

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

NAYS:

ABSENT: Mr. Harry Fox

ABSTAINED:

This motion was carried 8-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mrs. Hassler addressed the board and referred to a board meeting last August and encouraged the board to neutralize Mrs. Klopp and asked the board who they were going to choose Mrs. Klopp or the students.

13.0 ADJOURNMENT

Mr. Heck made a motion to adjourn the meeting, seconded by Mr. Klopp. The meeting adjourned at 7:31 p.m. Executive Session was held after the board meeting for personnel and Legal matters.

Mrs. April Klopp, Board Secretary