

March 15, 2016 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:03 p.m. in the District Office Board Room on Tuesday, March 15, 2016 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

ABSENT: Mr. Anthony Rodig

ADMINISTRATORS PRESENT:

Dr. Robert Schultz, Superintendent
Ms. Barbara Davis, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mr. Richard Klopp, Mr. Tom Moorhead, Mr. George Field, and Mr. Anthony Orozco, Reading Eagle.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Klopp, to accept the minutes of the following meetings:

- 3.1 02/16/2016 Board Voting Session Minutes
- 3.2 03/01/2016 Board Work Session Minutes

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report

- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. Feasibility Study – Phil Leinbach

Mr. Phil Leinbach, AEM Architects addressed the board regarding the Feasibility Study. There are some board members that would like to meet and go over the study and see what the request are. A meeting will be scheduled for them to meet with the administration and AEM.

Dr. Schultz congratulated the students in the musical and stated they did outstanding work.

Dr. Schultz informed the board that the DO ART Tea was a success.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.1 FINANCE

- 9.1.1 A resolution was offered by Mr. Klopp, seconded by Mr. Palmer, to approve the 2016/2017 Berks County Intermediate Unit Mandated Services Budget as presented to the board. **(Vote to be taken twice)**

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.1.2 A resolution was offered by Mr. Klopp, seconded by Mr. Palmer, to approve the 2016/2017 Berks County Career and Technology Center Operating Budget as presented to the Board.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.1.3 A resolution was offered by Mr. Klopp, seconded by Mr. Palmer, to approve the following as Berks Tax Collection Committee Representatives:

- Primary Voting Delegate: TASD Business Manager (currently Thomas L. Kowalonek)
- First Alternate Voting Delegate: TASD Treasurer (currently Scott Klopp)
- Second Alternate Voting Delegate: TASD Superintendent (currently Dr. Robert K. Schultz, II.)

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.1.4 A resolution was offered by Mr. Klopp, seconded by Mr. Palmer, to approve donating the stipend for the Board Treasurer of \$500 and the Board Secretary of \$900 to be donated as the Board of Director's Scholarship Award.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.2. BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give second reading and final approval to the following policy:

113.3 Screening and Evaluations for Students with Disabilities

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS: Mr. William T. Palmer, and Mr. Oscar J. Manbeck

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 6-2.

9.4.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give first reading with the intent to give second reading and final approval on April 19, 2016 to the following policy:

121 Field Trips

231 Social Events & Class Trips

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.5 CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the gifted lock-in as presented at the 03/01/2016 board meeting.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.5.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the gifted senior field trip as presented at the 03/01/2016 board meeting.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.5.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the attached list of the Agriculture Advisory Council for the 2015/2016.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the change of resignation for the purpose of retirement for Amyclaire Klopp from March 29, 2016 to March 7, 2016.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve a childrearing leave of absence for Ashley Gassert from April 12, 2016 through the end of the 2015-2016 school year.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve a childrearing leave of absence for Victoria Kramer from April 14, 2016 through the end of the 2015-2016 school year.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve a childrearing leave of absence for Kathryn Schweigert from approximately April 4, 2016 through the end of the 2015-2016 school year.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve an unpaid leave of absence for Denyle Eisenhauer from April 19 – 22, 2016.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, and Mr. Arlan Werst.

NAYS: Mr. Daniel Steinhauer

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 7-1.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Christina Buehler as a long-term substitute elementary special education teacher at Bethel Elementary from March 7, 2016 through the end of the 2015-2016 school year at a salary of \$48,043, Step 1B, pro-rated to the number of days worked.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Tammy Field as a mentor for the long-term substitute elementary special education teacher at a stipend of \$500 pro-rated to the number of days worked.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following preferred substitutes for the 4th quarter of the 2015-2016 school year:

- Angela Miller
- Guilia Voletto

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute aides for the remainder of the 2015-2016 school year:

- **Nichole Diem (pending completion of paperwork)**
- Diane Reifsnyder

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.8.10 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Kerry Lehman as Head High School Girls' Basketball coach for the 2016-2017 season at a stipend of \$3,167.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.8.11 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the resignation of Ashley Rank as Junior High Assistant Softball coach effective immediately.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.8.12 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following coaches for the 2015-2016 spring season:

- Transfer Jordon Loeb from High School Track Co-Assistant to High School Track Assistant - \$2,688.
- Transfer Susan Schwartz from High School Assistant Softball to Co-Head Junior High Softball - \$955
- Co-Head Junior High Softball Ashley Count \$ 955
- High School Assistant Softball Todd Scheider \$1,931 (pending completion of paperwork)
- JV Softball Catherine Wanner \$2,560
- Assistant Boys' Tennis Emily Schuppert \$1,710
- High School Assistant Track Melvin Fansler \$2,560

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.8.13 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following volunteers for the remainder of the 2015-2016 school year:

Andrew Beck
Dolores Hill
Lori Lerch

Mindy Henne

Ashley Rank
Penny Bahner
Ronald Linke

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst.

NAYS:

ABSENT: Mr. Anthony Rodig

ABSTAINED:

This motion was carried 8-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mr. Moorhead asked if we were ok regarding the state budget and not receiving funds. Mr. Kowalonek replied, yes we only receive 33% of our budget from our subsidy.

13.0 ADJOURNMENT

Mr. Klopp made a motion to adjourn the meeting, seconded by Mr. Heck.

The meeting adjourned at 8:02 p.m. Executive Session was held after the board meeting.

Mrs. April Klopp, Board Secretary