

March 16, 2021 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. at the District Office Board Room and via Zoom on Tuesday, March 16, 2021 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

ABSENT:

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Mrs. Amanda Cipolla, Assistant Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Mr. Matthew Shirk, Director of Technology
Mr. Heston Frey, Director of Operations
Mr. Justin Welker, JSHS Principal
Mr. Christopher Hamrick, Assistant JSHS Principal
Mr. Brian Boland, Solicitor
Mr. Brian J. Boland, Solicitor
Mrs. Mimi Shade, Board Recording Secretary

And the following interested citizens and staff: Caller (4846514364), Doug Shade, Chris Kraemer, Elaan & Jason Honicker, Holly Baer, “deedee”, “gs”, “doug”, Heather Claman, “Holly”, “iPhone”, Jamie Schur, “Jen”, Jennifer Englebert, Jennifer Kiene, Jocelyn Gross, Kristen Karl, “Kelly”, Kevin Avery, Kylene Sanders, “leah”, Leigh Bragg, Marcy Wink, Maria Taylor, Melinda Davis, Mrs. Jacobs, “pammy”, “Paul”, “Rebecca”, Rebecca Schlegel, Mrs. Heim, Mr. Stepenaskie, and Sherry Wessner.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 02/16/2021 Board Voting Session Meeting Minutes
- 3.2 03/02/2021 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. 2020/2021 School Year Update

Mr. Netznik reported that we are on track to resume in-person instruction on Wednesday, April 7, 2021. The principals have met with the staff to talk about the future of Wednesdays and to set expectations. Wednesdays will be a combination of extension, new instruction, and remediation.

Mr. Netznik also explained that BCTC is remaining virtual for Wednesdays.

Mr. Netznik explained that the Department of Health has moved the JSHS to virtual for 14 days. Mr. Netznik reminded everyone of the attestation that we had to agree to back in November.

Vaccinations are underway. The Department of Health is partnering with the BCIU to host vaccination clinics for the school employees.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.1 FINANCE

A. A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the purchase of CSIU Software for our business department.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, Mr. Matthew Lytle, and Mr. Daniel Steinhauer. And Mr. Kyle Batz.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mr. Palmer, to approve the donation of the stipend for Board Treasurer of \$500 and the Board Secretary of \$900 to be donated as the Board of Director's Scholarship Award.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, Mr. Matthew Lytle, and Mr. Daniel Steinhauer. And Mr. Kyle Batz.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck to approve the 2021/2022 Berks County Career and Technology Center operating budget as presented to the Board.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2 **BUILDINGS AND GROUNDS**

A. JSHS Project Presentation – Crabtree, Rohrbaugh & Associates

A presentation was done by Mr. Jeff Straub, CRA Architect, providing the options for the Board to consider. Mr. Straub presented the board with an overview of 3 options: Option 1 – Renovation of the JSHS, Option 2 - Major Renovation of the JSHS, and Option 3 – Construction of a new JSHS.

B. Board Discussion & Recommendation regarding the JSHS Building Project

A discussion on the JSHS took place. Mr. Lytle, Mr. Steinhauer, and Mr. Batz voiced their opinion that they felt a new school should be constructed. Mr. Palmer expressed concern about the cost of a new building.

C. Approve the recommendation to move forward with the JSHS Building Project as decided in Letter B.

A resolution was offered by Mr. Batz, seconded by Mrs. Klopp to approve Option 3 – the construction of a new building.

AYES: Mr. Kyle Batz, , Mr. Matthew Lytle, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller,

ABSENT:

ABSTAINED:

This motion fails 4-5.

A resolution was offered by Mrs. Klopp, seconded by Mr. Batz to approve Option 2 – Major Renovation of the JSHS.

A discussion was had about Option 2. There were several questions asked of the architect. Mr. Palmer asked about the potential cost of materials a year from now. Mr. Rodig mentioned that the material difference between the options was not too different. Mr. Manbeck asked what the cost of HVAC system would be. Mr. Rodig asked if there were any art renderings of the exterior of the building.

Mr. Netznik noted that the district will receive an estimated \$2.7 million in ESSER III. He believes that we will be able to utilize an estimated \$2.2 million for HVAC upgrades.

Mr. Steinhauer and Mr. Lytle expressed their concerns with the decision to renovate instead of building new.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller, Mr. Anthony Rodig

NAYS: Mr. Matthew Lytle and Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion passed with 7-2.

9.3 TRANSPORTATION

9.4. POLICY

9.5. CURRICULUM

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck to accept the following Resignation:

- Shirley Wrigley Part-time Custodian at the District office effective February 26, 2021.

AYES: Mr. Kyle Batz , Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck to approve the following employment:

- Christine Hazzard as a Part-time Cafeteria worker at the JSHS at an hourly rate of \$11.00 effective March 17, 2021 pending the completion of employee paperwork.
- Ashleigh Bell as a part-time Title 1 Paraprofessional at Bethel Elementary School at an hourly rate of \$12.00 effective March 17, 2021 pending the completion of employee paperwork.

AYES: Mr. Kyle Batz , Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck to approve the following substitute classified staff/event staff for the remainder of the 2020-2021 school year.

- | | |
|-------------------|-----------|
| • Nadine Dove | Cafeteria |
| • Shirley Wrigley | Custodian |
| • Joel Jackson | Aide |

AYES: Mr. Kyle Batz , Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck to rescind the following motion.

- Lance Lillis JV Head Coach High School Baseball \$2,690.00

AYES: Mr. Kyle Batz , Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck to approve supplemental contracts for the Spring Coach positions for the 2020-2021 sports season. In the event of an extended/mandatory school closure and/or the cancellation of an athletic season, stipends will be prorated to the number of days worked during the in-season time, unless documentation is provided to and approved by the superintendent justifying the continuation of the extra-curricular position during an extended/mandatory school closure.

- Lance Lillis Head Junior High Softball Coach \$1,600.00
- Madison Winchester Asst. Junior High Softball Coach \$1,335.00

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig.

NAYS: Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck to approve the following Volunteers for the remainder of the 2020-2021 School Year:

- Marlene Haws (All Areas)

AYES: Mr. Kyle Batz , Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.9 TECHNOLOGY

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mrs. Klopp made a motion to adjourn the meeting, seconded by Mr. Palmer. The meeting adjourned at 9:30 p.m. Executive session followed for personnel.

Mrs. April Klopp, Board Secretary