

March 17, 2020 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, March 17, 2020 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT:

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Mrs. Amanda Cipolla, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Christopher Hamrick, JSHS Principal
Mr. Brian Boland, Solicitor
Ms. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mr. Tom Moorhead

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the minutes of the following meetings:

3.1 02/18/2020 Board Voting Session Meeting Minutes

3.2 03/03/2020 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

4.1 Treasurer's Report

4.2 Investment Report

- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

- A. Financial Update from PFM – Mr. Kowalonek

Mr. Kowalonek presented the Bond refinance options to the board. They voted on Mr. Kowalonek's recommendation as stated below.

- B. COVID-19 Update

Mr. Netznik gave the board an update regarding the laws and concerns of COVID-19 to date. He also updated the board on the game plan regarding the district. There was discussion held regarding weather or not to pay support staff during this time. This is an item for up for vote on this agenda.

- C. Homebound Instruction – Student #4074145502

Mr. Netznik notified the board that the above student is on homebound instruction.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the recommendation of the administration to pay wages to their support staff for their normally scheduled hours as a result of the government required closure of the school district for the period of March 16, 2020 through March 26, 2020.

AYES: Mr. Kyle Batz, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig,

NAYS: Mrs. April Klopp, and Mr. Daniel Steinhauer

ABSENT:

ABSTAINED: Mr. Chris Heck (via phone)

This motion was carried 6-2.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve donating the stipend for the Board Treasurer of \$500 and the Board Secretary of \$900 to be donated as the Board of Director's Scholarship Award.

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.2 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve the 2020/2021 Berks County Career and Technology Center Operating Budget as presented to the Board.

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.3 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve Resolution #2020-05 for the 2013 & 2014 Bond Refinance as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2 BUILDINGS AND GROUNDS

9.2.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the proposal to add a deep fryer to the sports complex concession stand along with the fire suppression system upgrades. Costs of the project will be reimbursed by the athletic boosters.

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS: Mr. Matthew Lytle, and Mr. Oscar J. Manbeck,

ABSENT:

ABSTAINED:

This motion was carried 7-2.

9.2.2 A resolution was offered by Mr. Steinhauer, seconded by Mrs. Klopp, to authorize Administration to advertise and solicit bids for the Penn-Bernville Elementary School sidewalk project.

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give second reading and final approval to the following policies:

#217 Graduation Requirements

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Kindergarten Jump Start program for the 2020-2021 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following Resignations:

- Elaine Caffarelli, Librarian, for the purpose of retirement, effective the last contracted day of the 2019-2020 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following Employment:

A. Long Term Substitute

- Approve Patricia Wylezik-Pfeiffer as a long-term substitute Chemistry Teacher at the JSHS retroactive to February 10, 2020 thru approximately May 11, 2020 at Step 1B \$49,293, pro-rated to the number of days worked.

B. Support Staff:

- Approve Jennifer Walker as a Part time Special Education Paraprofessional at Bethel Elementary effective date to be determined at a rate of \$13.00 per hour, pending completion of employment requirements.

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following substitute classified/event staff for the remainder of the 2019-2020 school year:

Diane Lewandowski	Aide, Cafeteria, Custodian
Jennifer Scianna	Custodian

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS: Mr. William T. Palmer Jr.

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following Volunteers for the remainder of the 2019-2020 School Year:

- Sharon Yiengst
- Amanda Meckley
- Juana McDermott
- Erik Wesner
- Ethan Beard

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve resolution #2020-04 as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Batz made a motion to adjourn the meeting, seconded by Mr. Palmer. The meeting adjourned at 8:47 p.m.

Mrs. April Klopp, Board Secretary