

## **March 20, 2018 – General Board Meeting Minutes**

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:01 p.m. in the District Office Board Room on Tuesday, March 20, 2018 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

### **2.0 ROLL CALL**

**PRESENT:** Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

**ABSENT:** Mr. Chris Heck, and Mr. Arlan Werst

#### **ADMINISTRATORS PRESENT:**

Mr. Andrew Netznik, Interim Superintendent  
Mrs. Amanda Cipolla, Assistant to the Superintendent  
Mr. Thomas Kowalonek, Business Manager  
Mr. Matt Shirk, Technology/AV Support Specialist  
Ms. Brian Boland, Solicitor  
Mrs. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Mr. Tom Moorhead, and Mrs. Lisa Hassler

### **3.0 ACCEPTANCE OF MINUTES**

3.1 A resolution was offered by Mr. Steinhauer, seconded by Mrs. Klopp, to accept the minutes of the following meetings:

- 3.1 02/20/2018 Board Voting Session Meeting Minutes
- 3.2 03/06/2018 Board Work Session Meeting Minutes

**AYES:** Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

**NAYS:**

**ABSENT:** Mr. Chris Heck, and Mr. Arlan Werst

**ABSTAINED:**

This motion was carried 7-0.

---

### **4.0 FINANCIAL REPORTS**

4.1-4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Steinhauer, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report

- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

## **5.0 BOARD REPORTS**

## **6.0 CITIZEN/STUDENT PARTICIPATION**

*Mrs. Hassler inquired about Kindergarten Jump Start and the changes in the program. Mrs. Cipolla fielded her questions.*

## **7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

- A. Snow Make-Up Date

*Mr. Netznik discussed the snow make-up days with the board. We are looking at claiming ACT 80 days for the needed snow days and adding 2 professional development days on to the end of the year.*

- B. District Office ART T\*E\*A – April 3, 2018 (4:30 p.m. – 6:00 p.m.)

*Mr. Netznik invited the board to the District Office Art T\*E\*A. It will be held on April 3, 2018 in the District Office Board Room.*

- C. Technology Presentation

*The board listened to a presentation on technology and a proposal to gain yearly sustainability.*

## **8.0 NOTICES AND COMMUNICATIONS**

### **9.0 ITEMS FOR BOARD ACTION**

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Palmer, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2018-01, and to ratify the execution of same by Mr. Andrew Netznik, Interim Superintendent of Schools on March 09, 2018.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

### **9.1 FINANCE**

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve the 2018/2019 Berks County Career and Technology Center Operating Budget as presented to the Board.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

9.1.2 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve donating the stipend for the Board Treasurer of \$500 and the Board Secretary of \$900 to be donated as the Board of Director's Scholarship Award.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

## **9.2 BUILDINGS AND GROUNDS**

## **9.3 TRANSPORTATION**

## **9.4. POLICY**

- 9.4.1 A resolution was offered by Mr. Steinhauer, seconded by Mrs. Palmer, to give first reading with the intent to give second reading and final approval on April 17, 2018 to the following policy:

#808 Food Services

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

## **9.5. CURRICULUM**

- 9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Palmer, to approve Kindergarten Jump Start for the 2018/2019 School year as discussed at the March 6, 2018 board meeting.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

A. Curriculum Update

*Mrs. Cipolla gave the board an update on curriculum and informed them that there are text books that need to be ordered and she will be sending them to the Curriculum Committee for viewing.*

## **9.6 LEGISLATIVE**

## **9.7 EXTRA-CURRICULAR**

### **9.8 PERSONNEL**

- 9.8.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following support staff substitutes for the remainder of the 2017-2018 school year. Pending Completion of Paperwork:

Katlyn Diehl	Custodial
Julie Blankenbiller	Cafeteria, Lunch/Recess Aide
Crystal Stoltz	Aide and Cafeteria

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

- 9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following preferred substitutes for the Fourth Quarter of the 2017-2018 school year:

Amber Myers  
Megan Sigado

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

- 9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to extend the childbearing/childrearing leave of absence for Ashley Gassert, Language Arts teacher at the JSHS thru the end of the 2017-2018 school year.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

9.8.4            A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to extend the approval of Amanda Starner as a long-term substitute for Language Arts at the JSHS thru the end of the 2017-2018 school year.

AYES:           Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT:        Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

9.8.5            A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Eric Wentling as a mentor for Spencer Wambold, long-term substitute social studies teacher at a stipend of \$500 pro-rated to the number of days worked.

AYES:           Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT:        Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

9.8.6            A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the resignation of Tabitha Wesner as a part-time Cafeteria worker, effective April 15, 2018.

AYES:           Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT:        Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

9.8.7            A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to Accept the resignation for the purpose of retirement of Janice Ritchie effective the last contracted day of the 2017-2018 school year.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following volunteers for the remainder of the 2017-2018 School year:

Macy Kreider  
Travis Unger

Joseph Smith  
Chad Blimline

Royce Book  
Kris Kerschner  
Jethro Holzman  
Leah Reed  
Laura Gehris

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and

NAYS:

ABSENT: Mr. Chris Heck, and Mr. Arlan Werst

ABSTAINED:

This motion was carried 7-0.

---

## **9.9 TECHNOLOGY**

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

## **10.0 INFORMATION ITEMS**

## **11.0 CALENDAR OF EVENTS**

## **12.0 CITIZENS PARTICIPATION**

## **13.0 ADJOURNMENT**

Mr. Rodig made a motion to adjourn the meeting, seconded by Mrs. Klopp.  
The meeting adjourned at 8:21 p.m. Executive Session was held after the board meeting for personnel matters.

---

Mrs. April Klopp, Board Secretary