

March 21, 2017 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:02 p.m. in the District Office Board Room on Tuesday, March 21, 2017 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller (7:16 p.m.), Mr. Anthony Rodig, Jr., Mr. Daniel Steinhauer, and Mr. Arlan Werst

ABSENT: Mr. William T. Palmer

ADMINISTRATORS PRESENT:

Dr. Robert Schultz, Superintendent
Mrs. Barbara Davis, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mr. Tom Moorhead, Ms. Lisa Hassler, Mr. George Field, and Ms. Tammy Field

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to accept the minutes of the following meetings:

3.1 02/21/2017 Work Session Meeting Minutes

3.2 03/07/2017 Board Voting Session Minutes

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to accept the following financial reports:

4.1 Treasurer's Report

4.2 Investment Report

4.3 Tax Collection Report

- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Dr. Schultz reported that the musical was wonderful and the kids did an outstanding job. We had two sold out performances. Spring sports have started.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Klopp, seconded by Mrs. Klopp, to approve the parent/school district transportation contract for student # 302153 as presented.

9.1.2 A resolution was offered by Mr. Klopp, seconded by Mrs. Klopp, to approve the parent/school district transportation contract for student # 201626 as presented.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.1.3 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve the 2017/2018 Berks County Career and Technology Center Operating Budget as presented to the Board.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.1.4 A resolution was offered by Mr. Klopp, seconded by Mr. Heck, to approve donating the stipend for the Board Treasurer of \$500 and the Board Secretary of \$900 to be donated as the Board of Director's Scholarship Award.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.2 BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the PA FFA Activities Week Field Trip to Penn-State as presented at the 03/07/2017 board meeting.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to accept the resignation of Stefanie Poslosky as part-time ESL paraprofessional at Penn-Bernville Elementary effective March 10, 2017.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.8.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to accept the resignation for the purpose of retirement for Dorann Triest, Administrative Assistant for Human Resources/Payroll effective April 28, 2017.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.8.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Sherry Wessner as Administrative Assistant for Human Resources/Payroll at an hourly rate of \$22.05 effective upon mutual agreement between employers, pending completion of paperwork.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.8.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the transfer of Aurilie Eckenrode as a part-time special education paraprofessional at an hourly rate of \$12.30 to a part-time TVA paraprofessional at an hourly rate of \$12.00 effective March 22, 2017.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck,
Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.8.5 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve an unpaid leave of absence for Michelle Schneck from May 26 p.m. through June 1, 2017 (3.5 days).

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck,
Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.8.6 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Ashley Pastor as a mentor for Roxanne Snyder, long-term substitute science teacher at a stipend of \$500 pro-rated to the number of days worked.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck,
Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.8.7 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Michaela Mellen as a support staff substitute in the areas of aide, cafeteria and secretarial for the remainder of the 2016-2017 school year.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck,
Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.8.8 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following preferred substitute for the fourth quarter of the 2016-2017 school

year:

- Kirstin Luckenbill
- Guilia Voletto

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.8.9 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve following substitute teachers through the Berks County Intermediate Unit's guest teacher program for the remainder of the 2016-2017 school year:

- Joy Courtright
- Brittany Haag (pending completion of paperwork)
- Christopher Pierson (pending completion of paperwork)
- Jordon Smith

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.8.10 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following volunteers for the remainder of the 2016-2017 school year:

Tammy Kegerreis

Traci Quillman
Jeffrey Hardick
Jeremy Konoza
Mark Fansler
Corey McGinity

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.9 TECHNOLOGY

9.9.1 A resolution was offered by Mr. Rodig, seconded by Mr. Klopp, to approve the purchase of Dell Latitude 3180 Non-Touch laptops, commensurate to the 9th grade student enrollment for the 2017/2018 school year, at an estimated cost of \$42, 827. (Details of the program change include the distribution of laptops from the carts to the students in grades 10 through 12, and lab/enclave attrition).

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

9.9.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve a 2:1 refurbish program of \$13,000 for the current 8th grade 2:1 devices. The machines that are refurbished will be distributed to the incoming 5th grade class in 2017/2018.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

Voting was complete when board member Kristan Rissmiller arrived at 7:16 p.m..

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Ms. Rissmiller made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 7:18 p.m.

Mrs. April Klopp, Board Secretary