

## **March 21, 2023 – General Board Meeting Minutes**

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. at the District Office Board Room on Tuesday, March 21, 2023 with Mr. Kyle Batz, Board President presiding. The Pledge of Allegiance and prayer followed.

### **2.0 ROLL CALL**

**PRESENT:** Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick (7:11 p.m.), Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr. (7:14 p.m.)

**ABSENT:** Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

#### **ADMINISTRATORS PRESENT:**

Dr. Andrew Netznik, Superintendent  
Mr. Denis Quirk, Assistant to the Superintendent (via zoom)  
Mr. Thomas Kowalonek, Chief Financial Officer  
Mr. Matthew Shirk, Chief Operating Officer  
Ms. Brian Boland, Solicitor  
Mrs. Mimi Shade, Recording Board Secretary

**And the following interested citizens and staff:** Ms. Lisa Hassler, Mr. Tom Moorhead, Ms. Nadine Dove, Ms. Jessica Moyer, Ms. Jennifer Kester, Mr. Robert L. Sattazahn, Mr. Chris Kraemer, Ms. Kelsey Leed – Crabtree Rohrbaugh & Associates, Mr. Mark Quinn – Stifel, Mr. Brad Remig – P.F.M, and Ms. Julia Adams – Kozloff Stoudt

### **3.0 ACCEPTANCE OF MINUTES**

3.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to accept the minutes of the following meetings:

- 3.1 02/21/2023 Board Voting Session Meeting Minutes
- 3.2 03/07/2023 Board Work Session Meeting Minutes

**AYES:** Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

**NAYS:**

**ABSENT:** Mr. Christopher Beitler, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

**ABSTAINED:**

This motion was carried 6-0.

---

### **4.0 FINANCIAL REPORTS**

4.1- 4.12 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to accept the following financial reports:

- 4.1 Treasurer's Report

- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Arbiter Pay Payable

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-0.

---

## **5.0 BOARD REPORTS**

## **6.0 CITIZEN/STUDENT PARTICIPATION (PERTAINING TO AGENDA ITEMS ONLY)**

## **7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

A. 2021/2022 Audit Presentation – Herbein + Company – Ms. Roxanne McMurtry

*Ms. McMurtry presented the 2021/2022 audit to the board. There were no audit findings and she thanked Tom and Dawn for all their hard work.*

B. Act 34 Hearing Booklet

*Ms. Leed presented the Act 34 Hearing Booklet and fielded any questions.*

C. Revised Bond Parameters Resolution

*Mr. Quinn and Mr. Remig presented the bond parameters and fielded any questions.*

D. Reminder - No board meeting on April 4, 2023

*Dr. Netznik reminded everyone that there will not be a board meeting on April 4, 2023 due to spring break. Mimi will post and advertise accordingly. The next meeting will be held on April 18, 2023.*

## **8.0 NOTICES AND COMMUNICATIONS**

### **9.0 ITEMS FOR BOARD ACTION**

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following Job Descriptions

- Administrative Assistant to the Assistant to the Superintendent/CFO
- Building Administrative Assistant – 12 Months
- Administrative Assistant to Athletics/Career Services
- Cafeteria General Worker
- Chief Financial Officer
- Data Specialist
- Head Cook – Manager
- Head Custodian
- High School Assistant Principal
- Suspension Monitor

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

### **9.1 FINANCE**

9.1.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve donating the stipend for the Board Treasurer of \$500 and the Board Secretary of \$900 to be donated as the Board of Director's Scholarship Award.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

9.1.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the 2023/2024 Berks County Career and Technology Center Operating Budget as presented to the Board.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

9.1.3 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the 2021/2022 School Year Herbein + Company, Inc. audit as presented.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

9.1.4 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to resolve to approve the 2023 Bond Parameters Resolution as presented and attached.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

9.1.5 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to resolve to approve the 2023 Bond Reimbursement Resolution presented and attached.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

## **9.2 BUILDINGS AND GROUNDS/TECHNOLOGY**

9.2.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the Bethel Elementary & District Office lighting project proposal as presented at the March 7, 2023 board meeting at a cost of \$74,536.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

9.2.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the Elementary Library Furniture/Technology proposal as presented at the March 7, 2023 board meeting at a cost of \$152,113.05 to be paid out of ESSR II funding.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

9.2.3 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the reconfiguration of the Tulpehocken Area Junior-Senior High School, effective July 1, 2023, into a high school consisting of grades 9-12 and a middle school consisting of grades 7-8. Upon the completion of the Junior-Senior High School Renovation project, sixth grade will be moved from the elementary schools to the middle school to create a grade 6-8 middle school. The reconfigured Junior-Senior High School shall be renamed as follows:

- Tulpehocken Area High School, Grades 9-12
- Tulpehocken Area Middle School, Grades 7-8

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. and April Klopp

NAYS: Mr. William T. Palmer Jr.

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 6-1.

---

9.2.4 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the Resolution setting the Maximum Project Cost and Maximum Building and Construction Cost in accordance with 24 P.S. Section 7-701.1 in the amounts as presented in the Resolution as attached hereto and made a part hereof.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

9.2.5 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the Act 34 Booklet for the Junior Senior High School Renovation Project as presented this evening.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

9.2.6 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the scheduling, advertising, and holding of the Act 34 Hearing for the Junior Senior High School Project on Tuesday, April 18, 2023 at 6:00 p.m. at the District Administration Office Board Meeting Room.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

### **9.3 TRANSPORTATION**

#### **9.4. POLICY**

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give second reading and final approval to the following policies:

#200	Enrollment of Students
#202	Eligibility of Nonresident Students

#204	Attendance
#217	Graduation
#221	Dress & Grooming
#233	Suspension & Expulsion
#251	Students Experiencing Homelessness, Foster Care, and Other Educational Instability
#800.1	Electronic Signature
#828	Fraud

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

9.4.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give first reading with the intent to give second reading and final approval on April 18, 2023 to the following policies:

#137	Home Education Programs
#137.1	Extracurricular Participation by Home Education Students
#137.2	Participation in Co-Curricular Activities & Academic Courses by Home Education Students
#137.3	Participation in Career & Technical Education Programs by Home Education Students
#151	Electronic Data Storage

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

## **9.5. CURRICULUM**

## **9.6 LEGISLATIVE**

## **9.7 EXTRA-CURRICULAR**

## **9.8 PERSONNEL**

9.8.1 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following Resignation:

- Brooke Vanim, as a Speech and Language Pathologist effective June 5, 2023.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

9.8.2 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve a supplemental contract for the Spring Coach position for the 2022-2023 sports season, pending completion of employment paperwork.

- Robert Boltz, Jr. Assistant Junior High Baseball Coach \$1,350.00

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:

This motion was carried 7-0.

---

9.8.3 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following volunteers for the remainder of the 2022-2023 School Year.

- Danae Fanjoy Field Trips, Classroom
- Debra Wengert Field Trips/Classroom/School Events
- Robert Sykes Coaching/Field Trips/School Events
- Michele Krause Field Trips/School Events
- Sean Lape Tennis
- Ariana Marshall Field Trips/Classroom/School Events

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mr. Christopher Beitler, and Mrs. Kristan Rissmiller.

ABSTAINED:



This motion was carried 7-0.

---

## **9.9 TECHNOLOGY**

### **DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS**

*Mr. Fox informed the board that Governor Mifflin includes their Right to Know Requests on their work session agenda. He asked the board's thoughts on including our RTK information on our agendas. The board agreed. The district's RTK information will be included on future agendas.*

*Mr. Fox informed the board that his son misbehaved and refused to do his schoolwork. He received an e-mail from his child's teachers letting him know this and that they were going to give him a second chance and extend the timeframe so his son could turn it in and not fail. Mr. Fox told the teacher, no, do not do that he needs to pay the consequences of his choice to not complete the assignments. Mr. Fox asked Dr. Netznik if that was a regular occurrence and stated he does not feel that is good. The children should learn consequences from their choices. Dr. Netznik responded that yes this happens. There was discussion about this among the board.*

*Mr. Kauffman asked if there was a way we could get microphones so people could hear better. There was discussion held and Mr. Shirk will re-install the microphones. There was discussion held and Mr. Batz stated that he used to be against it, but he feels it might be a good idea to start live streaming.*

*Ms. Jennifer Kester asked the board if there was going to be more handicap seating area in the auditorium with the renovation. Dr. Netznik answered that yes there will be more added, and the auditorium is gaining roughly 60 to 70 thousand square feet.*

*Ms. Nadine Dove informed the board that she is not happy with the 6<sup>th</sup> grade moving up to the JSJS. She asked what the 6<sup>th</sup> grade classrooms were going to be used for? It will be used for extra space for students. Ms. Dove also encouraged the board to have the teachers give the students second chances. There are kids like her own children and grandchildren that do not do well in school that need second chances and support.*

*Mr. Moorhead stated that he thinks it would be great to live stream the board meetings. Mr. Batz stated that he is all for it.*

## **10.0 INFORMATION ITEMS**

### **11.0 CALENDAR OF EVENTS**

### **12.0 CITIZENS PARTICIPATION**

## **13.0 ADJOURNMENT**

Mr. Fox made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 8:23 p.m. Executive Session was held after the board meeting for personnel and legal matters.

---

Mrs. April Klopp, Board Secretary