

April 16, 2019 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, April 16, 2019 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

ABSENT:

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Mrs. Amanda Cipolla, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Heston Frey, Director of Operations
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Lisa Hassler, Ms. Tracy Rourbaugh, Mr. Jeff Straub, Mr. Doug Rohrbach, Mr. Randy Daub, Mr. Ken Kauffman, Ms. Ashley Pastor, and Mr. Jeff Jacovidis.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Palmer, to accept the minutes of the following meetings:

- 3.1 03/19/2019 Board Voting Session Meeting Minutes
- 3.2 04/02/2019 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

- A. Crabtree, Rohrbaugh, & Associates Presentation – JSHS Project

Representatives from the architect firm Crabtree, Rohrbaugh, & Associates introduced themselves and their company for consideration to work on our high school project.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

- 9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2019-05, and to ratify the execution of same by Mr. Andrew Netznik, Superintendent of Schools retroactive to April 02, 2019.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the Collective Bargaining Agreement between the School District and the Tulpehocken Education Association and authorizes the appropriate officers of the Board to execute the Collective Bargaining Agreement effective July 1, 2019 through June 30, 2024.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, and Mr. Arlan Werst

NAYS: Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 7-2.

9.1 FINANCE

A. Presentation of 2019-2020 Budget – Mr. Kowalonek & Mr. Netznik

Mr. Kowalonek and Mr. Netznik presented the preliminary 2019/2020 budget to the board.

9.2 BUILDINGS AND GROUNDS

9.2.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Palmer, to Authorize the administration to complete the following work as presented at the April 2, 2019 Board Meeting for Year 1 of the Operations and Facilities plan. The plan includes the following options:

- Panic Hardware Installation – \$9,712
- Parking Lot Sealing and Painting for Penn-Bernville Elementary and District Office. – \$23,400
- LED Lighting Upgrades at Penn-Bernville Elementary - \$20,000
- Interior & Exterior Painting – \$20,000
- Replacement of front concrete slab at the District Office – \$7,500
- Develop a plan for Penn-Bernville Elementary sidewalk replacement – (Not to exceed \$3,500)

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mr. Palmer, to give second reading and final approval to the following policies:

- | | |
|--------|------------------------------------------------------------------------------|
| #006 | Meetings |
| #011 | Principals for Governance Standards/Code of Conduct |
| #103 | Nondiscrimination/Discriminatory Harassment – School and Classroom Practices |
| #103.1 | Nondiscrimination – Qualified Students with Disabilities |
| #104 | Nondiscrimination/Discriminatory Harassment – Employment Practices |
| #113 | Special Education |
| #113.2 | Behavior Support |
| #113.3 | Screening and Evaluations for Students with Disabilities |
| #113.4 | Confidentiality of Special Education Student Information |
| #137 | Home Education Programs |

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following curriculum:

- Academic English 12

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

Mrs. Cipolla informed the board that the Agri-Sciece quote came in less than anticipated.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the creation of the position of K-12 Career Education Counselor with the attached job description.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following Resignations:

- For the purpose of retirement of Kimberly F. Foreman effective the last contracted day of the 2018-2019 school year.
- For the purpose of retirement of Tina M. Klopp, Food Service Coordinator effective June 14, 2019.
- Paul Waters, Junior High Baseball Coach effective April 2, 2019.
- Megan Ebling, Drum Line Instructor effective April 8, 2019.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve an unpaid day for G. Jeffery Beard, Industrial Arts Teacher at the JSHS for May 6, 2019.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve an unpaid day for Cynthia Delehanty, 12th Grade English Teacher at the JSHS for May 3, 2019.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Jillian Bergman as the Director of Food Services at a salary of \$49,000, pro-rated to the number of days worked. The effective date to be determined and pending completion of paperwork. This position will be added to the Act 93 agreement.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Kenneth Unger as a long-term music substitute for Penn-Bernville Elementary School retroactive to February 11, 2019 through approximately May 10, 2019, Step 1B at a salary of \$48,543 pro-rated to the number of days worked, pending the return of Kathryn Mazurek.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve a paid leave of absence for Heather Joy from April 23, 2019 to approximately May 31, 2019.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following job descriptions:

- Director of Food Services
- Director of Operations
- Director of Pupil Services

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following substitute staff/event staff for the remainder of the 2018-2019 school year:

- | | |
|-------------------|----------------------|
| • Marie Bond | Substitute Custodian |
| • Debra Houser | Substitute Custodian |
| • Deborah Fansler | Event Staff |

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.10 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following volunteers for the remainder of the 2018-2019 School year:

Shannon Brown
Bonnie Walb
Ivy Dietrich
Tanya Shirey

Lee Swihart
Molly Rivera
Shanna Rauenzahn
Kimberly Miller

Nicole Mulhern
Michael Bagenstose

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Rodig made a motion to adjourn the meeting, seconded by Mrs. Klopp. The meeting adjourned at 9:45 p.m. Executive Session was held between 8:17 p.m. – 8:22 p.m. for personnel.

Mrs. April Klopp, Board Secretary