

## **April 18, 2023 – General Board Meeting Minutes**

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. at the District Office Board Room on Tuesday, April 18, 2023 with Mr. Kyle Batz, Board President presiding. The Pledge of Allegiance and prayer followed.

### **2.0 ROLL CALL**

**PRESENT:** Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick (via phone), Mrs. April Klopp, and Mr. William T. Palmer Jr. (7:04 p.m.), and Mrs. Kristan Rissmiller.

**ABSENT:** Mr. Harry Fox, and Mr. Carl Kauffman

### **ADMINISTRATORS PRESENT:**

Dr. Andrew Netznik, Superintendent  
Dr. Denis Quirk, Assistant to the Superintendent  
Mr. Thomas Kowalonek, Chief Financial Officer  
Mr. Matthew Shirk, Chief Operating Officer  
Mr. Taylor Charles, Director of Pupil Services  
Ms. Caitlyn Brice, District Coordinator of Special Education  
Mr. Christopher Hamrick, HS Principal  
Mr. Nev Lynch, JH Principal  
Mr. Andrew Guers, Bethel Elementary Principal  
Ms. Lindsey Babczak, Penn-Bernville Elementary Principal  
Ms. Brian Boland, Solicitor  
Ms. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Mr. Tom Moorhead, Ms. Lisa Hassler, Ms. Michelle Snyder, Mr. Scot Snyder, Ms. Nadine Dove, Mr. Brian Foremen, Ms. Jennifer Engelbert, Ms. Kylene Sanders, Ms. Jennifer Becker, Ms. Julie Keller, Ms. Rebecca Schlegel, Ms. Kate Crampton, Mr. Zach Crampton, Ms. Brittany Weaver, Ms. Jennifer Franklin, Ms. Liliana Franklin, Mr. Asher Franklin, Mr. Dan Moser, Ms. Heidi Moser, Ms. Alma Aparicio, Ms. Megan Hall & Family, Ms. Cathleen Palm & Family, Ms. Erin Chiveral, Ms. Christa Triest, Ms. Jennifer Kester, Ms. Rebecca Lutz, Mr. Jeremy Lutz, and Mr. Chris Kramer

### **Junior High – Mr. Nev Lynch – Junior High Principal**

#### **Junior High Students of the Month:**

##### **December:**

##### **7th Grade**

Rowen Hall  
Aniyah Gray

##### **8th Grade**

Colin Kaulback  
Claudia Zadeh

##### **January:**

##### **7th Grade**

Samuel Lutz

##### **8th Grade**

Logan Coderre

Valeria Teran

Caedence Thomas

**February:**

**7th Grade**

Landen Hoffert

Zoe White

**8th Grade**

Salma Elmarzouki

Zachary Crampton

**March:**

**7th Grade**

Caleb Schaffer

Lilliana Franklin

**8th Grade**

Braelynn Lemon

Chance Palm-Rittle

*Mr. Batz and Dr. Netznik congratulated the above students for their accomplishments and the parents for their support.*

**3.0 ACCEPTANCE OF MINUTES**

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the minutes of the following meetings:

03/21/2023 Board Voting Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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**4.0 FINANCIAL REPORTS**

4.1- 4.12 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Arbiter Pay Payable

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick,  
Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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## **5.0 BOARD REPORTS**

## **6.0 CITIZEN/STUDENT PARTICIPATION (PERTAINING TO AGENDA ITEMS ONLY)**

## **7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

A. Kindergarten Registration Follow Up – Dr. Quirk

*Dr. Quirk, Julie Keller, Becky Schlegel, Jennifer Becker, Kylene Sanders, and Jen Engelbert presented the changes and how Kindergarten registration worked this year. It went well and they had a positive response.*

## **8.0 NOTICES AND COMMUNICATIONS**

## **9.0 ITEMS FOR BOARD ACTION**

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Palmer, to approve the following Job Descriptions

- High School Principal
- Middle School Principal
- Elementary School Principal
- Director of Teaching & Learning
- Secondary School Counselor
- Controller
- Administrative Assistant to Pupil Services/Access Coordinator/Admin Assistant to the Chief Operating Officer
- Administrative Assistant to Transportation/Athletics

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick,  
Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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## **9.1 FINANCE**

A. 2023/2024 Budget Timeline – Mr. Kowalonek

*Mr. Kowalonek presented the timeline for the budget. The final budget will be approved at the June 20, 2023 board meeting.*

## **9.2 BUILDINGS AND GROUNDS/TECHNOLOGY**

9.2.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the awarding of the JSHS Asbestos Project contract to PSC EHC Acquisition, LLC., at a base bid of \$487,078.00 with work to begin summer of 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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9.2.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the authorization of the administration in coordination with Crabtree Rohrbaugh & Associates to advertise the bidding of the JSHS Renovation project when documents are ready.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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9.2.3 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the lock-in price of \$2.5738 per gallon of heating oil for the 2023/2024 school year with World Fuel Services for 84,000 gallons.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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### **9.3 TRANSPORTATION**

#### **9.4. POLICY**

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give second reading and final approval to the following policies:

- #137 Home Education Programs
- #137.1 Extracurricular Participation by Home Education Students
- #137.2 Participation in Co-Curricular Activities & Academic Courses by Home Education Students
- #137.3 Participation in Career & Technical Education Programs by Home Education Students
- #151 Electronic Data Storage

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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#### **9.5. CURRICULUM**

9.5.1 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve the Dual Enrollment Agreement with Reading Area Community College for the 2023/2024 Academic Year.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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9.5.2 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve an agreement with Mental Health First Aid to provide professional development for 16 staff members during the summer of 2023 at a cost of \$26,000.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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## **9.6 LEGISLATIVE**

## **9.7 EXTRA-CURRICULAR**

## **9.8 PERSONNEL**

9.8.1 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following Resignation:

- Kyra Seiders as a part time Special Education Autistic Support Paraprofessional at Bethel Elementary effective March 31, 2023.
- Clifford Yeakley as full-time Grounds/Maintenance effective April 17, 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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9.8.2 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following employment:

- Kimberly Freymoyer as a Part time Cafeteria Worker at the Junior Senior High School at an hourly rate of \$12.50, effective April 19, 2023. Pending completion of employment paperwork and online trainings.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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9.8.3 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve a medical sabbatical for Melinda Davis from March 19, 2023 through October 25, 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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9.8.4            A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the job title change for Dawn Weiss from Administrative Assistant for Accounts Payable/Purchasing/Food Service Financial Director to Controller to better fit her current job responsibilities.

AYES:           Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:       Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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9.8.5            A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following substitute classified staff/event staff for remainder of the 2022-2023 school year:

- Devin Bucks                      Event Staff

AYES:           Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:       Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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9.8.6            A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following volunteers for the remainder of the 2022-2023 School Year.

- Larry Raifsnider                  Field Trips
- Melissa Miranda                  Field Trips/Classroom/School Events
- Rita Geesaman                    Classroom
- Travis Unger                      Field Trips/Classroom/School Events
- Kacie Shifflett                    Field Trips/School Events
- William Bricker                  Athletics/Coaching/Field Trips/Classroom/School Events
- Shelly Kraatz                      Field Trips/Classroom/School Events
- Angela Gibson                    Field Trips
- Paul Betz                            Field Trips
- Corey Sholl                        Field Trips/Classroom/School Events

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Chris Heck, Mr. Matthew Hetrick,  
Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Harry Fox, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 7-0.

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## **9.9 TECHNOLOGY**

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

## **10.0 INFORMATION ITEMS**

## **11.0 CALENDAR OF EVENTS**

## **12.0 CITIZENS PARTICIPATION**

*Mr. Steinhauer informed the board that he had concerns about taking out a \$70,000,000 dollar loan just to keep money in capital reserves. He does not want them to take an open line of credit loan. He asked them not to take his money just to invest it.*

*Ms. Dove informed the board that she would like to see non-academic students get awards. She told the board that other people's rights have been violated and personal information is not being treated confidential.*

*Ms. Hassler read a letter that contained the following information. In June of 2022 the district was sued. In August of 2022 it was put on the board that two district employees have violated the privacy of students. She was denied the right to read in her granddaughters' classroom. Does the administration not notify the board of these things??*

## **13.0 ADJOURNMENT**

Mr. Rissmiller made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 7:55 p.m.

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Mrs. April Klopp, Board Secretary