

April 19, 2011 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the Conference Room at BCTC – West Campus on Tuesday, April 19, 2011 with Mr. Ralph Moyer, Board President presiding. The Pledge of Allegiance followed.

2.0 ROLL CALL

PRESENT: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph E. Moyer.

ABSENT: Mr. Jason Huey and Mr. William T. Palmer, Jr.

ADMINISTRATORS PRESENT:

Dr. Edward Albert, Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mr. Larry Blatt, Mr. Daniel Steinhauer, Mr. Chris Heck, Mr. Ronald Spinelli, Ms. April Klopp, Ms. Louise Rubright, Mr. Dennis Bayer, Mr. Grant Bayer, and Mr. Liam Migdail-Smith, Reading Eagle.

3.0 ACCEPTANCE OF MINUTES

3.1-3.2 A resolution was offered by Mr. Klopp, seconded by Mr. Manbeck, to accept the minutes of the following meetings:

- 3.1 03/15/2011 General Board Voting Session Minutes
- 3.2 04/05/2011 General Board Work Session Minutes

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mrs. Fox, seconded by Mr. Klopp, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report

- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

5.0 BOARD REPORTS

None

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Dr. Albert presented the spring sports program to the board. He reminded them that this is provided to us for free.

Dr. Albert informed the board that it is Administrative Professionals Week and the Administration and the TEA has treated the administrative assistants to some great things this week.

Dr. Albert thanked Dr. Lees for hosting our board meeting and for the wonderful meal that the students prepared for us.

Dr. Albert informed the board that he received an e-mail from a gentleman from Eastern Lancaster County. He read information about our district and was very impressed. Dr. Albert will be meeting with him in the near future.

Dr. Albert informed the board that there was an organized emergency drill held at the JSJS and it was very successful.

8.0 NOTICES AND COMMUNICATIONS

None

9.0 ITEMS FOR BOARD ACTION

9.1 FINANCE

9.1.1 A resolution was offered by Mrs. Fox, seconded by Mr. Klopp, to approve the 2011-2012 Berks County Career and Technology Center Operating Budget as presented to the Board.

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.2 BUILDINGS AND GROUNDS

9.2.1 A resolution was offered by Mr. Manbeck, seconded by Mr. Klopp, to RESOLVE, that Board of School Directors award a construction contract for the reconstruction of the existing main drive at New Schaefferstown Road at the Tulpehocken Junior-Senior High School for the Tulpehocken Area School District, to the following Contractor in the amount stated herein, and subject to conditions stated herein:

1. a) A Complete Construction Contract to Landis C. Deck & Sons, Division of Reading Materials, Inc., 316 New Schaefferstown Road, Bernville, PA 19506, in the Base Bid amount of **\$89,944.89**.

- b) AND, to accept the following Alternate in the stated amount:

Alt. 100	Seal	Coating
	60	\$18,345.

- c) AND, to accept the Unit Prices as submitted in the Bid Form.

2. AND, to reject all other bids.

TOTAL CONSTRUCTION CONTRACT TO BE \$108,290.49.

AND, be it further RESOLVED that proper officers of the Board and Administration are hereby authorized to do all things necessary so that approval to proceed may be secured,

AND, be it further RESOLVED, that the Architect, AEM Architects, Inc., and the School District's Solicitor, be authorized to issue Letters of Intent to the Contractors informing them of this action and requesting submission of complete and proper Payment Bonds, Performance Bonds and Insurance Certificates to the Solicitor for approval. The Letters of Intent are conditioned upon receipt of final approvals from all regulatory agencies, the legal sufficiency of Bid Forms, Bid Bonds, Payment Bonds, Performance Bonds and Insurance Certificates.

AND, be it further RESOLVED, that upon the Solicitor's approval, proper Officers of the Board are hereby authorized to execute the Contracts and to authorize the Architect to issue the Notice to Proceed so that construction may begin.

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.3 TRANSPORTATION

9.4 POLICY

9.5 CURRICULUM

9.5.1 A resolution was offered by Mrs. Blatt, seconded by Mrs. Fox, to approve the Special Education Agreement as presented at the April 05, 2011 board meeting.

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.5.2 A resolution was offered by Mrs. Blatt, seconded by Mrs. Fox, to approve Give first reading with intent to give second reading and final approval May 17, 2011 to use the following textbooks:

American Government Institutions & Policies
AP Edition 12th Edition 2011 copyright

Cengage Learning
For Course: #215 AP US Government and Politics
Grade 12

Lifetime Health
2009 Copyright
Holt Rinehart, and Winston
For Course: #895 Health
Grade 9

Economics
2010 Edition
Pearson Education
For Course: Learning Support Economics
Grade 12

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.6 LEGISLATIVE

9.6.1 A resolution was offered by Mr. Kiehl, seconded by Mrs. Fox, to approve the resolution as presented opposing Senate Bill #1.

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to accept the retirement resignation of Mary Mohn, physical education teacher at the Junior/Senior High School, effective the last contractual teaching day of the 2010-2011 school year.

9.8.2 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to accept the resignation of Brent Johnson as JV Baseball coach effective March 26, 2011.

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.3 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to approve the following individuals as co-coaches for JV Baseball effective March 22, 2011 for the remainder of the 2011 spring season:

- Lynn Schaeffer \$843
- Zach Shirk \$843 (pending completion of paperwork)

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, and Mr. Ralph P. Moyer.

NAYS: Mr. Oscar J. Manbeck

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 6-1.

9.8.4 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to approve Erika Davenport as a full-time student-assigned paraprofessional effective March 22, 2011 at an hourly rate of \$13.00.

9.8.5 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to approve Patricia Herr as a substitute custodian for the remainder of the 2010-2011 school year for only days school is not in session.

9.8.6 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to approve Shanon Hafer as a substitute teacher for the remainder of the 2010-2011 school year pending completion of paperwork.

9.8.7 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to approve the following individuals as substitute teachers for the remainder of the 2010-2011 school year through Berks County Intermediate Unit's Guest Teacher Program:

- Rachael Hasselhan

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.8 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to approve Donald Luckenbill as a volunteer softball coach for the 2011 spring season.

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.9 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to approve the appointment of CBIZ Benefits and Insurance Services as the Districts Section 125 plan administrator effective July 1, 2011.

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.10 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to approve Jennifer Kerchner as a volunteer track coach for the 2011 spring season.

9.8.11 A resolution was offered by Mr. Klopp, seconded by Mrs. Fox, to approve the following parent volunteers:

- Renee Norman
- Lori Tregea
- Bennetry Herrmann
- Joel Jackson

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. Jason Huey, Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Manbeck made a motion to adjourn the meeting, seconded by Mr. Klopp.

The meeting adjourned at 7:29 p.m.

Mr. Oscar Manbeck, Assistant Board Secretary