

April 19, 2022 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. at the District Office Board Room on Tuesday, April 19, 2022 with Mr. Kyle Batz, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

ABSENT: Mr. William T. Palmer Jr.

ADMINISTRATORS PRESENT:

Dr. Andrew Netznik, Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Ms. Brian Boland, Solicitor
Ms. Mimi A. Shade, Recording Secretary

And the following interested citizens and staff: Ms. Jennifer Kester, Ms. Shirley Wrigley, Ms. Karen Heckman, Ms. Rebecca Heckman, Mr. John Womer, Mr. Anthony Rodig, Ms. Lydia Beck, Ms. Alyssa Boyer, Mr. Ethan Shartle, Ms. Shelby Wise, Mr. Evan Womer, Mr. Tom Moorhead, Ms. Lisa Hassler, Ms. Jennifer Kiene, Ms. Britany Weaver, Ms. Nichole Diem, and Mr. Chris Kraemer

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Ms. Rissmiller, seconded by Mr. Heck, to accept the minutes of the following meetings:

3.1 03/15/2022 Board Voting Session Meeting Minutes

3.2 04/05/2022 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to accept the following financial reports:

4.1 Treasurer's Report

4.2 Investment Report

- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Bond Fund Bills Payable
- 4.13 Arbiter Pay Payable

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION (PERTAINING TO AGENDA ITEMS ONLY)

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. Work Based/Internship Program – Ms. Lydia Beck

Ms. Beck presented and updated the board on the work based/internship program. It has been very successful. Ethan Shartle, Shelby Wise, Evan Womer, and Alyssa Boyer were there to share their experience with the board. It was reported that the interest has increased since its creation in 2019/2020 school year. The numbers are stated below:

<i>2019/2020 school year</i>	<i>8 Students</i>
<i>2020/2021 school year</i>	<i>8 Students</i>
<i>2021/2022 school year</i>	<i>46 Students</i>

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.1 FINANCE

- 9.1.1 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to approve the Agreement Addendum between Substitute Teacher Service (STS) and Tulpehocken Area School District. The Per Diem Substitute Rate would be \$140.00 per day and the

Building/District Substitute Teacher rate would be \$155.00 per day. This agreement is effective from April 25, 2022 through June 30, 2022.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.1.2 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to approve the agreement between Substitute Teacher Service (STS) and Tulpehocken Area School District, effective July 1, 2022 through June 30, 2024.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.1.3 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to approve the substitute rates for support staff as presented at the April 5th Work Session.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.2 BUILDINGS AND GROUNDS

9.2.1 A resolution was offered by Mr. Fox, seconded by Mrs. Rissmiller, to Make a motion to amend the agenda to add a motion regarding a TORO Turf Aerator 687.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.2.2 A resolution was offered by Mr. Heck, seconded by Mr. Fox, to approve the purchase of a TORO Turf Aerator 687 in the amount of \$7,799.08.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mr. Fox, to give first reading with the intent to give second reading and final approval on May 17, 2022 to the following policies:

#000	Board Policy/Procedure/Administrative Regulations
#001	Name & Classification
#002	Authority & Powers
#003	Functions
#004	Membership
#005	Organization
#006	Meetings
#006.1	Attendance at Meetings Via Electronic Devices
#007	Policy Manual Access
#011	Principals for Governance & Leadership

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Dual Enrollment Agreement with Reading Area Community College for the 2022/2023 Academic Year.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.5.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Following Curriculum:

- Kindergarten Art
- 1st Grade Art
- 2nd Grade Art
- 3rd Grade Art
- 4th Grade Art
- 5th Grade Art
- 6th Grade Art
- 7th Grade Art
- 8th Grade Art
- 7th Grade ELA

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to accept the Following Resignations:

- Accept the resignation of Nancy Fisher for the purpose of retirement, Penn Bernville Elementary Grade 3 Teacher, effective with the last day of the 2021-2022 school year.
- Connor Moyer, Penn Bernville Elementary Grade 4 Teacher, effective with the last day of the 2021-2022 school year.
- Lindsay Dries, Penn Bernville Elementary Grade 3 Teacher, effective with the last day of the 2021-2022 school year.
- Lauren Ziegler as a part-time Life Skills Support Paraprofessional at Penn Bernville Elementary, effective April 5, 2022.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.2 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve 1.5 unpaid days for Karin Bonner Reading Specialist at Penn Bernville Elementary for February 15th (.5) and March 23rd (1), 2022.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.3 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve the following child bearing/child rearing leave of absences:

- Rebecca Travaglini, Grade 5 Teacher at Penn Bernville Elementary from March 28, 2022 through June 6, 2022.
- Hanna Woolf, Learning Support Teacher at the Junior Senior High School from the beginning of the 2022-2023 School year thru approximately November 14, 2022.
- Erica Bachman, School Counselor at the Junior Senior High School from the beginning of the 2022-2023 School year thru approximately November 4, 2022.
- Emily Padovani, Chemistry Teacher at the Junior Senior High School from the beginning of the 2022-2023 School year thru approximately May, 2023.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.4 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve Katelyn Mease as a Part time Life Skills Support/Emotional Support Paraprofessional at Penn Bernville Elementary at an hourly rate of \$14.00 (plus \$2.00 position differential) effective April 20, 2022.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.5 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve the status change of Allyson Zimmerman from full time Speech and Language Teacher to half time (50%) Speech and Language Teacher effective April 4, 2022, salary is pro-rated to the number of days worked.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.6 Approve the following substitute classified staff/event staff for the remainder of the 2021- 2022 school year, pending completion of employment paperwork:

- Angel Guerrero Custodian

The above motion was tabled and will not be voted on.

9.8.7 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve a supplemental contract for the following Spring Coach positions for the 2021-2022 sports season.

- Aaron Gerhart Assistant Junior High Softball Coach \$1,325.00

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.8 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve supplemental contracts for the Fall Coach positions for the 2022-2023 sports season.

- Desiree Frantz Head High School Cross Country Coach \$3,956.00
- Ryan Gehris Assistant High School Cross Country Coach \$2,619.00
- Joel Jackson Head Junior High Cross Country Coach \$2,201.00
- Jason Manbeck Assistant Junior High Cross Country Coach \$1,397.00
- Amber Boyer Head High School Field Hockey Coach \$4,980.00
- Ashley Rank Assistant High School Field Hockey Coach \$3,420.00
- JD Ricapito Golf Coach \$3,589.00
- Tim Frantz Assistant Golf Coach \$2,550.00
- Trevor Brown Head High School Boys' Soccer Coach \$4,735.00
- Eric Kolar Assistant High School Boys' Soccer Coach \$3,416.00
- Melvin Fansler Head Junior High Boys' Soccer Coach \$2,526.00
- Eric Balthaser Assistant Junior High Boys' Soccer Coach \$1,417.00
- Paul Zerbe Head High School Girls' Soccer Coach \$6,122.00
- Kyle Zellers Assistant High School Girls' Soccer Coach \$3,416.00
- Jeremy Conner Assistant Junior High Girls' Coach \$1,397.00
- Susan Schwartz Assistant Girls' Tennis Coach \$2,645.00

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.9 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following volunteers for the remainder of the 2021-2022 school year:

- Mark Giambalvo Field Trips
- Jace Schware Field Trips
- Rebecca Dieffenbach Field Trips/Classroom/School Events

- Brittany Weaver Field Trips/Classroom/School Events
- Sabrina Heck Field Trips
- Christopher Heck Field Trips
- Joshua Darnell Field Trips/School Events
- Hollie Bobo Field Trips/Classroom/School Events
- Alexander Bobo Field Trips/Classroom/School Events
- Jamie Atkinson Field Trips/School Events
- Timothy Youse Athletics/Coaching/Field
Trips/Classroom/School Events
- Jessica Will Field Trips

AYES: Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS: Mr. Kyle Batz

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 7-1.

9.9 TECHNOLOGY

9.9.1 A resolution was offered by Mr. Kauffman, seconded by Mr. Heck, to approve the purchase of student laptops from Dell Technologies in the amount of \$99,357.75 as per our approved Technology Plan.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.9.2 A resolution was offered by Mr. Kauffman, seconded by Mr. Heck, to approve the purchase of student iPads from Apple, Inc. in the amount of \$177,854.00 as per our approved Technology Plan.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller
NAYS:
ABSENT: Mr. William T. Palmer Jr.
ABSTAINED:
This motion was carried 8-0.

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

Mrs. Rissmiller commented that having the students that were involved in the interviews up at the high school write thank you cards was a nice touch.

Mr. Lytle inquired about the turf and the life and time line of it needing to be replaced. This will be checked into.

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Ms. Rebecca Heckman informed the board that her daughter Carly attends Gentle Rain pre-school and will turn 5 years old on August 29th which is only five days after the cutoff which is August 24th. Dr. Netznik will see what the other districts are doing with the Kindergarten start date.

Mr. Anthony Rodig inquired about the vandalism claim. It was reported that an e-mail has been sent to the adjuster.

Mrs. Hassler asked if the microphones could be added back. It will be checked in to.

Mrs. Hassler stated that new board members are given an oath of office and asked Mrs. Klopp when she took hers. Mrs. Klopp was unsure of the exact date. Mrs. Hassler also asked Mrs. Klopp if she was going to run for a 4th term. Mrs. Klopp responded that she was unsure.

13.0 ADJOURNMENT

Mrs. Klopp made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 8:21 p.m.

Mrs. April Klopp, Board Secretary