

## **April 20, 2021 – General Board Meeting Minutes**

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:07 p.m. at the District Office Board Room and via Zoom on Tuesday, April 20, 2021 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

### **2.0 ROLL CALL**

**PRESENT:** Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

**ABSENT:** Mr. Chris Heck

#### **ADMINISTRATORS PRESENT:**

Mr. Andrew Netznik, Superintendent  
Mrs. Amanda Cipolla, Assistant Superintendent  
Mr. Thomas Kowalonek, Chief Financial Officer  
Mr. Matthew Shirk, Director of Technology  
Mr. Brian Boland, Solicitor  
Mr. Brian J. Boland, Solicitor

**And the following interested citizens and staff:** Mr. Chris Kraemer, Ms. Erin Chival, Ms. Elaan & Mr. Jason Honicker, GS, Ms. Holly Baer, Ms. Jamie Schur, Ms. Jennifer Engelbert, Ms. Jessica Moyer, K. Karl, Ms. Kathy Keppley, Ms. Kellie Roth-Miller, Ms. Kylene Sanders, Ms. Melinda Davis, Rebecca, Ms. Suzanne Hamrick, and Ms. Sherry Wessner

### **3.0 ACCEPTANCE OF MINUTES**

3.1 A resolution was offered by Mrs. Rissmiller, seconded by Mrs. Klopp, to accept the minutes of the following meetings:

2.1 01/19/2021 Board Voting Session Meeting Minutes

**AYES:** Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

**NAYS:**

**ABSENT:** Mr. Chris Heck & Mr. William T. Palmer Jr.

**ABSTAINED:**

This motion was carried 7-0.

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### **4.0 FINANCIAL REPORTS**

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Chris Heck & Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 7-0.

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## **5.0 BOARD REPORTS**

## **6.0 CITIZEN/STUDENT PARTICIPATION**

## **7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

*Mr. Netznik shared that the loss of a JSHS student, Peter Jackson has had a significant impact on the school and community. On Friday, a celebration of life will be held in the auditorium at 11 am. A moment of silence was held in remembrance of Peter's life.*

A. 2020/2021 School Year Update

*Covid cases have been rising. The JSHS returned today from a shut down and PB was closed two weekends ago to reset calendars and clean buildings. Information will be going out to families about vaccinations for 16-17 year old students.*

*A discussion occurred to allow extracurricular activities and sports to still take place during virtual school shutdowns because of COVID if held outside. This will be communicated by administration to activity leaders and coaches. Sanitization and safety protocols will be reinforced at this time as well.*

B. Update on the JSHS Project

*Mr. Netznik shared that with the potential approval of the architects contract during tonight's meeting, Crabtree, Rohrbaugh & Associates are ready to begin design, testing, and surveys.*

**8.0 NOTICES AND COMMUNICATIONS**

**9.0 ITEMS FOR BOARD ACTION**

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Batz, to approve the contract between the Tulpehocken Area School District and Crabtree, Rohrbaugh, & Associates.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 8-0.

*Mr. Boland shared a change to the contract to benefit the district.*

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**9.1 FINANCE**

A. 2021-2022 Budget Presentation-Preliminary Budget will be on the May 4, 2021 Work Session Agenda for approval. (Mr. Kowalonek & Mr. Netznik)

*Mr. Kowalonek and Mr. Netznik presented the 21-22 budget. A budget was recommended with a 0.50 mill decrease but two other options were also shared with the board, one with a 0.25 mill and one with a 0.75 mill decrease. A discussion occurred between board members on what millage decrease would be best for the financial future of the district. The district has lowered taxes the past four years and the five years prior remained status quo.*

*Other presentation highlights included: revenue, expenditures, taxes, warehouse growth, debt services, millage trend rate, committed fund balances, Berks County Mileage rates and ESSER funding. ESSER funding and potential purchases will be discussed during the May work session.*

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9.1.1 A resolution was offered by Mr. Rodig, seconded by Mr. Lytle, to approve the transfer from the General Fund to Capital Reserves in the amount of \$2,000,000.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer  
NAYS: Mr. Oscar J. Manbeck  
ABSENT: Mr. Chris Heck  
ABSTAINED:  
This motion was carried 6-1.

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## **9.2 BUILDINGS AND GROUNDS**

## **9.3 TRANSPORTATION**

## **9.4. POLICY**

## **9.5. CURRICULUM**

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Palmer, to approve the Kindergarten Jump Start program for the 2021-2022 school year which modifies the school calendar for Kindergarten students to be in-session August 23 and August 24, 2021 and removes August 25 and August 26, 2021 as in-session days.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 8-0.

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9.5.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Batz, to approve the Dual Enrollment Agreement with Reading Area Community College for the 2021/2022 Academic Year.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 8-0.

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9.5.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Lytle, to approve the Indiana University of PA Field Experience Agreement for hosting field experience and student teaching.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 8-0.

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#### A. Camp Invention Proposal

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9.5.4 A resolution was offered by Mr. Batz, seconded by Mrs. Klopp, to approve the revised Camp Invention Proposal which rescinds the previous approved resolution and allows up to 120 students to attend at no cost.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS: Mr. Daniel Steinhauer

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 7-1.

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### **9.6 LEGISLATIVE**

### **9.7 EXTRA-CURRICULAR**

### **9.8 PERSONNEL**

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to Accept the following Resignation:

- Nicole Clabaugh, JSHS Literacy Coach/Reading Specialist effective at a mutually agreed upon date.
- Maria Stojic part-time Emotional Support Paraprofessional at Penn-Bernville Elementary effective April 16, 2021.
- Tabitha Wesner as a part-time lunch/recess aide at the Junior-Senior High School effective April 16, 2021.
- Michael Boltz, for the purpose of retirement, Penn-Bernville Elementary School teacher, effective at the close of day on November 29, 2021.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 8-0.

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9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the job description of Board Certified Behavior Analyst.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 8-0.

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9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the employment of Kellie Roth-Miller as a District Board Certified Behavior Analyst effective June 1, 2021 at a salary of \$62,300 pending completion of employment requirements. Mrs. Roth-Miller will work from June 1-June 30, 2021 on as needed basis with compensation prorated to the number of days worked. Mrs. Roth-Miller's 215 work year will officially begin on July 1, 2021.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 8-0.

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9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Batz to, approve the resolution #2021-02 which amends Resolution #2016-05 to read that all classified, paraprofessional, clerical, and other non-professional employees hired after September 20, 2016 shall be eligible for single health insurance coverage paid for and provided by the School District. On the third-year anniversary of full-time service to the district, a 12 month full-time employee shall be eligible for family coverage subject to any premium share as determined from time to time by the Board of Directors. All current classified, paraprofessional, clerical and other non-professional employees shall retain

the level of health insurance coverage they are currently receiving, subject to the premium share contributions as set by the Board of Directors, as long as they remain employed by the School District without a break in service.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 8-0.

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9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp to, approve the revised Support Staff Compensation Plan to create a \$2.00/hr position differential for Life Skills Support, Emotional Support, and Autistic Support Paraprofessionals effective July 1, 2021.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 8-0.

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9.8.6 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp to, approve the proposed coaching salary plan per the attached document phased in over 2 years effective July 1, 2021. Head coach increases would be year 1 followed by assistant coach increases for year 2.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and

NAYS: Mr. Daniel Steinhauer

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 7-1.

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9.8.7 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp to, approve Leslie Shaud as the mentor for Ryan Gallagher at a stipend of \$250.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller,

NAYS: Mr. William T. Palmer Jr., Mr. Anthony Rodig, and Mr. Daniel Steinhauer  
ABSENT: Mr. Chris Heck  
ABSTAINED:  
This motion was carried 5-3.

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9.8.8 Approve the following substitute classified staff/event staff for the remainder of the 2020-2021 school year.

Jenna Holder	Event Staff
Dustin Houtz	Event Staff

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:  
ABSENT: Mr. Chris Heck  
ABSTAINED:  
This motion was carried 8-0.

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9.8.9 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp to, approve supplemental contracts for the Spring Coach positions for the 2020-2021 sports season. Due to the lack of interest for a JV Coach, the existing staff is being recommended to split the JV Head Coach stipend.

Zachary Shirk	JV Baseball Coach	\$853.00
Christopher Kelse Brown	JV Baseball Coach	\$853.00
Dustin Houtz	JV Baseball Coach	\$853.00

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer.  
NAYS:  
ABSENT: Mr. Chris Heck  
ABSTAINED:  
This motion was carried 7-1.

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## **9.9 TECHNOLOGY**

9.9.1 A resolution was offered by Mrs. Rissmiller, seconded by Mrs. Klopp to, approve the proposed practice of the District allowing graduating seniors the option to keep their laptops when they graduate.



AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 8-0.

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9.9.2 A resolution was offered by Mrs. Rissmiller, seconded by Mrs. Klopp to approve the recommendation to enter into a 5 year lease with Marco for the purpose of implementing a district wide regional printing solution as presented.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck

ABSTAINED:

This motion was carried 8-0.

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DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

### **10.0 INFORMATION ITEMS**

### **11.0 CALENDAR OF EVENTS**

- Tuesday, April 20, 2021 – Board Voting Session Meeting – Via Zoom 7:00 p.m.
- Thursday, April 22, 2021 – TPMA Meeting – Via Zoom – 7:00 p.m. – 9:00 p.m.
- Monday, April 26, 2021 – Wednesday, April 28, 2021 – PSSA English/LA for Grades 3-8
- Thursday, April 29, 2021 & Friday, April 30, 2021 – PSSA English/LA Make – Up Dates

### **12.0 CITIZENS PARTICIPATION**

### **13.0 ADJOURNMENT**

Mr. Steinhauer made a motion to adjourn the meeting, seconded by Mr. Palmer. The meeting adjourned at 9:02 p.m. Executive session followed for personnel.

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Mrs. April Klopp, Board Secretary