

May 15, 2018 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, May 15, 2018 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

ABSENT: Mr. William T. Palmer, Jr.

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Interim Superintendent
Mrs. Amanda Cipolla, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Denis Quirk, JSHS Principal
Ms. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Lisa Hassler, and Mr. Tom Moorhead

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Werst, seconded by Mr. Heck, to accept the minutes of the following meetings:

3.1 04/17/2018 Board Voting Session Meeting Minutes

3.2 05/01/2018 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

4.1 Treasurer's Report

4.2 Investment Report

4.3 Tax Collection Report

- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. PA FFA Activities Week Discussion – Denis Quirk

Mr. Quirk presented the PA FFA Activities Week field trip to the board for approval. This trip will be from June 12, 2018 – June 14, 2018. The board will vote on this motion.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to approve Special Education Agreement as presented in executive session for students #2018-02 and #2018-03.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.0.2 A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2018-04, and to ratify the execution of same by Mr. Andrew Netznik, Interim Superintendent of Schools on May 11, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.0.3 A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2018-05, and to ratify the execution of same by Mr. Andrew Netznik, Interim Superintendent of Schools on May 11, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the following institutions as depositories for the 2018-2019 school year:

Pennsylvania School District Liquid Asset Fund (PSDLAF)
Pennsylvania Local Government Investment Trust (PLGIT)
BB&T
Wells Fargo
PNC Bank
US Bank

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.1.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to appoint Anthony Rodig as board treasurer for a term beginning July 1, 2018 and ending June 30, 2019 for a stipend of \$500.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED: Mr. Anthony Rodig

This motion was carried 7-0.

9.1.3 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to appoint April Klopp as board secretary for a term beginning July 1, 2018 and ending June 30, 2021 for a yearly stipend of \$900.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.1.4 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to Adopt the preliminary budget for the 2018-2019 school year with projected expenditures of \$31,363,673 and projected revenues of \$30,944,610 including a real estate tax millage rate of 27.1, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.1.5 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the Business Manager as the Tulpehocken Area School District's Trustee for the Berks County School District Health Trust and the Superintendent as the Alternate Trustee for the 2018-2019 school years.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.2 BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Comprehensive School Counseling Plan (Chapter 339) as presented at the April 17, 2018 Board Meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.5.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the purchase of the English Language Arts Program as presented at the May 1, 2018 board meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.
ABSTAINED:
This motion was carried 8-0.

- 9.5.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following textbooks:

| Class | Vendor | Title of Book |
|--|---|--|
| Learning Support Keystone Algebra 1 | CPM Educational Program | Core Connections Algebra |
| Web Page Design/Multimedia | Against the Clock | Web Design Portfolio CC 2018 |
| Advanced Web Page Design | Against the Clock | Adobe Dreamweaver CC 2018 |
| Sports and Entertainment Marketing | Cengage Learning 4 th Edition | Sports and Entertainment Marketing |

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

- 9.5.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the PA FFA Activities Week Field Trip at Penn State University Park Campus from June 12, 2018 – June 14, 2018 as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve a childbearing/childrearing unpaid leave of absence for Lindsay Dries Kindergarten teacher at Penn Bernville Elementary from approximately June 4, 2018 through June 12, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the change in employment status of Paula Huey from full-time to part-time Nurse Assistant effective with the start of the 2018-2019 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the change in employment status of Teresa Burns from part-time to full-time Nurse Assistant effective with the start of the 2018-2019 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following part-time technology student workers as follows:

- Jacob Walker at an hourly rate of \$8.50 effective June 1, 2018 for up to 18 weeks not to exceed 29.5 hours per week. Pending Completion of Paperwork.
- Mario Trochez at an hourly rate of \$9.00 effective June 1, 2018 for up to 18 weeks not to exceed 29.5 hours per week.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.5 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the transfer of Gina Gettle from part-time ESL Paraprofessional to part-time Learning Support Paraprofessional at an hourly rate of \$12.00 effective May 9, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.6 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Kirstin Rabenold as a long-term substitute Grade 6 teacher at Penn Bernville Elementary from March 9, 2018 thru approximately May 24, 2018 at Step 1B \$48,043 pro-rated to the number of days worked.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.7 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to accept the resignation of Sarah Sweinhart as Part-time Paraprofessional effective May 11, 2018.

9.8.8 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to accept the resignation of Megan Leinbach as Part-time Paraprofessional effective immediately.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.9 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following substitutes for the remainder of the 2017-2018 school year. Pending Completion of Paperwork:

- Crystal Hallick

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.10 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following support staff substitutes for the remainder of the 2017-2018 school year. Pending Completion of Paperwork:

- Cassidy Blankenbiller Custodial
- Sarah Sweinhart Cafeteria, Aide

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.11 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following volunteers for the remainder of the 2017-2018 School year:

Melissa Dougherty
Robert Stykes
Amber Caddle
Harvey Hill
Christopher Shirey

Tommy Zadeh
Amber Strickler
Joanne Reese
Frank DeBellis

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

9.9 TECHNOLOGY

9.9.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the purchase of 600 iPads, along with cases, and JAMF management software at a cost of \$209,270 from Apple Inc.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Steinhauer made a motion to adjourn the meeting, seconded by Mr. Heck.
The meeting adjourned at 8:10 p.m.

Mrs. April Klopp, Board Secretary