

May 17, 2022 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. at the Bethel Elementary School Cafeteria on Tuesday, May 17, 2022 with Mr. Kyle Batz, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ADMINISTRATORS PRESENT:

Dr. Andrew Netznik, Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Mr. Christopher Hamrick, High School Principal
Mr. Nev Lynch, Junior High Principal
Ms. Brian Boland, Solicitor
Ms. Mimi A. Shade, Recording Secretary

And the following interested citizens and staff: Ms. Judith Coots, Ms. Erin Chival, Ms. Kathy Reedy, Ms. Lisa Hassler, Ms. Jodi Patricola, Mr. Peter Patricola, Ms. Heather Joy, Mr. Michael Joy, Ms. Megan Hall, Mr. Patrick Hall, Ms. Kimberly Smith, Ms. Heather Boltz, Ms. Jennifer Kester, Ms. Elaan Honicker, Mr. Jason Honicker, Mr. Brian Jacobs, Ms. Danielle Jacobs, Mr. Anthony Rodig, Ms. Brittany Weaver, Mr. Rodney Stauffer, Mr. Tom Moorhead, Ms. Rebecca Heckman, Ms. Laura Weaver, Ms. Lori Howell, Mr. Chris Kraemer, and Ms. Nichole Diem

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Lytle, to accept the minutes of the following meetings:

3.1 04/19/2022 Board Voting Session Meeting Minutes

3.2 05/03/2022 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Lytle, seconded by Mr. Palmer, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Bond Fund Bills Payable
- 4.13 Arbiter Pay Payable

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION (PERTAINING TO AGENDA ITEMS ONLY)

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. YVC 2022 Canstructure – Ms. Kylene Sanders

Ms. Sanders presented the 2022 canstructure to the board. Every year the students hold a food drive and then they build a structure with those cans and compete against other schools. We were the overall champions and fan favorite. Mr. Lytle and Mr. Palmer expressed their appreciation for all their hard work and dedication. The cans were donated to healthy harvest. She thanked Mrs. Jacobs for all her hard work.

B. Football Co-op Proposal – Mr. Brent Johnson

Mr. Johnson presented the opportunity to the board to let our students be part of a football Co-Op with Conrad Weiser. They sent out a survey and it showed that 49 students are interested in participating. There are only three or four of the 49 that would be interested in

playing soccer. The contract would be for a minimum of four years and our costs would be for equipment and transportation. The projected cost would be \$22, 900 based on 10 players at the Junior and at High school level. The board voted on this as stated below.

7B A resolution was offered by Mr. Kauffman, seconded by Mr. Fox, to approve moving forward with the next steps of creating a co-op with Conrad Weiser.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, and Mr. Matthew Lytle,

NAYS: Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 5-2.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mr. Palmer, seconded by Mr. Lytle, to approve the creation of the Rachel Cox Memorial Scholarship as presented at the May 3, 2022 board meeting.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.0.2 A resolution was offered by Mr. Palmer, seconded by Mr. Lytle, to approve the 2022 PA FFA Summer Convention Field Trip at Penn – State from June 7, 2022 – June 9, 2022 as presented at the May 3, 2022 board meeting.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Lytle, seconded by Mr. Fox, to adopt the preliminary budget for the 2022-2023 School Year with projected expenditures of \$38,745,204 and projected revenues of \$38,495,204 including a real estate tax millage rate of 25.75, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, .5% earned income tax and .5% real estate transfer tax.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.1.2 A resolution was offered by Mr. Lytle, seconded by Mr. Fox, to approve the following institutions as depositories for the 2022-2023 school year:

Pennsylvania School District Liquid Asset Fund (PSDLAF)
Pennsylvania Local Government Investment Trust (PLGIT)
Truist
Wells Fargo
PNC Bank
US Bank
Tompkins VIST Bank

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.1.3 A resolution was offered by Mr. Lytle, seconded by Mr. Palmer, to appoint Matthew Lytle as board treasurer for a term beginning July 1, 2022 and ending June 30, 2023 for a stipend of \$500.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED: Mr. Matthew Lytle

This motion was carried 6-0.

9.2 BUILDINGS AND GROUNDS

- 9.2.1 Approve the agreement addendum with Crabtree, Rohrbaugh, & Associates for projects to be completed connected with the district office/bus parking area.

The above motion was tabled and will be voted on at the June 7, 2022 board meeting.

- 9.2.2 A resolution was offered by Mr. Batz, seconded by Mr. Palmer, to approve the proposal by Degler-Whitting for the PB Main Court Baskets at a cost of \$14,764.00.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.3 TRANSPORTATION

9.4. POLICY

- 9.4.1 A resolution was offered by Mr. Palmer, seconded by Mr. Hetrick, to give second reading final approval to the following policies:

#000	Board Policy/Procedure/Administrative Regulations
#001	Name & Classification
#002	Authority & Powers
#003	Functions
#004	Membership
#005	Organization
#006	Meetings
#006.1	Attendance at Meetings Via Electronic Devices
#007	Policy Manual Access
#011	Principals for Governance & Leadership

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.5. CURRICULUM

- A. Presentation of the Jr./Sr. High School ATS-I Plan – Mr. Christopher Hamrick & Mr. Nev Lynch

Mr. Hamrick and Mr. Lynch presented the ATS-I plan to the board and fielded questions. From the 2017/2018 school year we have made good progress and are headed in the right direction. There are areas that are lower, but we are working hard in those areas to address the deficiencies. This will be voted on at the June 21, 2022 board meeting.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

- 9.8.1 A resolution was offered by Mr. Palmer seconded by Ms. Rissmiller, to accept the Following Resignations:

- Michelle Snyder for the purpose of retirement, Junior Senior High School Cafeteria Worker, effective with the last day of the 2021-2022 school year.
- Ruth LaFollette for the purpose of retirement, Penn Bernville Elementary Paraprofessional, effective with the last day of the 2021-2022 school year.
- Andrew Beilhart, Bethel Elementary Grade 2 Teacher, effective with the last day of the 2021-2022 school year.
- Ashleigh Bell as a part-time Autistic Support Paraprofessional at Bethel Elementary effective March 10, 2022.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

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- 9.8.2 A resolution was offered by Mr. Palmer seconded by Mr. Fox, to approve the following child bearing/child rearing leave of absences:

- Guilia Hummel, Junior High English Teacher at the Junior Senior High School from May 4, 2022 through the end of the 2021-2022 School Year.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.3 A resolution was offered by Mr. Palmer seconded by Mr. Lytle, to approve the following employment:

- Kathy Reedy as a School Nurse at the Junior Senior High School at a salary of \$78,342, Step 14M, effective at the beginning of the 2022-2023 school year
- Amy Garber as an Agricultural Science Teacher at the Junior Senior High School at a salary of \$52,543, Step 2B, effective at the beginning of the 2022-2023 school year.
- Evan Womer as a part-time technology summer student worker at an hourly rate of \$11.50, effective June 6, 2022 through approximately August 30, 2022 not to exceed 29.5 hours per week.
- Megan Charles as an Emotional Support Teacher at Penn – Bernville Elementary School at a salary of \$59,550, Step 6B+24, effective at the beginning of the 2022-2023 school year.
- Alexa Kolb as a Fourth Grade Teacher at Penn – Berville Elementary School at a salary of \$52,543, Step 2B, effective at the beginning of the 2022-2023 school year.
- Amber Baker as a First Grade Teacher at Penn – Bernville Elementary School at a salary of \$52,543, Step 2B, effective at the beginning of the 2022-2023 school year.
- Nina Cirulli as a First Grade Teacher at Penn – Bernville Elementary School at a salary of \$68,993, Step 10B+24, effective at the beginning of the 2022-2023 school year.
- Katelyn Kupp as a Fourth Grade Teacher at Penn – Berville Elementary School at a salary of \$55,763, Step 2M, effective at the beginning of the 2022-2023 school year.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.4 A resolution was offered by Mr. Palmer seconded by Mr. Fox, to approve the recommendation to provide Amy Garber up to 20 days at per diem rate beginning July 1, 2022 through June 30, 2023.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.5 A resolution was offered by Mr. Palmer seconded by Mr. Fox, to approve the following employment status changes:

- Erin Chival from part-time to full-time data specialist effective May 18, 2022.
- Amy Miller from part-time administrative assistant for athletics/cafeteria to full-time 10 month administrative assistant for athletic/career services effective for the 2022-2023 school year.
- Jennifer Gardula as Administrative Assistant at the JSJS to Administrative Assistant to the Assistant to the Superintendent/CFO at a rate of \$16.00, effective June 1, 2022.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Fox, to approve the following volunteers for the remainder of the 2021-2022 school year:

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|-------------------|--------------------------------------|
| • Tonya Quaid | Field Trips/Classroom/School Events |
| • Meggan Shobe | Field Trips/School Events |
| • Jennifer Weiner | Field Trips/Classroom/School Events |
| • Jennifer Hansen | Field Trips/Classroom/ School Events |
| • Kristy Stoudt | Field Trips/School Events |
| • Madison Miller | Girls' Soccer |
| • Amy Metz | Field Trips/Classroom/School Events |
| • Maureen Hess | Field Trips/Classroom/School Events |
| • Kristy Bowers | Field Trips |

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Ms. Rebecca Heckman inquired about Policy #201 Admission of Students. When is the policy going to be looked at, are we going to change the admission date?? Dr. Netznik responded that we are going to move that particular policy up and it should go through second and final reading in July. The policy will be changed to have a date of September 1st.

Ms. Judith Coots thanked Mr. Johnson for being an advocate for the kids. It did her heart good.

Mr. Anthony Rodig asked what was the root cause of ATS-I. Mr. Hamrick responded that they are in the process if pinpointing all the reasons so they can make positive changes.

Ms. Kester stated that it seems like there is a lot of instructional time being used to gather data. What is the right balance?

Ms. Hassler inquired on who has data access. Who will be liable if there would be a data breach. Mr. Boland responded that there is policy to prevent a third party data breach.

13.0 ADJOURNMENT

Mr. Kauffman made a motion to adjourn the meeting, seconded by Mr. Fox. The meeting adjourned at 9:18 p.m. Executive session for Personnel items followed the meeting.

Mrs. April Klopp, Board Secretary