

May 18, 2021 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:03 p.m. at the Jr./Sr. High School Library on Tuesday, May 18, 2021 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller (7:16 p.m.), Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

ABSENT: Mr. William T. Palmer Jr.

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Mrs. Amanda Cipolla, Assistant Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Mr. Christopher Hamrick, Jr./Sr. High School Assistant Principal
Mr. Brian Boland, Solicitor

And the following interested citizens and staff: Danielle & Brian Jacobs, Ms. Kim Smith, Chad & Tracy Blimline, Ms. Heather Joy, Rob & Heather Boltz, Mr. Tom Moorhead, Mr. Chris Kraemer, Ms. Angie Marous, Ms. Rebecca Lutz, Ms. Roxanne Snyder, and Ms. Shirley Lauricella - Pawling

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 04/20/2021 Board Voting Session Meeting Minutes
- 3.2 05/04/2021 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report

- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

Question raised by Mr. Tom Moorhead as to the reasoning behind the replacement of the dump truck. The board and Mr. Netznik explained that the truck is 11 years old and recently the bed of the truck had slid off. The current fleet is also on a rotation for replacement this allows for optimum resale value on govdeals.com at time of replacement.

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. Penn-Bernville Elementary CanStructure Team

Mrs. Kylene Sanders presented the Penn-Bernville CanStructure Team. The student team consisted of 4th-6th grade students. She explained that this the second year in a row that they have won first place. The theme of the contest this year was “Stronger Together”. The students began the planning process in January and raised over \$2,000 through a Coin Wars competition to purchase food to create the structure. Students decided to create a Map of Berks County, focusing on the city and rural areas. The competition was sponsored by Youth Volunteer Corps and Voice Up. Students will receive 20 hours of volunteer work hours and all food will be donated to Helping Harvest.

B. Poster Winners for Weaver Eye Care Contest – 5th Grade

Zoe White – 1st Place (Bethel)

Kaylee Holland – 2nd Place (Penn-Bernville)

Maci Wolf – 3rd Place (Penn-Bernville)

C. Tulpehocken United – Mrs. Cipolla

Mrs. Cipolla presented the work of the Tulpehocken United Committee thus far. This work included the committee members, the goal of the committee, and the three priority areas. Information on Tulpehocken United can be found at <https://www.tulpehocken.org/Page/1427>. After the presentation a question from the community was raised about the support groups that will be offered.

D. CDC Mask Guidelines

A discussion took place about the newly released mask guidance. The board decided to keep everything as is for the remainder of the school year.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the field trip to Baltimore, Maryland by the music department as presented at the May 4, 2021 board work session.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the following institutions as depositories for the 2020-2021 school year:

Pennsylvania School District Liquid Asset Fund (PSDLAF)
Pennsylvania Local Government Investment Trust (PLGIT)
BB&T
Wells Fargo
PNC Bank
US Bank
Tompkins VIST Bank

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS: Mr. Oscar J. Manbeck
ABSENT: Mr. William T. Palmer Jr.
ABSTAINED:
This motion was carried 7-1.

9.1.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to appoint Anthony Rodig as board treasurer for a term beginning July 1, 2021 and ending June 30, 2022 for a stipend of \$500.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Daniel Steinhauer
NAYS:
ABSENT: Mr. William T. Palmer Jr.
ABSTAINED: Mr. Anthony Rodig
This motion was carried 7-0.

9.1.3 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to appoint April Klopp as board secretary for a term beginning July 1, 2021 and ending June 30, 2024 for a stipend of \$900.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig and Mr. Daniel Steinhauer
NAYS:
ABSENT: Mr. William T. Palmer Jr.
ABSTAINED: Mrs. April Klopp
This motion was carried 7-0.

9.1.4 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the Superintendent as the Tulpehocken Area School District's Trustee for the Berks County School District Health Trust and the Business Manager as the Alternate Trustee for the 2021-2022 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer
NAYS:
ABSENT: Mr. William T. Palmer Jr.
ABSTAINED:
This motion was carried 8-0.

9.2 BUILDINGS AND GROUNDS

9.2.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the purchase of a 2022 Ford F-550 Dump Truck from New Holland Ford at a cost of \$50,174 to be paid out of capital reserves per the attached COSTARS quote.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck seconded by Mrs. Klopp, to Give first reading with the intent to give second reading and final approval on June 16, 2021 to the following policies:

#251 Homeless Students

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.5. CURRICULUM

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to accept the following resignations:

- Ashley Pastor, JSHS STEM teacher, effective August 9, 2021.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.2 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve the job description of Junior Systems Administrator.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.3 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve the transfer of Sean Young to Junior Systems Administrator, at a salary of \$57,000 effective July 1, 2021.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.4 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve the following employments:

- Adrienne Troutman as a School Counselor with assignment at the Junior-Senior High School, effective with the 2021-2022 School Year at a salary of \$54,413, Step 1M, pending completion of paperwork.
- Connor Davis as a part-time technology summer student worker at an hourly rate of \$10.50, effective June 9, 2021 through approximately August 15, 2021 not to exceed 29.5 hours per week.
- Helen DeVico as a part-time Lunch/Recess Aide at Penn-Bernville Elementary at an hourly rate of \$11.00, effective with the completion of paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.5 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve the recommendation to provide Adrienne Troutman up to 8 days at per diem rate prior to July 1, 2021 to utilized for the sole purpose of transition due to the retirement of Mrs. Susan Burns.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the Act 93 Management Agreement between the Tulpehocken Area School District and the Tulpehocken Area School District Management Team for the term of July 1, 2021-June 30, 2026.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig,

NAYS: Mr. Kyle Batz, Mr. Matthew Lytle, and Mr. Daniel Steinhauer

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 5-3.

9.8.7 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve **the** following teachers for Summer 2021 Extended School Year at a rate of \$30/hour per the Collective Bargaining Agreement:

- Kate Phillips
- Autumn Pedron

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.
ABSTAINED:
This motion was carried 8-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mrs. Rissmiller made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 8:20 p.m.

Mrs. April Klopp, Board Secretary