

June 15, 2021 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:01 p.m. at the Jr./Sr. High School Library on Tuesday, July 15, 2021 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr. (7:10 p.m.), Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer.

ABSENT:

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Mrs. Amanda Cipolla, Assistant Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Mr. Justin Welker, Jr./Sr. High School Principal
Mr. Christopher Hamrick, Jr./Sr. High School Assistant Principal
Mr. Brian Boland, Solicitor

And the following interested citizens and staff: Ms. Jocelyn Gross, Mr. Brent Johnson, Ms. Linsey Clauser, Ms. Lisa Hassler, Mr. Tom Moorhead, and Ms. Jennifer Kiene

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 05/18/2021 Board Voting Session Meeting Minutes
- 3.2 06/01/2021 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report

- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. William T. Palmer Jr.

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. Music Program Disney Field Trip – Jocelyn Gross & Linsey Clauser

Ms. Gross and Ms. Clauser presented the music program field trip to Disney to the board. This trip is usually taken every four years, but due to COVID was postponed. The approximate costs will be \$1600 per person. They will be able to earn money through fundraisers and be able to use the funds in their individual accounts. The only costs to the district would be the costs for the substitutes.

B. Strength & Conditioning Coach – Mr. Brent Johnson

Mr. Johnson presented the possibility to hire a strength and conditioning coach. The current fitness room coverage is available every day and reliable. The addition of a strength and conditioning coach would help develop our athletes and make them stronger. This position would be handled like all other coaching positions. The cost would be a savings at the start.

C. 2021/2022 Health & Safety Plan

It was reported to the board that in order to receive ESSER III funds (2.6 Million) you need to build a Health and Safety Plan for returning in the Fall of 2021. Within the plan the

district has explained the strategies, policies, and procedures to meet the following ARP ESSER requirements:

- *Universal and correct wearing of masks*
- *Modifying facilities to allow for physical distancing*
- *Handwashing and respiratory etiquette*
- *Cleaning and maintaining healthy facilities, including improving ventilation*
- *Contract tracing in combination with isolation and quarantine, in collaboration with the State and local health departments*
- *Diagnostic and screening testing*
- *Efforts to provide vaccinations to school communities*
- *Appropriate accommodations for students with disabilities with respect to health and safety policies, and in coordination with state and local health officials*

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the National FFA Convention Field Trip to Indianapolis, Indiana as presented at the June 1, 2021 board meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Memorandum of Understanding with the Tulpehocken Education Association as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the adoption the final budget for the 2021-2022 school year with projected expenditures of \$35,812,904 and projected revenues of \$35,812,904 including a real estate tax millage rate of 26.00, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS: Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 7-2.

9.1.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the adoption the 2021/2022 Homestead and Farmstead Exclusion Resolution.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.3 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the tax resolution to levy taxes for the 2021/2022 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.4 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve administration to make any necessary journal entries and budget transfers to the financial statements of the school district after June 30, 2021.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.5 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the commitment of funds for the following categories in accordance with GASB 54 and Board Policy 620:

- Special Education Program
- Benefits
- Athletic Facility Improvements
- Curriculum

The specific amounts for each category will be determined at a later date.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2 BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck seconded by Mrs. Klopp, to give second reading and final approval to the following policies:

#251 Homeless Students

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the agreement with Hamburg Area School District for students to attend TASD Agriculture Program for the 2021/2022 school year as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the agreement with Schuylkill Valley Area School District for students to attend TASD Agriculture Program for the 2021/2022 school year as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the 2021-2022 Junior-Senior High School ATSI Plan as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to approve the following health care personnel for the 2021-2022 school year at the stated stipend.

- School Doctor – Ziad Osman, M.D. \$10.00 per exam
- School Dentist – Stephen Hassler, D.M.D.* \$ 6.00 per exam

*Pending approval from PA Department of Health

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS: Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.8.2 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Marie DeFilipps from 14M+30 to 14M/2M effective May 12, 2021
- Nicole Carley from 12M+30 to 12M/2M effective March 12, 2021
- Tamara Ritter from 13M+30 to 13M/2M effective February 25, 2021
- Linsey Clauser from 2B to 2B+24 effective May 11, 2021
- Melinda Davis from 8M+15 to 8M+30 effective May 27, 2021
- Jeffrey Strayer from 14B+24 to 14M effective May 18, 2021
- Heather Joy from 14M to 14M+15 effective June 2, 2021
- Ashleigh Moyer from 8M to 8M+15 effective June 7, 2021

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the employment of the following:

- Karin Bonner assigned to the position of Reading Specialist at Penn-Bernville Elementary School, effective with the start of the 2021-2022 School Year at a salary of \$71,691, Step 11M, pending completion of paperwork.

- Olivia Kercher assigned to the position of sixth grade teacher at Penn-Bernville Elementary School, effective with the start of the 2021-2022 School Year at a salary of \$56,813, Step 4M, pending completion of paperwork.
- Brook Ziegler assigned to the position of fifth grade teacher at Penn-Bernville Elementary School, effective with the start of the 2021-2022 School Year at a salary of \$56,813 Step 4M pending completion of paperwork.
- Rebecca Deller assigned to the position of Life Skills Support at Penn-Bernville Elementary School, effective with the start of the 2021-2022 School Year at a salary of \$51,193 Step 1B, pending completion of paperwork.
- Julie Keller assigned to the position of Long-Term Substitute for Kindergarten at Penn-Bernville Elementary School, effective with the start of the 2021-2022 School Year at a salary of \$54,813 Step 2M.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.4 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following mentors for the 2021-2022 School Year:

- Erica Bachman for Adrienne Troutman at a stipend of \$500
- Caitlyn Manmiller (Brice) for Rebecca Deller at a stipend of \$500
- Michelle Snyder for Olivia Kercher at a stipend of \$250
- Rebecca Travaglini for Brook Ziegler at a stipend of \$375
- Kylene Sanders for Heather Stoy at a stipend of \$250

AYES: Mr. Chris Heck, Mrs. April Klopp, and Mr. Oscar J. Manbeck

NAYS: Mr. Kyle Batz, Mr. Matthew Lytle, Mr. William T. Palmer Jr.
Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was denied 3-6.

9.8.5 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to Retroactively approve the following mentors for the 2020-2021 School Year:

- Robert Neiswender for Sarah Stapleton at a stipend of \$250

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS: Mr. Matthew Lytle, and Mr. Daniel Steinhauer
ABSENT:
ABSTAINED:
This motion was carried 7-2.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to retroactively approve supplemental contracts for the Spring Coach positions for the 2020-2021 sports season.

- Jason Manbeck Asst. Junior High Track Coach \$1,335.00

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig
NAYS: Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer

ABSENT:
ABSTAINED:
This motion was carried 7-2.

9.8.7 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the administrative salaries for the 2021-2022 school year based on the Act 93 Agreement and written contracts of the Chief Financial Officer, and Assistant Superintendent, as presented to the Board.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig
NAYS: Mr. Daniel Steinhauer
ABSENT:
ABSTAINED:
This motion was carried 8-1.

9.8.8 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve supplemental contracts for the Fall Coach positions for the 2021-2022 sports season.

- Desiree Frantz Head High School Cross Country Coach \$3,820.00
- Joel Jackson Head Junior High Cross Country Coach \$2,040.00
- Amber Boyer Head High School Field Hockey Coach \$4,804.00
- Ashley Rank Co-Assistant High School Field Hockey Coach \$1,392.00
- Ashley Count Co-Assistant High School Field Hockey Coach \$1,392.00
- JD Ricapito Golf Coach \$3,460.00
- Kelse Brown Assistant Golf Coach \$1,744.00
- Trevor Brown Head High School Boys' Soccer Coach \$4,564.00
- Eric Kolar Assistant High School Boys' Soccer Coach \$2,663.00

•	Melvin Fansler	Head Junior High Boys' Soccer Coach	\$2,280.00
•	Eric Balthaser	Assistant Junior High Boys' Soccer Coach	\$1,362.00
•	Paul Zerbe	Head High School Girls' Soccer Coach	\$5,924.00
•	Kyle Zellers	Assistant High School Girls' Soccer Coach	\$2,663.00
•	Erica Bachman	Girls' Tennis Coach	\$3,640.00
•	Susan Schwartz	Assistant Girls' Tennis Coach	\$1,744.00
•	Davey Whitmoyer	Fall/Winter Cheerleading Coach	\$3,970.00
•	Kaitlyn Thompson	Assistant Fall/Winter Cheerleading Coach	\$2,960.00

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS: Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 7-2.

9.8.9 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve supplemental contracts for the Winter Coach positions for the 2021-2022 sports season.

•	JD Ricapito	Head High School Boys' Basketball Coach	\$4,800.00
•	Eric Sweitzer	Head Junior High Boys' Basketball Coach	\$1,830.00
•	Philip Thomas	Assistant Junior High Boys' Basketball Coach	\$1,362.00
•	Timothy Kline	Head High School Girls' Basketball Coach	\$5,115.00
•	Nicole Slickers	Assistant High School Girls' Basketball Coach	\$2,611.00
•	Chelsea Erkes	Head Junior High Girls' Basketball Coach	\$1,830.00
•	Katelyn Mease	Jr High Basketball/Competition Cheerleading Coach	\$1,920.00
•	Madison Winchester	Co-Head High School Boys' Wrestling Coach	\$2,282.00
•	William Chapman	Co-Head High School Boys' Wrestling Coach	\$2,282.00
•	Connor Moyer	Head Junior High Wrestling Coach	\$1,830.00
•	Melvin Fansler	Assistant Junior High Wrestling Coach	\$ 832.00

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS: Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 7-2.

9.8.10 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve supplemental contracts for the Spring Coach positions for the 2021-2022 sports season.

•	Zachary Shirk	Head High School Baseball Coach	\$4,320.00
•	Dustin Houtz	Asst High School Baseball Coach	\$1,931.00
•	Philip Anderson	Head Junior High Baseball Coach	\$1,920.00

• Ashley Rank	Head High School Softball Coach	\$4,040.00
• Ashley Count	Assistant High School Softball Coach	\$2,582.00
• Chesney Bredbenner	Head Junior Varsity Softball Coach	\$2,611.00
• Michael Boltz	High School Boys' Tennis Coach	\$3,460.00
• Joel Jackson	Head High School Track Coach	\$4,665.00
• Melvin Fansler	Assistant High School Track Coach	\$2,954.00
• Jordan Loeb	Assistant High School Track Coach	\$3,013.00

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS: Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 7-2.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

Critical Race Theory was discussed and the possibility of a resolution to ban the teaching of the 1619 Project & Critical Race Theory in our district. A sample resolution was provided. A determination was made to hold a policy committee meeting to work on this and how to move forward.

Discussion was held on phishing e-mails are becoming more prevalent and how we are handling it as a district. Discussion of the phishing software that we have put in place and how it works.

Discussion was held regarding graduation and how we had wonderful student speakers. Thank you, students, teachers, and administrators.

The end of year awards was as follows:

*Support Staff – Jennifer Kershner
Elementary Staff – Robert Stepenaskie
Secondary Staff – Allyson Balmer*

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mr. Moorhead commended Mr. Steinhauer for his push to work on the Critical Race Theory and what to do.

Mr. Moorhead confirmed that there is a 3.3 million dollar increase for the 2021/2022 school year. Mr. Kowalonek responded, yes there is 1.4 million from stimulus money and 1.5 million in a transfer in capital reserve.

13.0 ADJOURNMENT

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 9:07 p.m. Executive session was held before and after the board meeting for personnel.

Mrs. April Klopp, Board Secretary