

June 18, 2019 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:04 p.m. in the District Office Board Room on Tuesday, June 18, 2019 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

ABSENT: Mr. Chris Heck, Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Mrs. Amanda Cipolla, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Michael Leister, JSHS Asst. Principal
Ms. Joan London, Solicitor

And the following interested citizens and staff: Ms. Lisa Hassler, Mr. Tom Moorhead, and Ms. Holly Baer

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to accept the minutes of the following meetings:

3.1 05/21/2019 Board Voting Session Meeting Minutes

3.2 06/04/2019 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to accept the following financial reports:

4.1 Treasurer's Report

4.2 Investment Report

4.3 Tax Collection Report

4.4 Monthly Account Status

- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

- A. AEM Architects – JSHS Project

Representatives from AEM Architects presented a plan for consideration to work on our high school project.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

- 9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Batz, to approve the West Chester University Field Trip on September 27, 2019 as presented at the June 04, 2019 board meeting.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.1 FINANCE

9.1.1A A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to the final budget for the 2019-2020 school year with projected expenditures of \$33,503,915 and projected revenues of \$33,503,915 including a real estate tax millage rate of 26.6, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

YES: Mr. Kyle Batz, Mrs. April Klopp, and Mr. Anthony Rodig,

NAYS: Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Arlan Werst

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was denied 3-3.

9.1.1B A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to the final budget for the 2019-2020 school year with projected expenditures of \$33,503,915 and projected revenues of \$33,503,915 including a real estate tax millage rate of 26.85, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

YES: Mr. Kyle Batz, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS: Mrs. April Klopp

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 5-1.

9.1.2 A resolution was offered by Mr. Rodig, seconded by Mr. Batz, to adopt the 2019/2020 Homestead and Farmstead Exclusion Resolution.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.1.3 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve the tax resolution to levy taxes for the 2019/2020 school year.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer
ABSTAINED:
This motion was carried 6-0.

9.1.4 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve any necessary journal entries and budget transfers to the financial statements of the school district after June 30, 2019.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.1.5 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve the commitment of funds for the following categories in accordance with GASB 54 and Board Policy 620:

Special Education Program
Benefits
Athletic Facility Improvements
Curriculum

The specific amounts for each category will be determined at a later date

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.1.6 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve the Support Staff Compensation Plan as presented at the June 4th work session meeting.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.2 BUILDINGS AND GROUNDS

9.2.1 A resolution was offered by Mr. Batz, seconded by Mrs. Klopp, to approve the recommendation to reject the bid for the Penn-Bernville Elementary sidewalk project and authorize the administration to rebid the project.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Batz, to Give second reading and final approval to the following policies:

#000	Board Policy/Procedure/Administrative Regulations
#001	Name & Classification
#002	Authority & Powers
#209.3	Food Allergy Management
#216	Student Records
#222	Tobacco Use
#249	Bullying & Cyber Bullying

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

A. Incentive Program Discussion

There was discussion held regarding the incentive program. This is not meant to be a negative and it is not to be used to eliminate jobs or programs. Forms will be created, they will be presented to district office administration, then to the board. A policy will be created.

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Batz, to approve the agreement with Hamburg Area School District for students to attend the

TASD Agriculture Program for the 2019/2020 school year as presented.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.5.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Batz, to approve the agreement with Schuylkill Valley School District for students to attend the TASD Agriculture Program for the 2019/2020 school year as presented.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.5.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Batz, to approve the purchase of StudySync for grades 9th & 10th at a purchase price of \$28,670.98.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

A. ATSI Presentation – Mrs. Cipolla

Ms. Cipolla reported that the JSJS will begin participating in ATSI (Additional Targeted Support & Improvement Plan) beginning the 2019/2020 school year.

9.5.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Batz, to authorize Oscar Manbeck to sign off on the ATSI plan.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

B. 2019-2020 Curriculum Needs Preview – Mrs. Cipolla

Ms. Cipolla shared our curriculum needs with the board for the 2019/2020 school year.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mrs. Rissmiller, seconded by Mrs. Klopp, to the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Kyle LePera from 1B to 1B+24 effective May 16, 2019
- Jennifer Engelbert from 13M+30 to 13M/2M effective May 22, 2019
- Nicole Carley from 10M to 10M+15 effective April 17, 2019
- Tamara Ritter from 11M to 11M+15 effective February 25, 2019
- Barbara Moyer from 4M to 4M +15 effective May 23, 2019
- Tanya Peter from 5B+24 to 5M effective May 21, 2019

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.8.2 A resolution was offered by Mrs. Rissmiller, seconded by Mrs. Klopp, to child bearing/child rearing leave of absence for Kristen Karl from approximately August 21, 2019 through approximately December 2019.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.8.3 A resolution was offered by Mrs. Rissmiller, seconded by Mrs. Klopp, to approve the change in employment status of Teresa Burns from full-time Nurse

Assistant to School Nurse effective with the start of the 2019-20 school year, Step 1B, at a salary of \$49,293.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.8.4 A resolution was offered by Mrs. Rissmiller, seconded by Mrs. Klopp, to approve the administrative salary increases for the 2019-2020 school year based on the Act 93 Agreement and the written contracts of the Business Manager and Superintendent as presented to the Board.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.9 TECHNOLOGY

9.9.1 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve the purchase of Dell Latitude 3190 laptops from Dell Computer Inc, at a cost of \$85,850 in accordance with the 5 Year Technology Plan for student laptops with incoming fifth and ninth graders. The 5th grade laptop cost is \$340/machine and the 9th grade laptop cost is \$425/machine due to the increase in system RAM.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

9.9.2 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to approve the purchase of Dell Latitude 3400 series, 5400 series, and 7400 series laptops from Dell Computer Inc., at a cost of \$26,360 in accordance with the 5 Year Technology Plan for teachers and administrators.

AYES: Mr. Kyle Batz, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

Mr. Netznik reported that the Bethel Elementary interviews will be held on June 26th with a special meeting to follow for voting purposes.

Mrs. Hassler inquired about the Incentive plan: Who initiated it and what is the purpose? Mr. Rodig as a reward for new ideas.

Mrs. Hassler inquired if ATSI was expanding on RTI? IT is a three tier improvement plan.

Mr. Moorhead asked for an explanation on the budget increase. Mr. Kowalonek answered his questions.

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Batz made a motion to adjourn the meeting, seconded by Mrs. Klopp. The meeting adjourned at 9:12 p.m. Executive Session was held after the board meeting for personnel.

Mrs. April Klopp, Board Secretary