

## **June 19, 2018 – General Board Meeting Minutes**

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:02 p.m. in the District Office Board Room on Tuesday, June 19, 2018 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

### **2.0 ROLL CALL**

**PRESENT:** Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

**ABSENT:**

#### **ADMINISTRATORS PRESENT:**

Mr. Andrew Netznik, Interim Superintendent  
Mr. Thomas Kowalonek, Business Manager  
Ms. Brian Boland, Solicitor  
Mrs. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Ms. Lisa Hassler, Mr. Tom Moorhead, Mr. Brian Stahl, Mr. Brent Miles, and Mr. Leif Greiss, Reading Eagle

### **3.0 ACCEPTANCE OF MINUTES**

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 05/15/2018 Board Voting Session Meeting Minutes
- 3.2 06/05/2018 Board Work Session Meeting Minutes

**AYES:** Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

**NAYS:**

**ABSENT:**

**ABSTAINED:**

This motion was carried 9-0.

---

### **4.0 FINANCIAL REPORTS**

4.1-4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report

- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

## **5.0 BOARD REPORTS**

## **6.0 CITIZEN/STUDENT PARTICIPATION**

## **7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

A. LERTA Request – Brian Stahl, HKQ Law Firm

*Mr. Brent Miles, North Pointe Development and attorney Mr. Brian Stahl asked the board for a LERTA on additional property that is right next to property that they were already granted a LERTA on. This motion was voted on as stated on below:*

7A. A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to decline the LERTA for the North Pointe Development Group.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

## **8.0 NOTICES AND COMMUNICATIONS**

### **9.0 ITEMS FOR BOARD ACTION**

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the field trip to the Rehoboth Beach, Delaware Seawitch Parade as presented at the June 5, 2018 board meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve a foreign exchange student from Spain to attend the JSHS during the 2018/2019 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

### **9.1 FINANCE**

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mr. Palmer, to adopt the final budget for the 2018-2019 school year with projected expenditures of \$31,453,152 and projected revenues of \$30,997,630 including a real estate tax millage rate of 27.1, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

9.1.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to adopt the 2018/2019 Homestead and Farmstead Exclusion Resolution.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

9.1.3 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the tax resolution to levy taxes for the 2018/2019 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

9.1.4 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve any necessary journal entries and budget transfers to the financial statements of the school district after June 30, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

9.1.5 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the commitment of funds for the following categories in accordance with GASB 54 and Board Policy 620:

Special Education Program  
Benefits  
Athletic Facility Improvements

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

9.1.6 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to award the 2018/2019 heating oil contract to PAPCO, INC. at a differential price of NYMEX+\$0.0451 per gallon delivered.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

9.1.7 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to authorize the officers of the Board to lock in the floating NYMEX oil rate subject to final ratification by the Board at a later date

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

---

*Mr. Palmer left after the finance votes were taken. The finance motions were voted on first.*

## **9.2 BUILDINGS AND GROUNDS**

## **9.3 TRANSPORTATION**

## **9.4. POLICY**

9.4.1 A resolution was offered by Mr. Batz, seconded by Mr. Steinhauer, to give first reading with the intent to give second reading and final approval on July 17, 2018 to the following policies:

- #004 Membership
- #007 Policy Manual Access
- #800 Records Management
- #917 Parental/Family Involvement
- #918 Title I Parent and Family Engagement

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

## **9.5. CURRICULUM**

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the agreement with Hamburg Area School District for students to attend TASD Agriculture Program for the 2018/2019 school year as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.5.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the agreement with Schuylkill Valley School District for students to attend TASD Agriculture Program for the 2018/2019 school year as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

## **9.6 LEGISLATIVE**

## **9.7 EXTRA-CURRICULAR**

### **9.8 PERSONNEL**

9.8.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following health care personnel for the 2018-2019 school year at the stated stipend.

- School Doctor – Ziad Osman, M.D \$10.00 per exam

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve 20 days for the Summer Agricultural program for Eugene Kreitzer for the 2018-2019 school year. These days will be paid at a per diem rate.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Korissa Seidel from 5B to 5B+24 effective April 5, 2018.
- Jennifer Engelbert from 12M+15 to 12M+30 effective May 22, 2018

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Kyle LePera as an Art Teacher at the Junior/Senior High School effective the beginning of the 2018-2019 school year, Step 1B, at a salary of \$48,543 pending completion of paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.5 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the administrative salary increases for the 2018-2019 school year based on the Act 93 Agreement and the written contract of the Business Manager as presented to the Board.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.6 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve a 3.0% increase for Support Staff of the Tulpehocken Area School District.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED: Mr. Anthony Rodig

This motion was carried 7-0.

---

9.8.7 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the creation of the position, Supervisor of Technology, with the enclosed job description.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:



ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.8 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve to move Matthew Shirk to Supervisor of Technology at a salary of \$68,000 effective July 1, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.9 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Memorandum of Understanding between the Tulpehocken Area School District and the Act 93 Administrative group for the creation and inclusion of the Supervisor of Technology position within the Act 93 agreement.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.10 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Sean Young to the position of Technology Support Specialist at a salary of \$45,000 effective July 1, 2018 pending completion of paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.11 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the transfer of Pamela Hoffert from Part Time Cafeteria to Full Time Custodian effective June 20, 2018 at her current salary.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

## **9.9 TECHNOLOGY**

9.9.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the purchase of 600 iPads, along with cases, and JAMF management software at a cost of \$209,270 from Apple Inc.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

## **10.0 INFORMATION ITEMS**

## **11.0 CALENDAR OF EVENTS**

## **12.0 CITIZENS PARTICIPATION**

*Mrs. Hassler addressed the board with questions and concerns she had.*

## **13.0 ADJOURNMENT**

Mr. Steinhauer made a motion to adjourn the meeting, seconded by Mr. Heck.  
The meeting adjourned at 7:49 p.m. Executive session was held after the board meeting for personnel.

---

Mrs. April Klopp, Board Secretary