

June 20, 2023 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:48 p.m. in the District Office Board Room on Tuesday, June 20, 2023, with Mr. Kyle Batz, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick (via phone), Mr. Carl Kauffman, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller.

ABSENT:

ADMINISTRATORS PRESENT:

Dr. Andrew Netznik, Superintendent
Dr. Denis Quirk, Assistant to the Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Mr. Matthew Shirk, Chief Operating Officer
Dr. Timothy Matlack, Director of Teaching & Learning
Ms. Brian J. Boland, Solicitor
Ms. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mr. Robert Sattazahn, Ms. Lisa Hassler, Mr. Tom Moorhead, Mr. Brian Foreman, Ms. Michelle Snyder, Mr. Steve Snyder, Ms. Jennifer Kester, Ms. Diane Moorhead, Ms. Erin Chival, Ms. Nadine Dove, Ms. Jennifer Becker, Mr. Chris Kraemer, and Ms. Julia Adams, Kozloff Stoudt Attorneys.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 05/16/2023 Board Voting Session Meeting Minutes
- 3.2 06/06/2023 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

4.0 FINANCIAL REPORTS

4.1- 4.12 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Arbiter Pay Payable

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION (PERTAINING TO AGENDA ITEMS ONLY)

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. Next Board Meeting – July 18, 2023

Dr. Netznik informed everyone that the next meeting of the Board of Directors will be on Tuesday, July 18, 2023.

Dr. Netznik informed the board that he was sent communication from Carl Wolf, Jr. to consider naming the stadium and the field after two people that are well known to Tulpy, Carl Graver and Paul Wentling. He would like us to consider naming the field after Carl Graver and the stadium after Paul Wentling. Dr. Netznik asked the board to consider this. There will be further discussion regarding this topic.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following Job Descriptions:

- Administrative Assistant for Pupil Services

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Dr. Denis Quirk as the School Safety & Security Coordinator per Act 55 requirement that a school administrator must be named to this role.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the adoption of the final budget for the 2023-2024 school year with projected expenditures of **\$40,221,713** and projected revenues of **\$40,221,713** including a real estate tax millage rate of 25.80, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the adoption of the 2023/2024 Homestead and Farmstead Exclusion

Resolution.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.3 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the tax resolution to levy taxes for the 2023/2024 school year.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.4 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve administration to make any necessary journal entries and budget transfers to the financial statements of the school district after June 30, 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.5 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the commitment of funds for the following categories in accordance with GASB 54 and Board Policy 620:

- Special Education Program
- Athletic Facility Improvements
- Curriculum

The specific amounts for each category will be determined at a later date following 2022-2023 school financial audit.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.6 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve UPMC Primary Care Fredericksburg to sign off on PCA services for Access billing at \$35.00 per IEP for the 2023/2024 school year. (There is no rate increase from last year)

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2 BUILDINGS AND GROUNDS/TECHNOLOGY

9.2.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the purchase of Dell Latitude series laptops from Dell Computer Inc., at a cost of \$31,452.18 in accordance with the District Technology Plan for staff.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2.2A A resolution was offered by Mr. Fox, seconded by Mrs. Klopp, to approve amending the agenda and vote on going out to bid for the Elementary Playground & Outdoor Classroom Proposal.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2.2B A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve going out to bid for the Elementary Playground & Outdoor Classroom Proposal.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.3 TRANSPORTATION

9.3.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the consent of assignment of the Contract for The Transportation of School Pupils, dated July 1, 2022, between the Tulpehocken Area School District and Brandywine Tulpehocken, LLC to Krise Transportation, Inc.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give second reading and final approval to the following policy:

#251 Homeless Students

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve an Affiliation Agreement between Tulpehocken Area School District and Kutztown University as presented.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5.2 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve the agreement with Hamburg Area School District for students to attend TASD Agriculture Program for the 2023/2024 school year as presented.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5.3 A resolution was offered by Mrs. Klopp seconded by Mr. Heck, to approve ARP ESSER funding proposal for Staff Professional Development connected with Mental Health as presented at the June 6, 2023 board meeting.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the change in employment status for the following staff starting with the 2023-2024 school year:

- Amber Caddle – Part-time to Full-Time Paraprofessional with an assignment of Autistic Support classroom
- Rebecca Heck – Part-time to Full-Time Paraprofessional with an assignment of English as a Language Learner classroom

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED: Mr. Chris Heck

This motion was carried 8-0.

9.8.2 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to approve the Support Staff Compensation Plan as presented to the Board with new minimum starting rates at the following rates below. The plan also calls for rate adjustments for existing staff members to compensate for new starting rates.

- Paraeducators (formerly titled paraprofessionals) - \$16.00
- Custodian - \$16.00
- Secretarial/Administrative Assistants - \$16.00
- Cafeteria Staff - \$15.00
- Cafeteria & Recess Monitor - \$15.00
- Maintenance & Grounds – Based on experience
- Substitute rate (unchanged) - \$0.75 less than starting rate of category

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED: Mr. Chris Heck
This motion was carried 8-0.

9.8.3 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the request to terminate the sabbatical leave for Melinda Davis effective August 1, 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.4 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the administrative salaries for the 2023-2024 school year based on the Act 93 Agreement and written contracts as presented to the Board.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS: Mr. Carl Kauffman, and Mrs. April Klopp

ABSENT:

ABSTAINED:

This motion was carried 7-2.

9.8.5 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to authorize Dr. Netznik to make employment offers necessary to fill all vacancies pending consultation with the Personnel Committee and Board President to ensure positions are filled in a timely manner. All employment offers will be ratified at the appropriate board session.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.6 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve to rescind the approval of Anthony Kreiser as a district custodian.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.7 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve a childbearing/childrearing leave of absence for Ashleigh Moyer, Grade 6 teacher at Penn Bernville Elementary from approximately August 23, 2023 through approximately November 28, 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.8 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to Accept the resignation of Allyson Balmer, Junior Senior High School Agricultural Teacher, effective June 19, 2023.

AYES: Mr. Kyle Batz, Mr. Christopher Beitler, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

Mr. Palmer thanked Ms. Balmer for all her work and he wishes her the best as she returns to her home district.

Mr. Netznik agreed and stated that she did a tremendous job.

Mr. Palmer asked Mr. Kowalonek where we were with the fuel oil bid. Mr. Kowalonek will be checking into it.

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mrs. Hassler had questions on how we handle ACT 45 and training hours. Dr. Quirk and Dr. Matlack will meet with her and answer her questions.

13.0 ADJOURNMENT

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 8:44 p.m. Executive session from 6:30 p.m. – 7:46 p.m. for personnel and legal matters.

Mrs. April Klopp, Board Secretary