

June 21, 2022 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. at the District Office Board Room on Tuesday, June 21, 2022 with Mr. Kyle Batz, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick (via phone), Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

ABSENT:

ADMINISTRATORS PRESENT:

Dr. Andrew Netznik, Superintendent
Mr. Denis Quirk, Assistant to the Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Ms. Brian Boland, Solicitor
Ms. Mimi A. Shade, Recording Secretary

And the following interested citizens and staff: Ms. Amber Caddle, Ms. Jennifer Kester, Mr. Anthony Rodig, Ms. Brittany Weaver, Ms. Erin Chival, Ms. Lisa Hassler, Ms. Julie Blankenbiller, Mr. Daniel Blankenbiller, Mr. Tom Moorhead, Ms. Jennifer Kiene, and Mr. Jeff Straub, Crabtree, Rohrbaugh & Associates.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Heck, seconded by Mr. Palmer, to accept the minutes of the following meetings:

- 3.1 05/17/2022 Board Voting Session Meeting Minutes
- 3.2 06/02/2022 Special Board Voting Session Meeting Minutes
- 3.3 06/07/2022 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Bond Fund Bills Payable
- 4.13 Arbiter Pay Payable

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION (PERTAINING TO AGENDA ITEMS ONLY)

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. JSHS Renovation Project Update

Mr. Netznik updated the board on the JSHS renovation project. The bids are due and will be opened up on June 23, 2022 at 1:00 p.m. There will be a special board meeting on Tuesday, June 28, 2022 at 7:00 p.m. to take action depending on the bid results.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the 2022-2023 Junior-Senior High School ATSI Plan as presented.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to the Special Education Comprehensive Plan as presented at the 05/03/2022 board meeting.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to an independent contract with Dianne Harchuska to provide professional services for Child Accounting and State PIMS Reporting.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to the Special Education Agreement as presented in Executive Session for student #301510.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to approve the adoption the final budget for the 2022-2023 school year with

projected expenditures of \$38,960,896 and projected revenues of \$38,709,160 including a real estate tax millage rate of 25.90, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.2 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to approve the adoption of the 2022/2023 Homestead and Farmstead Exclusion Resolution.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.3 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to the tax resolution to levy taxes for the 2022/2023 school year.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.4 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to approve administration to make any necessary journal entries and budget transfers to the financial statements of the school district after June 30, 2022.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.5 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to Approve the commitment of funds for the following categories in accordance with GASB 54 and Board Policy 620:

- Special Education Program
- Benefits
- Athletic Facility Improvements
- Curriculum

The specific amounts for each category will be determined at a later date.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2 BUILDINGS AND GROUNDS

9.2.1 Approve the agreement addendum with Crabtree, Rohrbaugh, & Associates for projects to be completed connected with the district office/bus parking area.

The above motion was tabled.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give first reading with the intent to give second reading and final approval on July 19, 2022 to the following policies:

- #100 Comprehensive Planning
- #101 Mission Statement/Shared Values
- #102 Academic Standards
- #103 Discrimination Title IX Sexual Harassment Affecting Students
- #103.1 Non-Discrimination – Qualified Students with Disabilities
- #104 Discrimination Title IX Sexual Harassment Affecting Staff
- #105 Curriculum

- #105.1 Review of Instructional Materials by Parents & Students
- #105.2 Exemption from Instruction
- #106 Guides for Planned Instruction
- #107 Adoption of Planned Instruction
- #108 Adoption of Textbooks
- #109 Resource Materials
- #110 Instructional Supplies
- #111 Lesson Plans
- #112 Guidance Counseling
- #113 Special Education
 - #113.1 Discipline of Students with Disabilities
 - #113.2 Behavior Support
 - #113.3 Screening & Evaluations for Students with Disabilities
 - #113.4 Confidentiality of Special Education Student Information
- #114 Gifted Education
- #115 Career & Technical Education
- #116 Tutoring
- #117 Homebound Instruction
- #118 Independent Study
- #119 Current Events
- #121 Field Trips
- #122 Extracurricular Activities
- #123 Interscholastic Athletics
 - #123.1 Concussion Management
 - #123.2 Sudden Cardiac Arrest
- #124 Alternative Instruction
- #125 Adult Education
- #126 Class Size
- #127 Assessment System
- #130 Homework
- #137 Home Education System
 - #137.1 Extracurricular Participation by Home Education Students
- #138 Language Instruction Educational Program for English Learners
- #140 Charter Schools
 - #140.1 Extra – Curricular Participation by Charter Cyber/Charter Students
- #142 Migrant Students
- #143 Students for Persistently Dangerous Schools
- #144 Standards for Victims of Violent Crimes
- #146 Student Services
 - #146.1 Trauma – Informed Approach
- #150 Title I Compatibility Services
- #201 Admission of Students

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.4.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the deletion of the following policies:

#008	Organizational Chart
#112.1	Job Placement Services
#115.1	Vocational Agriculture Cooperative Education Program
#121.1	Student Driving on Field Trips (Convert to Administrative Regulation)

The above motion was voted on as stated below. The board removed the following policy , as they want to keep it a policy, and not turn it in to an administrative regulation.

#109.1 Library Material Selection

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the agreement with Hamburg Area School District for students to attend TASD Agriculture Program for the 2022/2023 school year as presented.

9.5.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the agreement with Schuylkill Valley Area School District for students to attend TASD Agriculture Program for the 2022/2023 school year as presented.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the submission to PDE of the Flexible Instructional Day plan as presented.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mrs. Kristan Rissmiller

NAYS: Mr. William T. Palmer Jr.

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.5.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following Textbook

Subject and/or Course:	Computer 7 & Computer 8
Title:	Learn-by-Doing: Google Apps, 3E
Publisher:	B.E Publishing

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5.5 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the Student Teaching Placement Affiliation Agreement between Tulpehocken Area School District and Alvernia University from June 1, 2022 to May 31, 2025 as presented.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer seconded by Ms. Heck, to approve the following health care personnel for the 2022-2023 school year at the stated stipend.

- School Doctor – Ziad Osman, M.D. \$ 10.00 per exam
- School Dentist – Stephen Hassler, D.M.D. \$ 6.00 per exam

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.2 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to accept the Following Resignations:

- Dianne Harchuska for the purpose of retirement, Administrative Assistant Child Accounting, effective June 29, 2022.
- Eleanor Stickler for the purpose of retirement, Head Custodian at Penn-Bernville Elementary effective July 29, 2022.
- Leslie Shaud as a School Counselor at Penn Bernville Elementary, effective July 17, 2022
- Lisa Geisinger as a Part-Time Learning Support Paraprofessional at the JSHS, effective June 3, 2022.
- Kaitlyn Harman as a Part-time Cafeteria Employee at Bethel Elementary at the end of the 2021-2022 school year.
- Victoria Kramer as an Emotional Support Teacher at the Junior/Senior High School, effective June 10, 2022.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the employment of the following:

- Krystal Thompson as School Psychologist at a salary of \$60,484, Step 2M+30, effective at the beginning of the 2022-2023 school year.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.4 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Melinda Davis from 9M+30 to 9M/2M effective May 27, 2022
- Michael Minnich from 14M+15 to 14M+30 effective January 3, 2022
- Heather Joy from 14M+15 to 14M+30 effective June 2, 2022
- Allyson Balmer from 4B to 4M effective February 1, 2022
- Emily Padovani from 12M+15 to 12M+30 effective January 25, 2022
- Nicole Lefever from 6B+24 to 6M effective January 11, 2022
- Douglas Molhoek from 5M+15 to 5M+30 effective January 3, 2022
- Ashleigh Moyer from 9M+15 to 9M+30 effective June 7, 2022
- Emily Dietrich from 3B to 3M effective June 6, 2022

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer seconded by Mr. Heck, to approve the Support Staff Compensation Plan as presented.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the administrative salaries for the 2022-2023 school year based on the Act 93 Agreement and written contract of the Superintendent of Schools, as presented to the Board.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to authorize Dr. Netznik to make employment offers necessary to fill all professional and support staff vacancies pending consultation with the Personnel Committee and Board President during the months of June, July, and August to ensure positions are filled in a timely manner. All employment offers will be ratified at the appropriate board session.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to Approve the increase in employment status of Rebecca Scalese from 50% to 62.5% time effective with the start of the 2022-2023 School Year.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS: Mr. Matthew Lytle

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.9 TECHNOLOGY

9.9.1 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to approve the purchase of staff laptops per the District Technology Plan at a total cost of \$23,001.44 (Apple, Inc - \$9,689.00 and Dell Computers, Inc - \$13,312.44).

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.9.2 A resolution was offered by Mr. Lytle, seconded by Mr. Heck, to approve the iPad community proposal to district families as presented at the June 7th Work Session.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS: Mr. Matthew Lytle

ABSENT:

ABSTAINED:

This motion was carried 8-1.

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mr. Rodig inquired about whether we heard from the insurance regarding the sign damage at the JSHS. Mr. Kowalonek responded that yes we received a check.

13.0 ADJOURNMENT

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 7:47 p.m. Executive session for Personnel items followed the meeting.

Mrs. April Klopp, Board Secretary