

August 15, 2023 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, August 15, 2023, with Mr. Kyle Batz, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller (7:10 p.m.).

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ADMINISTRATORS PRESENT:

Dr. Andrew Netznik, Superintendent
Dr. Denis Quirk, Assistant to the Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Mr. Matthew Shirk, Chief Operating Officer
Dr. Timothy Matlack, Director of Teaching & Learning
Ms. Brian J. Boland, Solicitor
Ms. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Lisa Hassler, Mr. Tom Moorhead, Ms. Jennifer Kester, Mr. Robert Sattazahn, Mr. Wes Good, Ms. Tabitha Good, and Ms. Jennifer Becker

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the minutes of the following meetings:

3.1 07/18/2023 Board Voting Session Meeting Minutes

3.2 08/01/2023 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr.

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, Mr. Carl Kauffman, and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 5-0.

4.0 FINANCIAL REPORTS

4.1- 4.12 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the following financial reports:

4.1 Treasurer's Report

- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr./Sr. High Activity Bills Payable
- 4.12 Arbiter Pay Payable

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr.

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, Mr. Carl Kauffman, and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 5-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION (PERTAINING TO AGENDA ITEMS ONLY)

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. District Student Internship Proposal Update

Dr. Netznik reported that he talked to Mrs. Beck and in talking to her he does not have a recommendation either way. We could start paying for internships or leave it the way it is. It was decided to leave it the way it is.

B. District Office Carpeting Replacement – Mr. Shirk

Dr. Netznik and Mr. Shirk reported that the carpet in the District Office is 15 years old and is in need of being replaced. They would like to start with the boardroom, which would cost \$13, 375.41. The board inquired if it was in the budget. There was discussion and it is in the budget under planned maintenance.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Palmer, to approve the following Job Description:

- Paraeducator

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Fox, to approve the client services agreement for speech and language pathology services between Soliant Health, LLC and Tulpehocken Area School District as presented.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.0.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Fox, to approve the contract between the Tulpehocken Area School District and Linked In Literacy, LLC to provide Wilson Reading Services as a supplemental service on a case-by-case basis.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.1 FINANCE

9.2 BUILDINGS AND GROUNDS/TECHNOLOGY

9.2.1 A resolution was offered by Mr. Hetrick, seconded by Mrs. Klopp, to approve the following authorization for change orders as follows:

- \$10,000 or less: Dr. Netznik is authorized to approve with ratification at the next board meeting.
- \$10,000 to \$25,000: Dr. Netznik is authorized to approve after consultation with Board President and Chair of the Building & Grounds Committee with ratification at the next board meeting.
- \$25,001 or more: Brought to the full board for discussion and approval.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.2.2 A resolution was offered by Mr. Hetrick, seconded by Mrs. Klopp, to Ratify and approve the awarding of the bid for the elementary playground turf & outdoor classroom project to Everlasting Turf, LLC at a cost of \$199,346.96 to be paid out of ESSER II funding.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.2.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the board room carpeting replacement to Randy's Carpet, LLC in the amount of \$13,375.41.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Hetrick, seconded by Mrs. Klopp, to give second reading and final approval following policies:

- | | |
|------|---|
| #202 | Eligibility of Nonresident Students |
| #301 | Creating a Position |
| #302 | Employment of Superintendent/Assistant Superintendent |
| #304 | Employment of District Staff |
| #305 | Employment of Substitutes |
| #306 | Employment of Summer School Staff |
| #307 | Student Teachers/Interns |

#308	Employment Contract/Board Resolution
#309	Assignment and Transfer
#309.1	Telework – <i>New Policy</i>
#805.2	School Safety Personnel – <i>New Policy</i>
#805.3	Use of Force Policy – <i>New Policy</i>

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.4.2 A resolution was offered by Mr. Hetrick, seconded by Mrs. Klopp, to give first reading with the intent to give second reading and final approval on September 19, 2023 to the following policies:

#311	Reduction of Staff
#312	Performance Assessment of Superintendent/Assistant Superintendent – <i>New Policy</i>
#313	Evaluation of Employees
#314	Physical Examination
#314.1	HIV Infection
#317	Conduct/Disciplinary Procedures
#317.1	Educator Misconduct
#318	Attendance & Tardiness
#319	Outside Activities
#320	Freedom of Speech in Non-School Settings
#601	Fiscal Objectives
#602	Budget Planning
#603	Budget Preparation
#604	Budget Adoption
#605	Tax Levy
#606	Tax Collection
#607	Tuition Income
#608	Bank Accounts
#609	Investment of District Funds
#610	Purchases Subject to Bid/Quotation
#611	Purchases Budgeted
#612	Purchases Not Budgeted
#613	Cooperative Purchasing
#614	Payroll Authorization
#615	Payroll Deductions

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.4.3 A resolution was offered by Mr. Hetrick, seconded by Mrs. Klopp, to Approve the deletion of the following Policies:

- | | |
|------|--------------------------------------|
| #315 | Disqualification by Reason of Health |
| #316 | Nontenured Employees/School Police |

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.5. CURRICULUM

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to approve the following Resignation:

- Megan Marks Special Education Learning Support Paraprofessional at the Middle School-High School, effective July 31, 2023.
- Katelyn Hollinger Special Education Emotional Support Paraeducator at Penn – Bernville Elementary, effective August 10, 2023.
- RaeLee Collins as a Lunch Recess Aide at Penn Bernville Elementary effective August 11, 2023.
- Philip Lum as Social Studies/World Cultures Teacher at the High School effective August 14, 2023.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman
ABSTAINED:
This motion was carried 6-0.

9.8.2 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to approve Rescind the following motion.

- McKenna Ryan as a Long-Term Substitute Teacher for Grade 6 at Penn Bernville Elementary from the beginning of the 2023-2024 School year through approximately November 28, 2023, at a salary of \$52,993, Step 1B, prorated to the number of days worked.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.8.3 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to approve the following Employment:

- Melanie Long as a part-time cafeteria employee at the Middle School-High School at an hourly rate of \$15.00, effective August 18, 2023.
- April Henwood as a part-time emotional support paraeducator at Penn-Bernville Elementary at an hourly rate of \$16.00 (plus a \$2.00 differential), effective August 16, 2023, pending completion of paperwork.
- Marisol Gonzalez as a part-time Lunch Recess Aide at Penn Bernville Elementary at an hourly rate of \$15.00, effective with the start of the 2023-2024 School Year, pending completion of employment paperwork.
- Sandra Guinther as a Long-Term Substitute Teacher for Grade 6 at Penn - Bernville Elementary from the beginning of the 2023-2024 School year through approximately November 28, 2023, at a salary of \$52,993, Step 1B, prorated to the number of days worked.
- Chad Schies as a Social Studies teacher at the High School, at a salary of \$52,993, Step 1B, effective the beginning of the 2023-2024 School Year.

AYES: Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman
ABSTAINED: Mr. Kyle Batz
This motion was carried 5-0.

9.8.4 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to approve the following Lead teachers for the 2023-2024 School Year at the contractual rate of \$1,418.00.

- Kevin Avery FACS & Health/PE/DE
- Robert Neiswender STEM-Mathematics & Business and Computer
- Molly Jones Pupil Services
- Rob Stepenaskie Special Education K-6
- Melinda Davis Special Education 7-12
- Michael Minnich Social Studies, Art and Music
- Leslie Polyak ELA, World Languages and Library
- Rebecca Schlegel Grades K-2
- Kristin Orndorf Grades 3-4

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.8.5 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to approve the rate increase for Alan Coderre from \$20.00 per hour to \$21.00 per hour based on receiving his public pesticide applicator certification, effective July 31, 2023.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.8.6 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to approve supplemental contracts for the following Coach positions for the 2023-2024 sports season.

- Robert Boltz Junior High Girls Basketball Assistant Coach \$1,350.00
- Brent Johnson High School Girls Tennis Assistant Coach \$2,550.00

- Shannon Fowler Junior High Field Hockey Head Coach \$1,800.00
(pending completion of paperwork)
- Kaitlyn Ream Junior High Field Hockey Assistant Coach \$1,350.00
(pending completion of paperwork)

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.8.7 A resolution was offered by Mr. Palmer seconded by Mrs. Klopp, to approve the following Volunteers for the 2023-2024 School Year.

- Stacy Weiss Field Trips
- Beverly Parsons Classroom/School Events
- Malcolm Wertz High School Boys Basketball Volunteer Coach
- Noah Carles High School Boys Soccer Volunteer Coach

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Matthew Hetrick, Mrs. April Klopp, and Mr. William T. Palmer Jr., and Mrs. Kristan Rissmiller

NAYS:

ABSENT: Mr. Christopher Beitler, Mr. Chris Heck, and Mr. Carl Kauffman

ABSTAINED:

This motion was carried 6-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mrs. Hassler asked what our thoughts were on mainstreaming the Wilson Reading System. Dr. Matlack responded that at this time we are not, but it is not off the table. Mrs. Hassler asked the board to consider it because children should be fluent at the end of first grade.

Mr. & Mrs. Wes & Tabitha Good asked the board why they wouldn't adjust their bus routes, and that their kids are not being treated fairly. The bus routes and times were discussed. Mr. Batz responded that we hear you, but the administration and the board need to make

decisions that are best for all students. Mr. Good asked for all the routes, so they know where their kids are going. That was deferred to Solicitor Boland. Mrs. Hassler recommended that we pay for her mileage to take them to and from school.

13.0 ADJOURNMENT

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 8:01 p.m. Executive Session followed for legal matters.

Mrs. April Klopp, Board Secretary