

August 18, 2015 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:23 p.m. in the District Office Board Room on Tuesday, August 18, 2015 with Mr. Scott Klopp, Board Vice President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ADMINISTRATORS PRESENT:

Dr. Robert Schultz, Superintendent
Ms. Barbara Davis, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mr. Arlan Werst, Mr. Tom Moorhead, Mr. Michael DeAcosta, Mr. Davis Nowotarski, Ms. Kristan Rissmiller, Ms. Traci Kramer, Ms. Lisa Hassler, and Mr. Val Lacis, Reading Eagle.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to accept the minutes of the following meetings:

3.1 07/21/2015 Board Voting Session Minutes

3.2 08/04/2015 Board Work Session Minutes

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to accept the following financial reports:

4.1 Treasurer's Report

4.2 Investment Report

- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Dr. Schultz informed the board that he has been busy with new teacher orientation in-service and the start of school.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

- 9.0.1 A resolution was offered by Mr. Manbeck, seconded by Mrs. Klopp, to approve the the Berks Lanes after school program flyer as presented at the August 4, 2015 board meeting.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.0.2 A resolution was offered by Mr. Manbeck, seconded by Mrs. Klopp, to approve the Horizons Child Care & Learning Services Flyer.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.1 FINANCE

9.2. BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Steinhauer, seconded by Mrs. Fox, to give second reading and final approval to the following policy:

209.1 Head Lice

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.4.2 A resolution was offered by Mr. Steinhauer, seconded by Mrs. Fox, to give second reading and final approval to the following policy:

819 Suicide Awareness, Prevention & Response

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.4.3 Give second reading and final approval to the following policy:

The above motion was tabled. There was new law passed and very recently. The policy needs to be updated to reflect those changes.

- 9.4.4 A resolution was offered by Mr. Steinhauer, seconded by Mrs. Fox, to give first reading with the intent to give second reading and final approval on September 15, 2015 to the following policy:

913 Non-School Organizations/Groups/Individuals

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.5 CURRICULUM

- 9.5.1 A resolution was offered by Mrs. Blatt, seconded by Mr. Manbeck, to give second reading and final approval the following curriculum:

Human Anatomy and Physiology I	Grades 11 – 12
Human Anatomy and Physiology II	Grades 11 - 12
Driver Education	Grade 10

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

- 9.8.1 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve the following health care personnel for the 2015-2016 school year at the stated stipend.

➤ School Doctor – Primary Ziad Osman, M.D \$10.00 per exam

➤ School Doctor – Secondary Kristen Spencer, M.D \$10.00 per exam

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp,
Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.2 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve
Kristin Stoltzfus as a part-time library aide/testing coordinator at the JSJS
effective the beginning of the 2015-2016 school year at an hourly rate of \$10.00,
pending completion of paperwork.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp,
Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.3 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve
Jamie Schur as a part-time lunch/recess aide at Penn-Bernville Elementary
effective the beginning of the 2015-2016 school year at an hourly rate of \$9.25,
pending completion of paperwork.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp,
Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.4 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve
Erika Kindoll as a mentor for the Stem Coordinator (Samantha Bolles) at a
stipend of \$250.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp,
Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.5 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve the following preferred substitutes starting with the first day of the 2015-2016 school year for 45 days:

- Angela Miller
- Sierra Fellows

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.6 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve the following substitute teachers for the 2015-2016 school year pending completion of paperwork:

- Iva Moyer
- Mary Hartranft
- Ashley Fessler
- Sierra Fellows

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.7 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve the following substitute teachers for the 2015-2016 school year through Berks County Intermediate Unit's Guest Teacher Program:

- Carol Jenkins
- Scot Lake
- Crystal McGeary
- Michael Misterkiewicz
- Pamela VanLuvanee

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.8 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve Lisa Gagliano as a substitute aide, cafeteria and secretary for the 2015-2016 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, and Mr. Daniel Steinhauer.

NAYS: Mr. Oscar J. Manbeck

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 6-1.

9.8.9 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve the following coaches for the 2015-2016 seasons:

- | | | | |
|---|---------------------------------|----------------|---------|
| • | Soccer Cheerleading | Brittany Shaud | \$1,666 |
| • | Junior High Head Field Hockey | Ashley Boyer | \$1,600 |
| | pending completion of paperwork | | |
| • | Junior High Asst. Field Hockey | Susan Schwartz | \$1,335 |

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.10 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve the following coaching stipend changes for the 2015-2016 season:

- | | | |
|---|---|------------|
| • | Desiree Bower – Co-Head HS Cross Country | \$2,549.00 |
| • | Rebecca Schlegel – Co-Head HS Cross Country | \$2,549.00 |

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.11 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve Victoria Stump as a volunteer girls' soccer coach for the 2015-2016 season.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.12 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve Michel Berry as event staff for the 2015-2016 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.13 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve the following volunteers for the 2015-2016 school year:

Lydia Beck	Jeannette Beck	Valerie Bashore
Andrea Book	Allen Blankenbiller	Eileen George
Denise Christ	Julie Blankenbiller	Debra Gordon
Nichole Diem	Megan Hall	Kelly Johnson
Lisa Ebersole	Brenda Hein	Audrey Kirkhoff
Jennifer Gardula	Angelique Hussmann	Jolynne Koenig
Michelle Martin	Timothy Hussman	Treasure Lape
Debra Unger	Ruthann Woll	Calvin Maciejewski
Josie Wilson	Stefani Walter	Crystal Maciejewski
Louise Wolf	Tina Kreitz	Alicea Rodig
Christina Kraemer	Karen Frey	Shannon Roof
Heather Hess	Alicia Keeler	John Walker III
Sara Schwalm		Elizabeth Walsh
Cheryl Straw		Laurie Wormser
Dave Varone		Teena Loeb
Sherry Beitler		Kara Henning
Jan Phillips		April Klopp
Steve Becker		
Erin Kreitzer		

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.14 A resolution was offered by Mrs. Fox, seconded by Mrs. Klopp, to approve the following extra-curricular stipend/changes for 2015-2016:

- Rescind Connie Tworkoski as Junior High Envirothon Co-Advisor
- Approve Ashley Pastor as Junior High Envirothon Co-Advisor - \$367.00

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.8.15 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Shirley Poon as a part-time special education paraprofessional effective immediately.

9.8.16 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Ashley Laity as part-time ESL paraprofessional effective immediately.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.9 TECHNOLOGY

9.9.1 A resolution was offered by Mr. Baver, seconded by Mrs. Fox, to approve the lease and service contract with Phillips Office Solutions for two copiers at Penn-Bernville Elementary School, beginning August 2015 and ending August 2019.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

9.9.2 A resolution was offered by Mr. Bayer, seconded by Mrs. Fox, to approve the managed print services agreement with Phillips Office Solutions for district printers at Tulpehocken Area School District, beginning August 2015 and ending August 2019.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. April Klopp, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 7-0.

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mr. Tom Moorhead inquired about the Sewer Treatment Plant. His questions were answered.

Ms. Traci Kramer inquired about the LERTA. Her questions were answered.

13.0 ADJOURNMENT

Mrs. Blatt made a motion to adjourn the meeting, seconded by Mr. Steinhauer.

The meeting adjourned at 8:09 p.m. Executive Session followed the board meeting.

Mrs. April Klopp, Board Secretary