

August 20, 2019 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:03 p.m. in the District Office Board Room on Tuesday, August 20, 2019 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer Jr., Mrs. Kristan Rissmiller (7:05 p.m.), Mr. Anthony Rodig, Mr. Daniel Steinhauer and Mr. Arlan Werst

ABSENT:

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Mrs. Amanda Cipolla, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mrs. Brian Boland, Solicitor
Ms. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Holly Baer, Mr. Tom Moorhead, Mr. Brynn Schaeffer, Ms. Jenel Schaeffer, Mr. Myron Schrack, Ms. Linda Schrack, and Mr. Jeff Jacovidis

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to accept the minutes of the following meetings:

3.1 07/16/2019 Board Voting Session Meeting Minutes

3.2 08/06/2019 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

4.1 Treasurer's Report

- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

A. Staffing and Vacant Positions

Mr. Netznik went over the vacant positions that need to be filled. The board gave him permission to proceed.

Mr. Netznik reported that the teachers were back on August 21, 2019. It was great to see everyone.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

- 9.0.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the 8th Grade Field Trip as presented at the 08/06/2019 board meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the National FFA Convention Field Trip as presented at the 08/06/2019 board meeting and authorize the payment of Allison Balmer's registration fees, lodging, meals, and travel expenses all in accordance with District policy.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to rescind the Business Manager as the Tulpehocken Area School District's Trustee for the Berks County School District Health Trust and the Superintendent as the Alternate Trustee for the 2019-2020 school years.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the Superintendent as the Tulpehocken Area School District's Trustee for the Berks County School District Health Trust and the Business Manager as the Alternate Trustee for the 2019-2020 school years.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.3 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to authorize the administration to auction surplus equipment using GovDeals.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.2 BUILDINGS AND GROUNDS

9.2.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the proposal for architectural services from Crabtree, Rohrbaugh & Associates.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give second reading and final approval to the following policies:

#003	Functions
#004	Membership
#005	Organization
#007	Policy Manual
#008	Organization Chart
#302	Employment of Superintendent/Assistant Superintendent
#307	Student Teachers
#311	Reduction of Staff
#317	Discipline Procedures
#336	Personnel Necessity Leave

Policy #004 Membership was updated from the first read to reflect the training requirements for the board. Second read reflected those changes and was voted on as stated.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.4.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the Employee Incentive Program as presented and discussed at the June 18, 2019 board meeting for the 2019/2020 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the following textbook as stated below:

- Social Studies- \$2,346.73
 - Economics Class *Understanding Economics* Mc Graw Hill

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the following resignations:

- Diane Vogel Lunch Recess Aide at Penn Bernville Elementary effective immediately.
- Shahan McCracken Life Skills Support Paraprofessional Penn Bernville Elementary effective immediately.
- Tabatha Sprentall Emotional Support Paraprofessional at Penn Bernville Elementary effective immediately.
- Peter Karpew as Head Junior High School Baseball coach effective immediately.
- Kristin Zerbe as 1st Grade Teacher at Penn Bernville Elementary effective immediately.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following employment:

A. Support Staff:

- Approve Sierra Jordan as a Part time Autistic Support Paraprofessional at the JSHS effective the beginning of the 2019-2020 school year at a rate of \$13.00 per hour. Pending Completion of Paperwork.
- Approve the transfer of Donna Bucks as a part-time Life Skills Paraprofessional at the JSHS to full-time Learning Support Paraprofessional at the JSHS effective the beginning of the 2019-2020 school year.

B. Long-term substitutes:

- Kelly Sweinhart as a Learning Support Teacher at the Junior Senior High School from approximately September 18, 2019 to an end date to be determined. Pending Completion of Paperwork.

C. Professional Staff

- Approve Amber Myers as a Kindergarten Teacher at Bethel Elementary effective at the beginning of the 2019-2020 school year, Step 1 Bachelors, at a salary of \$49,293.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following mentors:

- Rob Stepenaskie for Penn Bernville Elementary Emotional Support Teacher (Lacey Soler) -\$375
- Tammy Field for Bethel Elementary Learning Support Teacher (Maureen Hess) - \$375
- Lauren Oswald for Nurse (Teresa Burns)- \$500
- Korey Cox for Bethel Elementary Kindergarten Teacher (Amber Myers)- \$500

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, and Mr. Arlan Werst

NAYS: Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 7-2.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following substitute classified staff/event staff for the 2019-2020 school year.

- Molly Rivera Cafeteria

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following Volunteers for the 2019-2020 School Year pending verification of clearances:

- Allyson Yoder
- Thomas Bair

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mr. Brynn Schaeffer spoke to the board regarding the wrestling program. He asked the board to find someone who was a teacher so it would be easier to make practices. There was discussion held.

Ms. Linda Schrack addressed the board and asked them what their intention was regarding her presentation that she made at the July board meeting. There was discussion held. The board responded that they looked at her information and at this time things are going to stay the same.

13.0 ADJOURNMENT

Mr. Steinhauer made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 8:03 p.m. Executive Session was held after the board meeting for personnel.

Mrs. April Klopp, Board Secretary