

August 21, 2018 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, August 21, 2018 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst
ABSENT: Mrs. Kristan Rissmiller

ADMINISTRATORS PRESENT:

Mrs. Amanda Cipolla, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Ms. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Lisa Hassler, and Mr. Tom Moorhead

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Werst, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 07/17/2018 Board Voting Session Meeting Minutes
- 3.2 08/07/2018 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable

- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Ms. Cipolla announced that Mr. Netznik would not be there due to the fact that his wife had a baby yesterday.

- A. A Thank You to all staff who worked hard to get schools ready to open August 27.

Mrs. Cipolla thanked all the staff for all their hard work getting everything ready for school to start.

- B. Stormwater Retention Basin Project

Mr. Kowalonek and Mrs. Cipolla informed the board that this is now fixed and we are waiting for the bill and we will need to work out who will be responsible for it.

- C. Volunteer Survey

Mrs. Cipolla informed the board that there were 115 responses to the volunteer survey. We will reach out in the spring to see if we can utilize some of those people to volunteer. The survey is now part of the process of becoming a volunteer.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve Andrew Netznik, Superintendent to attend the PASA/PSBA conference in Hershey October 17-19, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the appointment of Michael Leister as the School Safety & Security Coordinator for the Tulpehocken Area School District, effective immediately.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

Mrs. Cipolla informed the board that they will need to approve a contract with the BCIU for Title I non public students. This is something we must do and there is money set aside for it.

9.1 FINANCE

A. Per Capita Tax Discussion

The board discussed the elimination of Per Capita Taxes. Mr. Rodig inquired if we would charge the townships to use our database. Mr. Kowalonek responded that we potentially could. This was voted on as stated below.

9.1.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve continuing to collect Per Capita Taxes.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig,

NAYS: Mr. Daniel Steinhauer, and Mr. Arlan Werst

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-2.

9.2 BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mr. Steinhauer, to give first reading with the intent to give second reading and final approval on September 18, 2018 to the following policies:

#105	Curriculum Development
#112.1	Job Placement Services
#116	Tutoring
#127	Assessments

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.5. CURRICULUM

9.5.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the revised agreement with Hamburg Area School District for students to attend TASD Agriculture Program for the 2018/2019 school year as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the following Resignations:

- Diane Fiorentino Full time Learning Support Para at Bethel Elementary effective August 17, 2018.
- Judy Daub Part time Lunch/Recess Aide at Bethel Elementary effective August 6, 2018.
- Shanon Sittler as Learning Support Teacher at Penn Bernville Elementary effective on a mutually agreed upon date.
- Eugene Kreitzer Jr. as Agricultural Science Teacher at the JSHS effective on a mutually agreed upon date.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Rachel Blackwell as a full-time Cafeteria worker at the Junior Senior High School at an hourly rate of \$11.47 effective August 22, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Nadine Dove as a part-time Cafeteria worker at the Junior Senior High School at an hourly rate of \$9.25 effective August 22, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve a supplemental contract for the following extra-curricular positions for the 2018-2019 school year:

- Leigh Bragg Junior Class Co-Advisor \$ 524
- Jessica Will Junior Class Co-Advisor \$ 524
- Melanie Long All School Musical Costumer \$ 838 (Pending Completion of Paperwork)

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS: Mr. Daniel Steinhauer

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-1.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute staff/event staff for the 2018-2019 school year:

Harold	Althouse	Event Staff
Danielle	Jacobs	Aide
Julia	Hager	Substitute Teacher (Pending completion of Paperwork)
Rebecca	Kline	Substitute Teacher
Sara	Stoltzfus	Substitute Teacher (Pending Completion of Paperwork)
Scott	Lake	Substitute Guest Teacher
Alex	Matthew	Substitute Guest Teacher
Daniel	Sauder	Substitute Guest Teacher
Susan	Ryan	Aide, Cafeteria, Custodian (Pending Completion of Paperwork)
Marie	Switzer	Cafeteria (Pending Completion of Paperwork)

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mrs. Hassler inquired about the revised policies and what the changes were. Attorney Boland told her she could turn in a RTK Request.

Mrs. Hassler inquired about the Tennis team regarding how they were going to all fit in one van for their away meets. She was informed that there would be two vans to transport the players. Mrs. Hassler made a statement that the coach is uneasy driving the van in Reading. Attorney Boland told her this was not the proper time to talk about this and that if the coach had an issue then the coach needed to bring it up with administration.

Mr. Moorhead inquired about the Per Capita tax about a listing and discussion was held regarding if there could be some sort of ordinance that people would have to report move-ins and move-outs to the townships so they can keep track of it.

13.0 ADJOURNMENT

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck.
The meeting adjourned at 7:45 p.m. Executive session was held after the board meeting for personnel.

Mrs. April Klopp, Board Secretary