

October 14, 2014 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, October 14, 2014 with Mr. Scott Klopp, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ADMINISTRATORS PRESENT:

Dr. Edward Albert, Superintendent
Ms. Barbara Davis, Director of Curriculum & Instruction
Mr. Thomas Kowalonek, Business Manager
Ms. Bonnie Benfer, Elementary Supervisor
Mr. Jason Bottiglieri, JSHS Assistant Principal
Mr. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Lisa Hassler, Mr. Tom Moorhead, Ms. Susan Burns, and Mr. Arlan Werst.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Bayer, seconded by Mr. Steinhauer, to accept the minutes of the following meetings:

3.1 09/16/2014 Board Voting Session Minutes

3.2 10/07/2014 Board Work Session

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

4.0 FINANCIAL REPORTS

4.1-4.13 A resolution was offered by Mrs. Fox, seconded by Mr. Palmer, to accept the following financial reports:

4.1 Treasurer's Report

- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp,
Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

- A. Security – No Report
- B. Recognition of Employees – No Report

Dr. Albert informed the board that the 2014/2015 goal books are in front of them.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

- 9.0.1 A resolution was offered by Mr. Manbeck, seconded by Mr. Baver, to approve the BCTC Agreement for Nursing Services as presented at the October 07, 2014 board meeting.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp,
Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.1 FINANCE

- 9.1.1 Approve the merger between Berks E.I.T and TCC as presented at the October 07, 2014 board meeting.

The above motion was tabled and was not voted on. It will appear on a future agenda.

9.2. BUILDINGS AND GROUNDS

- 9.2.1 A resolution was offered by Mr. Bayer, seconded by Mr. Palmer, to approve the agreement between Rage Soccer Club – Reading and Tulpehocken Area School District as discussed and presented at the October 07, 2014 board meeting.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

- 9.2.2 Approve a Temporary Construction Easement not to exceed 10 months and excluding March, April, & May 2015 on the southernmost corner of the District's property on School Road to permit Tuscarora Hardwoods, Inc. to construct a temporary truck access over the District property and onto the property of Nancy Crim, as follows:

1. The district will incur no expense as a direct or indirect result of this temporary construction easement, including but not limited to legal expenses or recording fees;
2. A certificate of insurance shall be provided to the District in amounts satisfactory to the District, of general/commercial liability insurance and workers' compensation insurance. The District shall be named as a certificate holder and as an additional insured;
3. Tuscarora Hardwoods, Inc. shall indemnify and hold harmless the District for any personal injury, property damage, or regulatory penalties or fines caused by or resulting from their activities on District property;
4. The area utilized for the temporary construction easement shall be fully restored by Tuscarora Hardwoods to its pre-easement condition,

- including but not limited to removal of stones to construct the truck entrance, replacement of topsail and reseeded of the area; and
5. Tuscarora Hardwoods will be responsible for procuring all required regulatory approvals (e.g. Erosion and Sedimentation Controls) and for implementing the same.

The above motion was not seconded, and therefore was not voted on.

9.3 TRANSPORTATION

9.4. POLICY

- 9.4.1 A resolution was offered by Mr. Steinhauer, seconded by Mr. Bayer, to give first reading with intent to give second reading and final approval on November 18, 2014 to the following policy.

302 Employment of Superintendent

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.5 CURRICULUM

- 9.5.1 A resolution was offered by Mrs. Blatt, seconded by Mrs. Fox, to approve the 8th Grade Class Trip to Baltimore/Annapolis, Maryland as presented at the October 07, 2014 board meeting.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

- 9.5.2 A resolution was offered by Mrs. Blatt, seconded by Mr. Steinhauer, to approve the 10th Grade Class Trip to Washington, D.C. as presented at the October 07, 2014 board meeting.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.5.3 A resolution was offered by Mrs. Blatt, seconded by Mr. Palmer, to approve the 8th Grade Ag Adventure to Penn State as presented at the October 07, 2014 board meeting.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the following parent volunteers for the remainder of the 2014/2015 school year.

- Dana Gil

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to accept the resignation for the purpose of retirement of Bonnie Benfer, Penn-Bernville Elementary Principal, effective January 2, 2015.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp,
Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to accept the resignation for the purpose of retirement of Sally Emerich, Bethel cafeteria employee, effective December 23, 2014.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp,
Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to accept the resignation of Ronaale Wengert as a part-time custodian effective October 8, 2014.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp,
Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to accept the resignation of Rosemary Reid-Giacomelli as a part-time special education paraprofessional effective October 1, 2014.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp,
Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the extension of Samantha Bolles as a long-term substitute elementary math coach for 45 days through the end of the second quarter of the 2014-2015 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the extension of Michael Turner as a long-term substitute 1:1 teacher at the Junior/Senior High School for 45 days through the end of the second quarter of the 2014-2015 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the extension of Kristin Zerbe as a long-term substitute 1:1 teacher at the Junior/Senior High School for 45 days through the end of the second quarter of the 2014-2015 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the extension of Ashley Laity as a long-term substitute part-time ESL paraprofessional at Penn-Bernville Elementary for the remainder of the 2014-2015 school year.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp,
Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.10 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the following support staff substitutes for the remainder of the 2014-2015 school year, pending completion of paperwork:

- Rebecca Rebman Cafeteria
- Gwen Wenrich Aide
- Ronaele Wengert Custodian

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp,
Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.11 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the following individuals as substitute teachers for the remainder of the 2014-2015 school year through Berks County Intermediate Unit's Guest Teacher Program:

- Scot Lake
- Zachary McDonough

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp,
Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.12 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the following substitute teachers for the remainder of the 2014-2015 school year:

- Drew Ketterer (pending completion of paperwork)

- Thomas Paulson
- Bryana Wagner (pending completion of paperwork)

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.13 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to accept the resignation of Randy Boyer as Asst. High School Boys' Basketball Coach effective immediately.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.14 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the following coaches for the 2014-2015 seasons pending completion of paperwork:

- | | | |
|-------------------|----------------------------------|---------|
| • Philip Anderson | Assistant Junior High Baseball | \$1,335 |
| • Robert Gilgore | High School Assistant Basketball | \$2,560 |

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.15 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the following volunteer coaches for the 2014-2015 seasons:

- | | |
|----------------------|-------------------|
| • Roderick Eaken | Golf |
| • Michael Mulholland | Girls' Basketball |

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.16 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve Thomas Paulson as a long-term substitute full-time student assigned paraprofessional retroactive to October 3, 2014 through the end of January 2015 at an hourly rate of \$12.00.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.17 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve the following mentor teachers:

- G. Debra Schwalm for the long-term substitute fourth grade teacher at Bethel Elementary (Angela Miller) - \$500 pro-rated to the number of days worked.
- Heather Innes for the long-term substitute elementary music teacher (Helen Clark) - \$375 pro-rated to the number of days worked.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.18 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve an unpaid leave of absence for Rebecca Webb from October 9-10, 2014.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.19 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve Desirae McCloskey as a lunch/recess aide at Penn-Bernville Elementary effective October 15, 2014 at an hourly rate of \$9.25.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 7-0.

9.8.20 A resolution was offered by Mr. Palmer, seconded by Mrs. Fox, to approve Michael DeBakey as the Director of Technology at a salary of \$73,000 pro-rated to the number of worked pending completion of paperwork.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Scott W. Klopp, and Mr. Daniel Steinhauer.

NAYS: Mr. Oscar J. Manbeck, and Mr. William T. Palmer, Jr.

ABSENT: Mr. Chris Heck, and Mrs. April Klopp

ABSTAINED:

This motion was carried 5-2.

9.9 Technology

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

Mrs. Hassler inquired if all students were receiving STEM. There was discussion held.

13.0 ADJOURNMENT

Mrs. Fox made a motion to adjourn the meeting, seconded by Mr. Bayer.

The meeting adjourned at 8:12 p.m. Executive Session was held from 7:02 p.m. to 7:40 p.m. and followed the board meeting.

Mr. Oscar Manbeck, Assistant Board Secretary