

## **October 20, 2015 – General Board Meeting Minutes**

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:02 p.m. in the District Office Board Room on Tuesday, October 20, 2015 with Mr. Scott Klopp, Board President presiding. The Pledge of Allegiance and prayer followed.

### **2.0 ROLL CALL**

**PRESENT:** Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck (7:28 p.m.), Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer

**ABSENT:** Mrs. April Klopp

#### **ADMINISTRATORS PRESENT:**

Dr. Robert Schultz, Superintendent  
Ms. Barbara Davis, Assistant to the Superintendent  
Mr. Thomas Kowalonek, Business Manager (via phone)  
Mr. Brian Boland, Solicitor  
Mrs. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Ms. Lisa Hassler, Mr. Tom Moorhead, Ms. Tammy Field, Mr. George Field, Mr. Anthony Rodig, and Mr. Anthony Orozco, Reading Eagle

### **3.0 ACCEPTANCE OF MINUTES**

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 09/15/2015 Board Voting Session Minutes
- 3.2 10/06/2015 Board Work Session Minutes

**AYES:** Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

**NAYS:**

**ABSENT:** Mrs. April Klopp, and Mr. Oscar J. Manbeck

**ABSTAINED:**

This motion was carried 7-0.

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### **4.0 FINANCIAL REPORTS**

4.1-4.13 A resolution was offered by Mrs. Fox, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report

- 4.4 Monthly Account Status
- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp, and Mr. Oscar J. Manbeck

ABSTAINED:

This motion was carried 7-0.

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## **5.0 BOARD REPORTS**

## **6.0 CITIZEN/STUDENT PARTICIPATION**

## **7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

### **A. SRO**

*Dr. Schultz went over the approval schedule for the inter-municipal agreement as well as the time frame of securing an SRO officer. The hope is to have an SRO in place no later than 12/01/2015.*

### **B. Feasibility Study**

*Dr. Schultz opened up the discussion to have AEM complete a feasibility study of the JSHS. He fielded questions from the community and the board. It was agreed to go ahead with the study.*

### **C. Student Information**

- National Technical Honor Society (NTHS)
- Senior County Chorus

*Dr. Schultz updated the board on the NTHS and the Senior County Chorus.*

## **8.0 NOTICES AND COMMUNICATIONS**

## **9.0 ITEMS FOR BOARD ACTION**

## **9.1 FINANCE**

## **9.2. BUILDINGS AND GROUNDS**

## **9.3 TRANSPORTATION**

## **9.4. POLICY**

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Fox, to give first reading with the intent to give second reading and final approval on November 17, 2015 to the following policy:

222 Tobacco Use

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp, and Mr. Oscar J. Manbeck

ABSTAINED:

This motion was carried 7-0.

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9.4.2 A resolution was offered by Mr. Heck, seconded by Mrs. Fox, to give first reading with the intent to give second reading and final approval on November 17, 2015 to the following policy:

705 Safety

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp, and Mr. Oscar J. Manbeck

ABSTAINED:

This motion was carried 7-0.

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***Policy 246 Student Wellness has been tabled. It will be brought back before the board.***

## **9.5 CURRICULUM**

9.5.1 A resolution was offered by Mrs. Blatt, seconded by Mr. Heck, to approve the 8<sup>th</sup> Grade Field Trip to Gettysburg National Park as presented at the October 6, 2015 board meeting.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp, and Mr. Oscar J. Manbeck  
ABSTAINED:  
This motion was carried 7-0.

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9.5.2 A resolution was offered by Mrs. Blatt, seconded by Mr. Heck, to approve the 10<sup>th</sup> Grade Field Trip to Washington D.C/Arlington National Cemetery as presented at the October 6, 2015 board meeting.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp, and Mr. Oscar J. Manbeck

ABSTAINED:

This motion was carried 7-0.

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9.5.3 A resolution was offered by Mrs. Blatt, seconded by Mr. Heck, to approve the 12<sup>th</sup> Grade Field Trip to New York City as presented at the October 6, 2015 board meeting.

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS: Mr. Dennis Bayer, and Mr. Scott W. Klopp

ABSENT: Mrs. April Klopp, and Mr. Oscar J. Manbeck

ABSTAINED:

This motion was carried 5-2.

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## **9.6 LEGISLATIVE**

### **9.7 EXTRA-CURRICULAR**

### **9.8 PERSONNEL**

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to rescind the motion approving Cindy Bognese as a part-time custodian.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp, and Mr. Oscar J. Manbeck

ABSTAINED:

This motion was carried 7-0.

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9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following coaches for the 2015-2016 seasons:

- Brittany Shaud Basketball/Competition Cheerleading Co-Coach  
\$1,407
- Leslie Weik Basketball/Competition Cheerleading Co-Coach  
\$1,407

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp, and Mr. Oscar J. Manbeck

ABSTAINED:

This motion was carried 7-0.

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9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following mentor teachers:

- Samantha Bolles for Milissa Spera \$250
- Lori Gavalla for Guilia Voletto (LTS JSHS Lang. Arts) \$500 pro-rated
- Joseph Bernat for Matthew Schrack (JSHS Instrumental Music) \$250

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp, and Mr. Oscar J. Manbeck

ABSTAINED:

This motion was carried 7-0.

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9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following preferred substitutes for 45 days starting October 29, 2015:

- Angela Miller
- Sierra Fellows

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp, and Mr. Oscar J. Manbeck

ABSTAINED:

This motion was carried 7-0.

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9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Jennifer Rhode as the nurse's assistant effective October 23, 2015.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Gerald Umbenhauer as part-time courier effective October 6, 2015.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

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9.8.7 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the termination of Moise Birisu as part-time grounds maintenance effective immediately.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

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9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Curtis Behler as an extra-curricular staff for the remainder of the 2015-2016 school year.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

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9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute nurses for the remainder of the 2015-2016 school year:

- Audra Etchberger (pending completion of paperwork)

- Jennifer Rhode

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

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9.8.10 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following individuals as substitute teachers for the remainder of the 2015-2016 school year through the Berks County Intermediate Unit's guest teacher program pending completion of paperwork:

- Cathy Arroyo
- Donna Bucks
- Randy Hagofsky
- Linda Rentschler
- Deborah Shaffer

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

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9.8.11 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Nathan Miller as Co Head Junior High Boys' Basketball coach for the 2015-2016 season at a stipend of \$1,468.

AYES: Mr. Dennis Baver, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Daniel Steinhauer.

NAYS: Mr. William T. Palmer, Jr.

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 7-1.

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9.8.12 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Jessica Pietruch as a substitute teacher for the remainder of the 2015-2016 school year.

AYES: Mr. Dennis Bayer, Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED:

This motion was carried 8-0.

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9.8.13 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following volunteers for the remainder of the 2015-2016 school year:

Tabitha Good	Kimberlee Fryer	Beverly Blatt
Jessica Betz	Elisha Merkel	Crystal Zeller
Brett Forry	Gwen Switzer	Clarinda Wenger
Denise Reinhold	Kathleen Strause	Jill Hulse
Andrea Bashore	Ansa Sama	
Angela Thomas	Sheila Garrett	
Ann Felty	Cynthia Hostetter	
Alma Aparicio	Heather Blatt	
Linda Ziegler	Jessica George	
Alinda Moyer	Betty Rubin	
Lynda Harring	Rebecca Geisinger	
Carmela Bobick	Stacy Rentschler	
Steve Bobick	Cristina Houghtaling	
Kari Wolfe	Kristy Bowers	
Amber Newswanger	Wayne Kramer	
Amy Sauder	Denise Longenecker	
	Michael Adams	
	Denise Duchan	
	Heather Neuin	
	Abigail Koch	
	Austin Houghtaling	
	Sherry Degler	

AYES: Mr. Dennis Bayer, Mrs. Evelyn F. Fox, Mr. Chris Heck, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., and Mr. Daniel Steinhauer.

NAYS:

ABSENT: Mrs. April Klopp

ABSTAINED: Mrs. Beverly Blatt

This motion was carried 7-0.

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## **9.9 TECHNOLOGY**

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS



## **10.0 INFORMATION ITEMS**

## **11.0 CALENDAR OF EVENTS**

## **12.0 CITIZENS PARTICIPATION**

*Mrs. Hassler asked Mr. Heck how he planned on serving on the board again when he has missed so many board meetings. Mr. Heck responded by stating that he is missing some board meetings due to work. He stated he serves to his best ability and the work situation is temporary.*

## **13.0 ADJOURNMENT**

Mrs. Fox made a motion to adjourn the meeting, seconded by Mr. Heck.

The meeting adjourned at 7:40 p.m.

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Mr. Oscar Manbeck, Assistant Board Secretary