

November 20, 2018 – General Board Meeting Minutes

The General Board Meeting of the Tulpehocken Area School Board of Directors was called to order at 7:00 p.m. in the District Office Board Room on Tuesday, November 20, 2018 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

2.0 ROLL CALL

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

ABSENT:

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Mrs. Amanda Cipolla, Assistant to the Superintendent
Ms. Brian Boland, Solicitor
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mr. Tom Moorhead, and Ms. Lisa Hassler.

3.0 ACCEPTANCE OF MINUTES

3.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the minutes of the following meetings:

- 3.1 10/16/2018 Board Voting Session Meeting Minutes
- 3.2 11/06/2018 Board Work Session Meeting Minutes

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

4.0 FINANCIAL REPORTS

4.1- 4.13 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to accept the following financial reports:

- 4.1 Treasurer's Report
- 4.2 Investment Report
- 4.3 Tax Collection Report
- 4.4 Monthly Account Status

- 4.5 General Fund Bills Payable
- 4.6 Cafeteria Report
- 4.7 Cafeteria Fund Bills Payable
- 4.8 Capital Reserve Fund Bills Payable
- 4.9 Special Revenue Accounts Payable
- 4.10 Budgetary Transfers
- 4.11 Jr. High Activity Bills Payable
- 4.12 Sr. High Activity Bills Payable
- 4.13 Bond Fund Bills Payable

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5.0 BOARD REPORTS

6.0 CITIZEN/STUDENT PARTICIPATION

7.0 REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Mr. Netznik asked the board their thoughts on putting a sign above the entrance to the stadium/ticket booth that says Home of the Trojans. The cost would be \$2,757.00. The board asked that other places be checked for pricing.

8.0 NOTICES AND COMMUNICATIONS

9.0 ITEMS FOR BOARD ACTION

- 9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the FBLA Field Trip as Presented at the November 6, 2018 Board Meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve increasing the nurse subbing rates for CSN/RN to \$150.00 per day and for LPN to \$120.00 per day effective November 27, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.3 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the 2019-2022 Comprehensive Plan required by the PA Department of Education as presented during the October 17, 2018 meeting.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.0.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to authorize Kozloff Stoudt Attorneys, Professional Corporation, the Solicitor for the Tulpehocken Area School District are hereby authorized to settle the real estate tax assessment appeal filed with the Berks County Court of Common Pleas.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1 FINANCE

9.1.1 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the commitment of the following fund balances in accordance with GASB 54 and Board Policy 620 effective June 30, 2018:

Special Education	\$ 200,000
Benefits	\$1,000,000
Athletic Facility Improvements	\$ 80,000

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.2 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the transfer of \$500,000 to Capital Reserve effective June 30, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.3 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve Per Capita Exonerations as attached.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.1.4 A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the lock-in price of \$2.0292 per gallon of heating oil for the remainder of the 2018/2019 school year with PAPCO, Inc.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

A. Discussion on Act 511 Per Capita fee

The board discussed ACT 511 and getting feedback from the townships.

9.2 BUILDINGS AND GROUNDS

9.3 TRANSPORTATION

9.4. POLICY

9.4.1 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give second reading and final approval to the following policies:

#108	Adoption of Textbooks
#115	Vocational Technical Education
#138	English as a Second Language/Bilingual Program
#150	Title I – Comparability of Services
#806	Child Abuse
#808	Food Services

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.4.2 A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to give first reading with the intent to give second reading and final approval on December 4, 2018 to the following policies:

#200	Enrollment in District
#210.3	Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors
#212	Reporting Student Progress
#713	Prohibited Use of School Grounds

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.5. CURRICULUM

9.6 LEGISLATIVE

9.7 EXTRA-CURRICULAR

9.8 PERSONNEL

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following Resignations:

- For the purpose of retirement of David J. Voigt effective the last contracted day of the 2018-2019 school year.
- David J. Voigt as High School Baseball Coach effective immediately.
- Suzanne Belles Cafeteria Bethel Elementary effective December 21, 2018.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve two unpaid days for Carol Reed Emotional Support Paraprofessional Penn Bernville for January 7 and 8, 2019 for the purpose of working at the PA Farm Show.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to Approve Tammy Field as a mentor for Nicole Randall, Elementary Autistic Support Teacher at a stipend of \$375 pro-rated to the number of days worked.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Michael Glass as Junior High Assistant Boys' Basketball Coach for the 2018/2019 school year at a stipend of \$1,335.00, pending completion of paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Kirstin Rabenold as a long-term substitute Grade 3 teacher at Penn Bernville Elementary from approximately November 27, 2018 thru approximately March 22, 2019 at Step 1B \$48,543 pro-rated to the number of days worked.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute staff/event staff for the remainder of the 2018-2019 school year:

Debra	Houser	Cafeteria, Aide, Secretarial
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AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following volunteers for the remainder of the 2018-2019 School year:

Joshua Kulp	Joseph Bednarczyk	Michelle Lovell
Daniel Lovell	Glorymar Gonzalez-Guilbe	Derek Goldberg
Lauren Guiracocha	Janice Ritchie	

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.9 TECHNOLOGY

DISCUSSION ITEMS: OLD BUSINESS/NEW BUSINESS

Mr. Palmer reported that seven Ag students received jackets and we had seventeen students participate in competition.

Mrs. Cipolla announced that we are receiving all \$18, 000 back from the company we purchased the CKLA curriculum from because their training was inadequate.

10.0 INFORMATION ITEMS

11.0 CALENDAR OF EVENTS

12.0 CITIZENS PARTICIPATION

13.0 ADJOURNMENT

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Steinhauer. The meeting adjourned at 7:41 p.m. Executive session was held from 7:08 p.m. till 7:13 p.m., and after the board meeting for personnel.

Mrs. April Klopp, Board Secretary