



# TULPEHOCKEN AREA SCHOOL DISTRICT

## BOARD OF SCHOOL DIRECTORS

March 7, 2023

Work Session Board Meeting

7:00 P.M.

AGENDA

### **Public Participation - Policy #006:**

A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures. Presentations by members of the public are limited to a maximum of five (5) minutes per person, unless extended by majority vote of the Board.

**Recording of Meeting:** Any recording of this meeting must be disclosed prior to the start of the meeting.

Call to Order .....President

Pledge of Allegiance .....President

Prayer ..... Board Member

Roll Call .....Recording Secretary

### **Students of the Month – Penn – Bernville Elementary – Ms. Lindsey Babczak, Principal**

#### **Mrs. Kercher:**

Jocelyn Opalenick  
Jett Walter

#### **Mrs. Moyer:**

Ayva Campbell  
Persephone Dietrich

#### **Mrs. M. Snyder:**

Harper Hall  
Alexa Setlock

### **I. Discussion Items**

#### **1. Superintendent's Report – Dr. Netznik**

#### **2. Citizen/Student Participation (Pertaining to Agenda items only)**

#### **3. Buildings & Grounds/Technology**

A. Bethel Elementary & District Office Lighting Project Proposal – Mr. Shirk

- B. Elementary Library & Outdoor Classroom Proposal – Dr. Quirk
- C. Approve the reconfiguration of the Tulpehocken Area Junior-Senior High School, effective July 1, 2023, into a high school consisting of grades 9-12 and a middle school consisting of grades 7-8. Upon the completion of the Junior-Senior High School Renovation project, sixth grade will be moved from the elementary schools to the middle school to create a grade 6-8 middle school. The reconfigured Junior-Senior High School shall be renamed as follows:
  - Tulpehocken Area High School, Grades 9-12
  - Tulpehocken Area Middle School, Grades 7-8

#### **4. Finance**

- A. Approve donating the stipend for the Board Treasurer of \$500 and the Board Secretary of \$900 to be donated as the Board of Director's Scholarship Award.
- B. Approve the 2023/2024 Berks County Career and Technology Center Operating Budget as presented to the Board.
- C. Approve the 2021/2022 School Year Herbein + Company, Inc. audit as presented.

#### **5. Personnel**

- A. **Approve the following employment:**
  - **Amber Miller as a Long-term substitute Grade 2 Teacher at Penn Bernville Elementary from January 3, 2023, thru approximately April 21, 2023. Step 1B \$52,143 pro-rated to the number of days worked. Pending completion of employment paperwork.**
  - **Logan Livingood as a Full time Custodian at Bethel Elementary at an hourly rate of \$15.50, effective March 8, 2023. Pending completion of employment paperwork and online trainings.**
  - **Judy Werner as a Part time Cafeteria Worker at the Junior/Senior High School at an hourly rate of \$12.50, effective March 16, 2023. Pending completion of employment paperwork and online trainings.**
- B. **Approve the following unpaid leave:**
  - **Jennifer Becker Kindergarten Teacher, Bethel Elementary for March 13, 2023.**

- C. Approve the following substitute classified staff/event staff for remainder of the 2022-2023 school year:**
- **Jonathan Yenser Event Staff**
  - **Brayden Kiebach Event Staff**
- D. Approve a supplemental contract for the Spring Coach position for the 2022-2023 sports season.**
- **Clara Hardick    Assistant High School Track Coach            \$1,350.00**
- E. Approve the following volunteers for the remainder of the 2022-2023 School Year.**
- **Jodie Hudock                      Field Trips, School Events**
  - **Billie-Jo Seward                  Field Trips, School Events**
  - **Jodi Patricola                    Field Trips, Classroom, School Events**
  - **Diane Hubler                     School Events**
  - **Rebecca Winchester            Athletics, Coaching, Field Trips, Classroom, School Events**

## **6. Programs**

## **7. Policy**

- A. Give second reading and final approval to the following policies:**

#200	Enrollment of Students
#202	Eligibility of Nonresident Students
#204	Attendance
#217	Graduation
#221	Dress & Grooming
#233	Suspension & Expulsion
#251	Students Experiencing Homelessness, Foster Care, and Other Educational Instability
#800.1	Electronic Signature
#828	Fraud

- B. Give first reading with the intent to give second reading and final approval on April 18, 2023 to the following policies:**

#137	Home Education Programs
#137.1	Extracurricular Participation by Home Education Students
#137.2	Participation in Co-Curricular Activities & Academic Courses by Home Education Students
#137.3	Participation in Career & Technical Education Programs by Home Education Students

**8. Curriculum****9. Items for Board Action****A. Approve the following Job Descriptions**

- Administrative Assistant to the Assistant to the Superintendent/CFO
- Building Administrative Assistant – 12 Months
- Administrative Assistant to Athletics/Career Services
- Cafeteria General Worker
- Chief Financial Officer
- Data Specialist
- Head Cook – Manager
- Head Custodian
- High School Assistant Principal
- Suspension Monitor

**10. Transportation****11. Legislative****12. Administrative Reports**

- Mr. Christopher Hamrick – High School Principal
- Mr. Nev Lynch, Junior High Principal
- Mr. Michael Leister – Assistant High School Principal
- Ms. Lindsey Babczak – Penn-Bernville Elementary Principal
- Mr. Andrew Guers – Bethel Elementary Principal
- Mr. Taylor Charles – Director of Pupil Services
- Ms. Caitlyn Brice – Coordinator of Special Education
- Dr. Timothy Matlack – Director of Teaching & Learning
- Ms. Jillian Bergman – Director of Food Services
- Mr. Matthew Shirk – Chief Operating Officer

**13. Old Business****14. New Business****15. Public Comment****16. Adjournment****17. Calendar of Events**

- Wednesday, March 1, 2023 – Family Science Night – 6:00 p.m. – 7:30 p.m.

- Thursday, March 2, 2023 – Penn – Bernville Picture Day – 9:00 a.m. – 12:00 p.m.
- Thursday, March 2, 2023 – Spring Berks College Fair – Grade 11 – Alvernia College
- Monday, February 27, 2023 – Thursday, March 2, 2023 – Read Across America
- Friday, March 3, 2023 & Saturday, March 4, 2023 – Mini Thon – JSHS Gyms 12:00 p.m. – 10:00 a.m.
- Monday, March 6, 2023 – First Day of Spring HS Sports Practice – 3:00 p.m. – 8:00 p.m.
- Tuesday, March 7, 2023 – Musical Pre-View – Grades K-8
- Tuesday, March 7, 2023 – Bethel PTO Meeting – Library 4:00 p.m.
- Tuesday, March 7, 2023 – Board Work Session Meeting – District Office Board Room – 7:00 p.m.
- Wednesday, March 8, 2023 – Penn – Bernville PTO Meeting – 7:00 p.m. – 8:00 p.m.
- Wednesday, March 8, 2023 – Senior Citizen Musical/Pot Pie Dinner – 4:00 p.m.
- Friday, March 10, 2023 – Bethel Spring Picture Day
- Friday, March 10, 2023 & Saturday, March 11, 2023 – Spring Musical – JSHS Auditorium – 7:00 p.m.
- Saturday, March 11, 2023 – Spring Musical – JSHS Auditorium 1:00 p.m.
- Sunday, March 12, 2023 – Daylight Savings Time Begins
- Sunday, March 12, 2023 – Bethel Skate Night – Mt. Gretna Roller Rink – 4:30 p.m. – 7:30 p.m.
- Monday, March 13, 2023 – In-Service/Act 80 Day – No School for Students
- Friday, March 17, 2023 – St. Patrick’s Day
- Friday, March 17, 2023 – JH Spring Dance – JSHS Café 7:00 p.m. – 10:00 p.m.
- Monday, March 20, 2023 – First Day of Spring
- Tuesday, March 21, 2023 – End of Third Quarter
- Tuesday, March 21, 2023 – General Board Meeting – District Office Board Room – 7:00 p.m.
- Wednesday, March 22, 2023 – Penn – Bernville Kindergarten Registration – By Appointment Only
- Thursday, March 23, 2023 – Bethel Kindergarten Registration - By Appointment Only
- Saturday, March 25, 2023 – Grad Project Presentations – TBD – 9:00 a.m. – 12:00 p.m.