



TULPEHOCKEN AREA SCHOOL DISTRICT

Expect. Believe. Achieve.

BOARD OF SCHOOL DIRECTORS

Work Session Board Meeting

District Office Board Room

September 5, 2023

7:00 P.M.

AGENDA

Public Participation - Policy #006:

A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures.

Presentations by members of the public are limited to a maximum of five (5) minutes per person, unless extended by majority vote of the Board.

Recording of Meeting: Any recording of this meeting must be disclosed prior to the start of the meeting.

Call to OrderPresident

Pledge of AllegiancePresident

Prayer Board Member

Roll CallRecording Secretary

I. Discussion Items

1. Superintendent's Report – Dr. Netznik

2. Citizen/Student Participation (Pertaining to Agenda items only)

3. Buildings & Grounds/Technology

4. Finance

5. Personnel

A. Approve the following Resignation:

- **Rebecca Scalese as a German Teacher at the High School effective August 25, 2023.**

- **Phyllis D'Ambrosio-Kull as an Instructional Paraeducator at Penn Bernville Elementary effective August 23, 2023.**
 - **Autumn Tworkoski as an Instructional Paraeducator at Penn Bernville Elementary effective August 23, 2023.**
 - **Alivia Hirn as an Instructional Paraeducator at Bethel Elementary effective August 16, 2023.**
- B. Approve the following employment as a Tulpehocken Virtual Academy teacher, per the terms of the Collective Bargaining Agreement:**
- **Rebecca Scalese**
- C. Rescind the supplemental contract for the following Extracurricular Position:**
- **Adrienne Troutman National Honor Society Advisor \$ 827**
- C. Approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:**
- **Amber Myers from 5B+24 to 5M effective the beginning of the 2023-2024 School Year.**
 - **Guilia Hummel from 7B to 7B+24 effective the beginning of the 2023-2024 School Year**
 - **Molly Ruiz from 7M+30 to 7M+45 effective the beginning of the 2023-2024 School Year**
- D. Approve the following employment:**
- **Riley Kiebach as an Instructional Paraeducator at Bethel Elementary, effective September 6, 2023 at a rate of \$16.00, pending completion of employment paperwork.**
- E. Approve the following unpaid leave:**
- **Cierra Etchberger Autistic Support Teacher, Bethel Elementary for November 1, 2023.**
- F. Approve a supplemental contract for the following Extracurricular Positions:**
- **Keirstan Edris National Honor Society Advisor \$ 827**
 - **Maria Taylor Junior Class Advisor \$ 1,048**

G. Approve the following mentors:

- **Michael Mulholland for Social Studies Teacher at the High School (Chad Schies) - \$500**
- **Michele Snyder for Long-Term Substitute Teacher for 6th Grade at Penn Bernville Elementary (Sandra Guinther) - \$250**

H. Approve the following Volunteers for the remainder of the 2023-2024 School Year.

- **Morgan Schrack Field Trips/Classroom/School Events**
- **Gail Stamm Field Trips/Classroom/School Events**
- **Keisha Kratz Field Trips/Classroom**
- **Lauren Brown Field Trips/Classroom/School Events**
- **Megan Bausher Field Trips/Classroom/School Events**
- **Daryl Kramer Athletics/Coaching/Field Trips/Clssm/Sch. Events**

6. Programs

7. Policy

A. Give second reading and final approval following policies:

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|--------|---|
| #311 | Reduction of Staff |
| #312 | Performance Assessment of Superintendent/Assistant Superintendent – <i>New Policy</i> |
| #313 | Evaluation of Employees |
| #314 | Physical Examination |
| #314.1 | HIV Infection |
| #317 | Conduct/Disciplinary Procedures |
| #317.1 | Educator Misconduct |
| #318 | Attendance & Tardiness |
| #319 | Outside Activities |
| #320 | Freedom of Speech in Non-School Settings |
| #601 | Fiscal Objectives |
| #602 | Budget Planning |
| #603 | Budget Preparation |
| #604 | Budget Adoption |
| #605 | Tax Levy |
| #606 | Tax Collection |
| #607 | Tuition Income |

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|------|------------------------------------|
| #608 | Bank Accounts |
| #609 | Investment of District Funds |
| #610 | Purchases Subject to Bid/Quotation |
| #611 | Purchases Budgeted |
| #612 | Purchases Not Budgeted |
| #613 | Cooperative Purchasing |
| #614 | Payroll Authorization |
| #615 | Payroll Deductions |

B. Give first reading with the intent to give second reading and final approval on October 17, 2023 to the following policies:

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|--------|---|
| #321 | Political Activities |
| #322 | Gifts |
| #323 | Tobacco & Vaping Products |
| #324 | Personnel Files |
| #325 | Dress & Grooming |
| #326 | Complaint Process |
| #328 | Compensation Plans/Salary Schedules |
| #330 | Overtime |
| #331 | Job Related Expenses |
| #332 | Working Periods |
| #333 | Professional Development |
| #334 | Sick Leave |
| #335 | Family & Medical Leaves |
| #336 | Personal Necessity Leave |
| #337 | Vacation |
| #338 | Sabbatical Leave |
| #338.1 | Compensated Professional Leaves |
| #339 | Uncompensated Leave |
| #340 | Responsibility for Student Welfare |
| #341 | Benefits for Part-Time Employees |
| #342 | Jury Duty |
| #343 | Paid Holidays |
| #347 | Workers' Compensation Transitional Return-to-Work Program – <i>New Policy</i> |
| #351 | Drug & Substance Abuse |
| #616 | Payment of Bills |
| #617 | Petty Cash |
| #618 | Student Activity Funds |
| #619 | District Audit |
| #620 | Fund Balance |
| #621 | Local Taxpayer Bill of Rights |
| #622 | GASB Statement 34 – <i>New Policy</i> |
| #624 | Taxable Fringe Benefits – <i>New Policy</i> |
| #625 | Procurement Cards – <i>New Policy</i> |
| #626 | Federal Fiscal Compliance |
| #626.1 | Travel Reimbursement |

C. Approve the Deletion of the following Policies:

- | | |
|------|-------------------------|
| #327 | Management Team |
| #329 | Substitute Compensation |
| #348 | Unlawful Harassment |

8. Curriculum

- A. Retroactively approve the agreement with Schuylkill Valley Area School District for students to attend TASD Agriculture Program for the 2023/2024 school year as presented.**

9. Items for Board Action

- 9.0.1 Approve an agreement between the Tulpehocken Area School District and the Lancaster-Lebanon Intermediate Unit 13 for physical therapy services for the 2023-2024 school year.**

10. Transportation

11. Legislative

12. Administrative Reports

- Mr. Christopher Hamrick – High School Principal
- Mr. Nev Lynch, Middle School Principal
- Ms. Kristen Parsons – Assistant High School Principal
- Ms. Lindsey Tinney – Penn-Bernville Elementary School Principal
- Mr. Andrew Guers – Bethel Elementary School Principal
- Mr. Taylor Charles – Director of Pupil Services
- Ms. Caitlyn Brice – Assistant Director of Pupil Services
- Dr. Timothy Matlack – Director of Teaching & Learning
- Ms. Jillian Bergman – Director of Food Services
- Mr. Trevor Brown – Director of Athletics, Student Activities, & Community Relations

13. Old Business

14. New Business

15. Public Comment

16. Adjournment

17. Calendar of Events

- Friday, September 1, 2023 – Schools Closed

- Monday, September 4, 2023 – Labor Day – Schools Closed
- Tuesday, September 5, 2023 – Bethel PTO Meeting – Library – 4:00 p.m.
- Tuesday, September 5, 2023 – Board Work Session Meeting – District Office Board Room – 7:00 p.m.
- Wednesday, September 13, 2023 – Penn-Bernville PTO Meeting Café – 6:30 p.m.
- Thursday, September 14, 2023 – Bethel Fall Picture Day
- Thursday, September 14, 2023 – BCTC Presentations for 9th Grade – MS/HS Auditorium – 10:00 a.m. – 10:30 a.m.
- Thursday, September 14, 2023 – Elementary Beginning Band Information Meeting – MS/HS Café – 7:00 p.m. – 8:00 p.m.
- Friday, September 15, 2023 – Grandparents Night – Bethel Elementary
- Monday, September 18, 2023 – MS/HS Picture Day – MS/HS Auditorium
- Tuesday, September 19, 2023 – General Board Meeting – District Office Board Room – 7:00 p.m.
- Friday, September 22, 2023 – MS Back to School Dance – MS/HS Café – 7:00 p.m. – 10:00 p.m.
- Sunday, September 24, 2023 – United We Stand Concert – MS/HS Auditorium – MS/HS Auditorium – 4:00 p.m. – 5:30 p.m.

RIGHT-TO-KNOW REQUESTS:

- Stephanie Vargas – Smart Procure, Deerfield Beach, FL – Purchasing Records from 04/25/2023 to Current.
- Trisha Frassetto Nicholl – Charles Jones, LLC, Trenton, NJ – Tax Collector’s Report for the month of July 2023.
- Lisa Hassler – Requested a copy of Policy #609 to see the proposed changes.
- Wes Good – Planned AM & PM Bus Routes for his children.