



TULPEHOCKEN AREA SCHOOL DISTRICT

Expect. Believe. Achieve.

BOARD OF SCHOOL DIRECTORS

Work Session Board Meeting

District Office Board Room

October 3, 2023

7:00 P.M.

AGENDA

Public Participation - Policy #006:

A member of the public present at a Board meeting may address the Board in accordance with law and Board policy and procedures.

Presentations by members of the public are limited to a maximum of five (5) minutes per person, unless extended by majority vote of the Board.

Recording of Meeting: Any recording of this meeting must be disclosed prior to the start of the meeting.

Call to Order President

Pledge of Allegiance President

Prayer Board Member

Roll Call Recording Secretary

Students & Staff Recognition

Bethel Elementary – Mr. Andrew Guers, Principal

- ***Grades K-2 Recognition***
 - Lucy Bartal
- ***Grades 3-4 Recognition***
 - Stella Dieffenbach
- ***Grades 5-6 Recognition***
 - Darren Shifflett
- ***Staff Recognition***
 - Brian Foreman, Elementary Art Teacher

Penn – Bernville Elementary – Mrs. Lindsey Tinney, Principal

- ***Grades K-2 Recognition***
 - Anna Grace Lutz
- ***Grades 3-4 Recognition***
 - Maggie Miller
- ***Grades 5-6 Recognition***

- Lorenzo Borrelli
- **Staff Recognition**
 - Joel Jackson, Paraeducator

Middle School – Mr. Nev Lynch, Principal

- ***Grade 7 Recognition***
 - Charlotte Connolly
- ***Grade 8 Recognition***
 - Landen Hoffert
- ***Staff Recognition***
 - Leslie Polyak, Reading Specialist

High School – Mr. Christopher Hamrick, Principal

- ***Grade 9 Recognition***
 - Gabrielle Kraatz
- ***Grade 10 Recognition***
 - Owen Shane
- ***Grade 11 Recognition***
 - Britan Hall
- ***Grade 12 Recognition***
 - Dylan Rimby
- ***Staff Recognition***
 - Brad Ingraham, Mathematics Teacher

District/District Office – Mr. Matthew Shirk, Chief Operating Officer

- ***Staff Recognition***
 - Dennis Judy, District Operations

I. Discussion Items

1. Superintendent's Report – Dr. Netznik

- A. November 7th Board Work Session Board Meeting – BTC West Campus

2. Citizen/Student Participation (Pertaining to Agenda items only)

3. Buildings & Grounds/Technology

4. Finance

- A. Approve the commitment of the following fund balances in accordance with GASB 54 and Board Policy 620 effective June 30, 2023:

Special Education \$

Curriculum	\$
Athletic Facility Improvements	\$

The above numbers will be decided based on board discussion.

- B. Approve the transfer \$2,000,000 from the General Fund to the Capital Reserve Fund as budgeted in the 2023/2024 fiscal year for the MS/HS Renovation Project and capital improvement project in accordance with the District Operational Plan.

5. Personnel

- A. **Approve the change in status for Erin Mahoney from long-term substitute to temporary professional employee on an emergency certification. Future employment status is conditional on completion of steps outlined by PDE for emergency certificated employees.**

- B. **Approve the following Volunteers for the remainder of the 2023-2024 School Year.**

- Sarah Shane **Field Trips/Classroom/School Events**
- Tanya Consugar **Field Trips/Classroom/School Events**
- Nina Schlegel **Field Trips/Classroom/School Events**
- Susan Beckwith **Field trips/Classroom/School Events**
- Robert Beckwith **Field trips/Classroom/School Events**
- Tmothy Sullivan **Field Trips**
- Ann Riegel **Field Trips/School Events**

6. Programs

7. Policy

- A. Give second reading and final approval following policies:

#321	Political Activities
#322	Gifts
#323	Tobacco & Vaping Products
#324	Personnel Files
#325	Dress & Grooming
#326	Complaint Process
#328	Compensation Plans/Salary Schedules
#330	Overtime
#331	Job Related Expenses

#332	Working Periods
#333	Professional Development
#334	Sick Leave
#335	Family & Medical Leaves
#336	Personal Necessity Leave
#337	Vacation
#338	Sabbatical Leave
#338.1	Compensated Professional Leaves
#339	Uncompensated Leave
#340	Responsibility for Student Welfare
#341	Benefits for Part-Time Employees
#342	Jury Duty
#343	Paid Holidays
#347	Workers' Compensation Transitional Return-to-Work Program – <i>New Policy</i>
#351	Drug & Substance Abuse
#616	Payment of Bills
#617	Petty Cash
#618	Student Activity Funds
#619	District Audit
#620	Fund Balance
#621	Local Taxpayer Bill of Rights
#622	GASB Statement 34 – <i>New Policy</i>
#624	Taxable Fringe Benefits – <i>New Policy</i>
#625	Procurement Cards – <i>New Policy</i>
#626	Federal Fiscal Compliance
#626.1	Travel Reimbursement
#827	Conflict of Interest

B. Give first reading with the intent to give second reading and final approval on November 21, 2023 to the following policies:

#701	Facilities Planning
#702	Gifts, Grants, Donations
#702.1	Crowdfunding
#703	Sanitary Management
#704	Maintenance
#705	Facilities & Workplace Safety
#706	Property Records
#707	Use of School Facilities
#708	Lending of Equipment & Books
#709	Building Security
#710	Use of Facilities by Staff
#711	Naming Rights
#716	Integrated Pest Management
#717	Cellular Phones – <i>New Policy</i>
#718	Service Animals in Schools – <i>New Policy</i>

C. Approve the Retiring of the following Policies:

#713	Prohibited Use of School Grounds
#713.1	Prohibited Use of Unlicensed or Unregistered Motor Vehicles
#715	Use of Fax Machines

8. Curriculum

9. Items for Board Action

A. Approve the following Job Descriptions:

- Certified School Nurse
- School Nurse – RN/LPN
- Club & Class Advisor

10. Transportation

11. Legislative

12. Administrative Reports

- Mr. Christopher Hamrick – High School Principal
- Mr. Nev Lynch, Middle School Principal
- Ms. Kristen Parsons – Assistant High School Principal
- Ms. Lindsey Tinney – Penn-Bernville Elementary School Principal
- Mr. Andrew Guers – Bethel Elementary School Principal
- Mr. Taylor Charles – Director of Pupil Services
- Ms. Caitlyn Brice – Assistant Director of Pupil Services
- Dr. Timothy Matlack – Director of Teaching & Learning
- Ms. Jillian Bergman – Director of Food Services
- Mr. Trevor Brown – Director of Athletics, Student Activities, & Community Relations

13. Old Business

14. New Business

15. Public Comment

16. Adjournment

17. Calendar of Events

- Tuesday, October 3, 2023 – Bethel PTO Meeting – Library 4:00 p.m.
- Tuesday, October 3, 2023 – Board Work Session Meeting – District Office Board Room – 7:00 p.m.
- Friday, October 6, 2023 – Bethel Race to Raise

- Friday, October 6, 2023 – Homecoming Games – MS/HS Stadium – 4:00 p.m. – 10:00 p.m.
- Saturday, October 7, 2023 – Homecoming Dance – HS Gym – 7:00 p.m. – 10:00 p.m.
- Monday, October 9, 2023 – No School for Students
- Monday, October 9, 2023 – Staff Professional Development Day
- Wednesday, October 11, 2023 – Penn-Bernville PTO Meeting – Café – 6:30 p.m.
- Tuesday, October 17, 2023 – Senior Picture Make – Up Date – MS/HS Auditorium – 9:00 p.m. – 3:00 p.m.
- Tuesday, October 17, 2023 – General Board Meeting – District Office Board Room – 7:00 p.m.
- Wednesday, October 18, 2023 – Financial Aide Night – MS/HS Library – 7:00 p.m. – 9:00 p.m.
- Thursday, October 18, 2023 – Penn – Bernville Fall Picture Retakes
- Saturday, October 21, 2023 – Grad Project Presentations – TBD – 9:00 a.m. – 12:00 p.m.
- Monday, October 23, 2023 – Friday, October 27, 2023 – Red Ribbon Week
- Monday, October 23, 2023 – Friday, November 17, 2023 – FFA Citrus Sale
- Tuesday, October 24, 2023 – Bethel Fall Picture Retakes
- Wednesday, October 25, 2023 – BCTC West Campus Tours – 9th Grade – 8:00 a.m. – 10:45 a.m.
- Thursday, October 26, 2023 – BCTC East Campus Tours – 9th Grade – 7:45 a.m. – 11:00 a.m.
- Friday, October 27, 2023 – MS Halloween Dance – MS/HS Café – 7:00 p.m. – 10:00 p.m.
- Friday, October 27, 2023 – End of First Quarter
- Monday, October 30, 2023 – MS/HS Picture Retakes – MS/HS Auditorium – 9:00 a.m. – 2:00 p.m.

RIGHT-TO-KNOW REQUESTS:

- Trisha Frassetto Nicholl – Charles Jones, LLC, Trenton, NJ – Tax Collector’s Report for the month of August 2023.