

January 7, 2020 – Board Work Session Minutes

President Mr. Oscar Manbeck called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:00 p.m. in the District Office Board Room on Tuesday, January 7, 2020 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer
ABSENT: Mr. Matthew Lytle

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Ms. Amanda Cipolla, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Christopher Hamrick, JSHS Principal
Mr. Michael Leister, Assistant JSHS Principal
Mr. Justin Welker, Assistant JSHS Principal
Ms. Jena Damiani, Penn-Bernville Elementary Principal
Mr. Andrew Guers, Bethel Elementary Principal
Mr. Heston Frey, Director of Operations
Mr. Matthew Shirk, Supervisor of Technology

And the following interested citizens and staff: The Grumbine Family, The Straw Family, The Paulson Family, Mr. Jeff Jacovidis, Mr. Tom Moorhead, Mr. Kyle Zellers, Ms. Sydney Zellers, The Beck Family, The Peace Family, Ms. Lisa Hassler, The Sowers Family, Mr. Bill Straw, Ms. Irene Straw, and Ms. Caitlyn Manmiller

Call to Order President
Pledge of Allegiance.....President
Prayer.....Board Member
Roll CallRecording Secretary

Students of the Month – High School – Mr. Christopher Hamrick, JSHS Principal

Students of the Month:

September:

Ava Ahner
Josh Straw

October:

Kyleigh Beck
Luke Paulson

November:

Natalie Grumbine
Jeremy Walther

The above students were recognized before the board for their accomplishment. The students and families were thanked for all their hard work and support.

I. Discussion Items

1. Superintendent's Report

A. Longwood Gardens Field Trip Presentation – Ms. Ashley Pastor & Ms. Pam Shealer

Mr. Welker presented the above field trip to the board. This will be voted on at the 01/21/2020 board meeting.

B. Thon Appreciation Breakfast/Beaver Stadium/Bryce Jordan Center – Patrick Slater

Mr. Slater presented the above field trip to the board. This will be voted on at the 01/21/2020 board meeting.

C. 2020/2021 Proposed School Calendar

The above was presented and discussed. This will be voted on at the 01/21/2020 board meeting.

2. Citizen/Student Participation (Pertaining to Agenda items only)

3. Buildings and Grounds

A. Building & Grounds Discussion Items:

- a. Lawn Care
- b. Mower equipment
- c. Tennis Courts
- d. PB Lighting
- e. PB Roof

The above was discussed and will appear on a future board meeting agenda.

4. Finance

5. Personnel

A. Personnel items are discussed in executive session.

The following motions were voted on as stated below.

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the following resignations:

- Marie Bond as a Part time Autistic Support Paraprofessional at Bethel Elementary effective December 20, 2019.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following unpaid leaves:

- Jennifer Becker Kindergarten Teacher at Bethel Elementary for January 22, 2020. If January 20, 2020 would become a snow make-up day, then it becomes 2 days without pay (01/20/2020 & 01/22/2020).
- Carol Reed Emotional Support Paraprofessional at Penn Bernville for January 9, 2020 and January 10, 2020.
- Crystal Stoltz part-time Autistic Support Paraprofessional at Bethel Elementary effective January 20, 2020 for approximately 4 weeks.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following child bearing/child rearing leave of absences:

- Extend the child bearing/child rearing leave of absence for Kristen Karl Physical Education teacher at the Junior Senior High School thru the end of the 2019-2020 school year.
- Extend the childbearing/childrearing leave of absence for Roselyn Aldrich English Teacher at the Junior Senior High School thru the end of the 2019-2020 school year.

- Approve a child bearing/child rearing leave of absence for Amber Myers, Kindergarten Teacher at Bethel Elementary from approximately February 14, 2020 for approximately 8-10 weeks.
- Approve a child bearing/child rearing leave of absence for Sierra Clouser 5th Grade Teacher at Bethel Elementary from approximately February 27, 2020 with a return date being the last day of the 2019-2020 School year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following long-term substitutes:

- Extend the approval of Jennifer Gulick English Teacher at the Junior Senior High School thru the end of the 2019-2020 school year.
- Extend the approval of Megan Siegfried Physical Education Teacher at the Junior Senior High School thru the end of the 2019-2020 School Year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following Employment:

A. Professional Staff:

- Holly Jo Torres as a Special Education Learning Support Teacher at Bethel Elementary effective on a mutually agreed upon date, Step 11M, at a salary of \$69,791, pro-rated to the number of days worked.
- Shirley Fantozzi as a Life Skills Teacher at the Junior Senior High School effective January 8, 2020, Step 1B, at a salary of \$49,293, pro-rated to the number of days worked.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve Caitlyn Manmiller to the assignment of Behavior Coach for the remainder of the 2019-2020 school year at her current salary.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Kayle Huey as a Long Term Substitute for Elementary life skills at Penn-Bernville Elementary effective January 8, 2020, Step 1B, a salary of \$49,293, pro-rated to the number of days worked.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following mentors:

- Tammy Field for Bethel Elementary Learning Support Teacher (Holly Jo Torres) at a stipend of \$250.00 pro-rated to the number of days worked.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, and Mrs. Kristan Rissmiller

NAYS: Mr. Kyle Batz, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was denied 4-4.

9.8.11 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following Volunteers for the remainder of the 2019-2020 School Year:

- Tonya Sholl
- Jarrod Barndt
- Christa Yeager

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

9.8.12 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the salary adjustment of Jena Damiani to \$87,000 effective January 17, 2020, pro-rated to the number of days worked:

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, and Mr. Daniel Steinhauer

NAYS: Mr. Anthony Rodig

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 7-1.

9.8.13 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the salary adjustment of Andrew Guers to \$87,000 effective January 17, 2020, pro-rated to the number of days worked:

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, and Mr. Daniel Steinhauer

NAYS: Mr. Anthony Rodig

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 7-1.

9.8.14 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the salary adjustment of Andrew Guers to \$87,000 effective January 17, 2020, pro-rated to the number of days worked:

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

6. Programs

7. Policy

A. Give second reading and final approval to the following policy:

#913.1 Commercial Sponsorship and Advertising Agreements

B Give second reading and final approval to the following policies:

#150 Comparability of Services

#201 Admission of Students

#204 Attendance

#208 Withdrawal From School

#209 Health Examinations/Screenings

#323 Tobacco Use

#702.1 Crowdfunding

The above motions were discussed and will appear on the 01/21/2020 board voting session agenda.

8. Curriculum

A. Presentation of proposed 2020-2021 JSHS Bell Schedule – Mr. Hamrick

Mr. Hamrick presented the proposed 2020/2021 bell schedule to the board. This will be a motion on the 01/21/2020 board voting session agenda.

8.0.1 Approve the graduation requirements as presented at the December 3, 2019 board meeting. The requirements will be removed from Policy #217 with a new policy to be adopted at a future date.

The above motion was voted on as stated below.

8.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve the graduation requirements as presented at the December 3, 2019 board meeting. The requirements will be removed from Policy #217 with a new policy to be adopted at a future date.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

9. Items for Board Action

- A. Approve the listed appointments for the Board committees for 2020.
- B. Approve the listed Board representatives for 2020.
- C. Approve the recommendation to use the law firm of Kozloff Stoudt as the school Solicitor for 2020 at the stated rate.

The above motions were discussed and will appear on the 01/21/2020 voting session agenda.

9.0.1 BE IT RESOLVED, that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2020-01, and to ratify the execution of same by Mr. Andrew Netznik, Superintendent of Schools.

9.0.2 BE IT RESOLVED, that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2020-02, and to ratify the execution of same by Mr. Andrew Netznik, Superintendent of Schools.

The above motions were voted on as stated below.

9.0.1 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2020-01, and to ratify the execution of same by Mr. Andrew Netznik, Superintendent of Schools.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

9.0.2 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2020-02, and to ratify the execution of same by Mr. Andrew Netznik, Superintendent of Schools.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT: Mr. Matthew Lytle

ABSTAINED:

This motion was carried 8-0.

10. Technology

11. Transportation

12. Legislative

13. Administrative Reports

- Ms. Jena Damiani – Penn-Bernville Elementary Principal

Ms. Damiani reported that Chance Palm-Rittle headed up a cereal box fundraiser. Penn-Bernville competed with Bethel Elementary.

- Mr. Andrew Guers – Bethel Elementary Principal

Mr. Guers reported that the school did a wonderful job competing with Penn-Bernville on the fundraiser that Chance organized.

- Mr. Christopher Hamrick – JSBS Principal

Mr. Hamrick reported that it is a phenomenal start to the school year building relationships with the students and staff.

- Mr. Michael Leister – JSBS Assistant Principal

Mr. Leister reported that the 7th grade farm show field trip is tomorrow 01/08/2020. Several FFA students received jackets this year. It is a huge accomplishment.

- Mr. Justin Welker – JSBS Assistant Principal

Mr. Welker reported that 19 students attended the LVC band festival. Musical rehearsal is in full swing.

- Mr. Thomas Kowalonek – Business Manager

Mr. Kowalonek reported they will be having there audit meeting and Roxanne will be here at the 01/21/2020 board meeting to present the audit.

- Mr. Heston Frey – Director of Operations

Mr. Frey reported they are working on building projects.

- Mr. Matthew Shirk – Supervisor of Technology

Mr. Shirk reported that they are working on e-rate. He should have e-rate proposals for the February work session.

14. Old Business

15. New Business

16. Public Comment

II. Adjournment

Mr. Palmer made a motion to adjourn the meeting, seconded by Mrs. Klopp. Executive session was held from 6:30 p.m. – 7:02 p.m. for personnel and legal matters. The meeting adjourned at 8:45 p.m.

Mrs. April L. Klopp
Board Secretary