

March 3, 2020 – Board Work Session Minutes

President Mr. Oscar Manbeck called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:06 p.m. in the District Office Board Room on Tuesday, March 3, 2020 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT:

ADMINISTRATORS PRESENT:

- Mr. Andrew Netznik, Superintendent
- Mrs. Amanda Cipolla, Assistant to the Superintendent
- Mr. Thomas Kowalonek, Business Manager
- Mr. Christopher Hamrick, JSHS Principal
- Mr. Justin Welker, Assistant JSHS Principal
- Ms. Jena Damiani, Penn-Bernville Elementary Principal
- Mr. Andrew Guers, Bethel Elementary Principal
- Mr. Heston Frey, Director of Operations
- Mr. Matthew Shirk, Supervisor of Technology
- Ms. Jillian Bergman, Food Service Director

And the following interested citizens and staff: Ms. Shanna Rauenzahn, Ms. Daisy Deavers, Mr. Elisha Merkel, Ms. Suzanne Hamrick, Ms. Ashleigh Moyer, Ms. Natalie Jonas, Ms. Susan Weidenheimer, Mr. Tom Moorhead, Ms. April Jonas, Mr. Joshua Jonas, Mr. Larry Raifsnider, Ms. Brooke Raifsnider, Ms. Kara Lytle, Mr. Christopher Pugh, and Mrs. Lisa Hassler

- Call to Order President
- Pledge of Allegiance.....President
- Prayer.....Board Member
- Roll CallRecording Secretary

STUDENT RECOGNITION - STUDENTS OF THE MONTH

Penn-Bernville Elementary – Mrs. Jena Damiani, Principal

Mrs. Hamrick:

Lyla Pugh
Austin Merkel

Mrs. Moyer:

Carter Raifsnider
Dulce Lytle

Mrs. M. Snyder:

Sophia Rauenzahn
Daisy Deavers

The above students were recognized before the board for being students of the month. They were commended for their dedication, hard work, and Commitment.

I. Discussion Items

1. Superintendent's Report

- A. Crabtree, Rohrbaugh & Associates Discussion – Jeff Straub & Mr. Netznik
- Penn-Bernville Roofing Project
 - Penn-Bernville Sidewalk Project
 - Junior-Senior High School Project

Mr. Jeff Straub from Crabtree, Rohrbaugh, & Associates presented three different options for the JSBS project. They are in the very beginning/discussion stages. There was also discussion held regarding the Penn-Bernville Sidewalk and Roofing Projects.

2. Citizen/Student Participation (Pertaining to Agenda items only)

Ms. Natalie Jonas read a statement to the board regarding discipline at the JSBS and how it needs to not only be the same for everyone, but it needs to increase. The Board thanked her for her courage to speak to them about her concerns.

3. Buildings and Grounds

- A. Sports Complex Concession Stand Proposal – Mr. Heston Fry

Mr. Frey presented the information to the board regarding the Sports Boosters purchasing a fryer for the concession stand. This will be voted on at the 03/17/2020 board meeting.

4. Finance

- A. **Approve the purchase of a Blodgett Hydrovection Oven at the price of \$25,788.88 from Singer Equipment Company for the JSBS Cafeteria, pricing via COSTARS Contract 036-005.**

The above motion was voted on as stated below:

- 4A A resolution was offered by Mr. Rodig, seconded by Mr. Heck, to approve the purchase of a Blodgett Hydrovection Oven at the price of \$25,788.88 from Singer Equipment Company for the JSBS Cafeteria, pricing via COSTARS Contract 036-005.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

- B. Approve donating the stipend for the Board Treasurer of \$500 and the Board Secretary of \$900 to be donated as the Board of Director's Scholarship Award.

The above motion was discussed and will appear on the 03/17/2020 board voting session agenda.

5. Personnel

- A. Personnel items are discussed in executive session.

The following motions were voted on as stated below.

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve an unpaid leave of absence for Lindsay Dries, 3rd Grade Teacher at Penn Bernville Elementary from April 6, 2020 thru approximately April 24, 2020. Approximately three unpaid days will be used depending on how many snow days become instructional days.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve an unpaid leave of absence for Jennifer Gulick, Long Term Substitute English Teacher at the Junior Senior High School from March 24, 2020 thru approximately April 9, 2020. Approximately three unpaid days will be used depending on how many snow days become instructional days.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following employment:

Professional Staff:

- Sarah Stapleton as a Physics Teacher at the Junior-Senior High School effective on a mutually agreed upon date, at a salary of \$65,114, Step 3 2M, pro-rated to the number of days worked, pending completion and receipt of all employment requirements.

Support Staff:

- Sandra Boyer as a Part time Special Education Paraprofessional at Penn Bernville Elementary effective March 4, 2020 at a rate of \$13.00 per hour.

Supplemental Staff:

- Joel Jackson with an adjusted title and stipend to Head High School Track Coach for the 2019-2020 season with a stipend of \$3,765.00.
- Nick Sokolovich as a Junior High Assistant Track Coach for the 2019-2020 season at a stipend of \$1,335.00. Start date pending completion and receipt of all employment requirements.
- Jennifer Gulick as a Junior High Assistant Track Coach for the 2019-2020 season at a stipend of \$934.50.
- Rebecca Schlegel as a Junior High Assistant Track Coach for the 2019-2020 season at a stipend of \$400.50.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS: Mr. Daniel Steinhauer

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute classified/event staff for the remainder of the 2019-2020 school year:

- Cynthia Wilson Cafeteria
- Michelle Risser Event Staff
- Tariah Hershey Event Staff (Pending Completion of Paperwork)

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following Volunteers for the remainder of the 2019-2020 School Year:

- Joseph Opalenick
- L. Debbie Greusel
- Merrilee Carroll-Ratcliff
- William Myers
- Randall Lykens

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

6. Programs

7. Policy

A. Give second reading and final approval to the following policy:

#217 Graduation Requirements

The above motion was discussed and will appear on the 03/17/2020 board voting session agenda.

8. Curriculum

A. Approve the Kindergarten Jump Start program for the 2020-2021 school year and authorize administration to implement this program on a yearly basis.

The above motion was discussed and will appear on the 03/17/2020 board voting session agenda.

9. Items for Board Action

10. Technology

A. District Website Upgrade – Mr. Matthew Shirk

Mr. Matthew Shirk informed the board that we could switch to Blackboard for housing our website and save money. There would be a total savings after 5 years of \$31,550. This was voted on as stated below.

10A. A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to approve the switch to Blackboard to house our website.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

11. Transportation

12. Legislative

13. Administrative Reports

14. Old Business

15. New Business

16. Public Comment

17. Adjournment

II. Adjournment

Mrs. Rissmiller made a motion to adjourn the meeting, seconded by Mr. Heck. Executive session was held before the meeting before the meeting from 6:15 p.m. from 7:04 p.m., and after the meeting for personnel and legal matters. The meeting adjourned at 9:50 p.m.

*Mrs. April L. Klopp
Board Secretary*