

## **March 5, 2019 – Board Work Session Minutes**

President Mr. Oscar Manbeck called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:01 p.m. in the District Office Board Room on Tuesday, March 05, 2019 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

**PRESENT:** Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst  
**ABSENT:** Mrs. Kristan Rissmiller (**Mr. Batz left at 8:20 p.m. and returned at 8:54 p.m.**)

### **ADMINISTRATORS PRESENT:**

Mr. Andrew Netznik, Superintendent  
Mrs. Amanda Cipolla, Assistant to the Superintendent  
Mr. Thomas Kowalonek, Business Manager  
Ms. Jade Sedoti, Director of Pupil Services  
Mr. Michael Leister, Assistant JSHS Principal  
Mr. Justin Welker, Assistant JSHS Principal  
Mrs. Stacy Linderman, Penn-Bernville Elementary Principal  
Mr. Derek Stehr, Bethel Elementary Principal  
Mr. Heston Frey, Director of Operations  
Mr. Rick Triest, Director of Building & Grounds  
Mr. Matthew Shirk, Supervisor of Technology  
Mrs. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Ms. Michelle Snyder, Ms. Laura Gehris, Ms. Lisa Hassler, Mr. Tom Moorhead, Ms. Isabel Kampe, Ms. Heather Neuin, Ms. Ashleigh Mowrer, Mr. Erik Plempel, Ms. Suzanne Hamrick, Ms. Megan Hall, Ms. Roxanne Snyder, Mr. Keith Dmochowski, Reading Eagle

### **Students of the Month – Penn-Bernville Elementary – Mrs. Stacy Linderman, Principal**

#### **Students of the Month:**

<b>Mrs. Hamrick –</b>	Zachary Neuin Britan Hall
<b>Miss. Mowrer –</b>	Calvin Kampe Juliet Snyder
<b>Mrs. Snyder –</b>	Abigail Gehris Hannah Plempel

*The above students were recognized before the board for being 6<sup>th</sup> grade students of the month at Penn-Bernville Elementary. They were congratulated and given certificates of recognition.*

#### **I. Discussion Items**

## **1. Superintendent's Report**

### **A. Penn-Bernville StudySync Pilot Presentation - Penn-Bernville 6<sup>th</sup> Grade Teachers**

***The 6<sup>th</sup> grade teachers from Penn-Bernville: Michelle Snyder, Ashleigh Mowrer, and Suzanne Hamrick informed the board how things are working with the StudySync trial. They had nothing but good things to say about the program and asked the board to purchase the program for grades 6 through 8. This will be a motion on the 03/19/2019 board agenda.***

### **B. Capital Projects**

#### **i. Phone System Upgrade Presentation – Mr. Shirk & Mr. Netznik**

***Mr. Netznik and Mr. Shirk presented the purchase of a new phone system to the board. This will be an item on the 03/19/2019 board agenda.***

#### **ii. Penn-Bernville Walking Path – Mr. Triest**

***Mr. Triest and Mr. Netznik discussed the Penn-Bernville walking path with the board. This will be an item on the 03/19/2019 board agenda.***

#### **iii. Penn-Bernville Sidewalks – Mr. Netznik**

***Mr. Netznik showed pictures of and informed the board that the sidewalks at Penn-Bernville Elementary are in need of repair. The board asked for a listing of repairs to be considered.***

### **C. AEDY Audit**

***Mr. Netznik informed the board that the AEDY audit was a successful audit.***

### **D. #TulpyPride – Recognitions**

***Mr. Netznik informed the board that he is going to start giving #TulpyPride recognitions at the board meetings. He gave Kudos to the wrestling program at the both the high school and elementary level. Our students have artwork displayed at the Google works until March 10, 2019. The FFA breakfast was a huge success. The students did a great job planning and working it.***

## **2. Citizen/Student Participation (Pertaining to Agenda items only)**

## **3. Buildings and Grounds**

## **4. Finance**

### **A. Approve donating the stipend for the Board Treasurer of \$500 and the Board Secretary of \$900 to be donated as the Board of Director's Scholarship Award.**

***The above motion was discussed and will be an item on the 03/19/2019 board agenda.***

B. Bernville Cross Country Scholarship – Justin Welker

***Mr. Welker presented the Bernville Cross Country Scholarship information to the board. This will be an item on the 03/19/2019 board agenda.***

- C. Renew the electricity contract with direct energy for a two-year period beginning November 2019 at a rate of \$ 5.388 cents per KWH.

***The above motion was voted on as stated below.***

- 4A A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to renew the electricity contract with direct energy for a two-year period beginning November 2019 at a rate of \$ 5.388 cents per KWH.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Kyle Batz, and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

---

**5. Personnel**

- A. Personnel items are discussed in executive session.

***The following motions were voted on as stated below:***

- 9.8.1 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve a supplemental contract for the following Spring Season coaching position for the 2018-2019 sports season:

- Andrea Quillman Junior Varsity Softball Coach \$2,560
- Peter Karpew Junior High Head Baseball Coach \$1,600

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Kyle Batz, and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

- 
- 9.8.2 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following employment:

A. Support Staff:

- Sharon Heck as a part-time Cafeteria Worker at Bethel Elementary at an hourly rate of \$9.00, effective March 6, 2019.
- Danielle Jacobs as a part-time Reading Paraprofessional at Penn-Bernville Elementary at an hourly rate of \$9.00, effective March 6, 2019.

B. Professional Staff:

- Megan Siegfried as a long-term substitute Physical Education Teacher at the Junior Senior High School from March 11, 2019 thru the end of the 2018/2019 school year, at Step 1B \$48,543 pro-rated to the number of days worked, pending completion of paperwork.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Kyle Batz, and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

---

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the creation of a substitute maintenance position at a rate of \$15.00

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Kyle Batz, and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

---

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to accept the resignation of Catherine Diggan, Paraprofessional at Penn-Bernville Elementary, effective March 28, 2019.

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Kyle Batz, and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

---

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following substitute staff/event staff for the remainder of the 2018-2019 school year:

Rick	Triest	Substitute Maintenance
Wendy	Thompson	Substitute Guest Teacher
Elise	Coleman	Substitute Guest Teacher
Lauren	Smith	Substitute School Counselor, Pending Completion of Paperwork

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, and Mr. Arlan Werst

NAYS: Mr. Daniel Steinhauer

ABSENT: Mr. Kyle Batz, and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 6-1.

---

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following volunteers for the remainder of the 2018-2019 School year:

Michael Billman	Joseph Swope
Lynn Appleby	Diane Hubler
Christopher Heck	Michelle Yenser

AYES: Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. Kyle Batz, and Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 7-0.

---

## 6. Programs

A. St. Luke's Athletic Training Agreement – Mr. Kowalonek

***Mr. Kowalonek informed the board that we would like to switch the health center that manages are Athletic Training. If we switch to St. Luke's it will cost us \$9,500.00 less every year and we will get another trainer along with other benefits. This will be an item on the 03/19/2019 board agenda.***

## 7. Policy

A. Give first reading with the intent to give second reading and final approval on April 16, 2019 to the following policy:

#006 Meetings

#011	Principals for Governance Standards/Code of Conduct
#103	Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
#103.1	Nondiscrimination – Qualified Students with Disabilities
#104	Nondiscrimination/Discriminatory Harassment – Employment Practices
#113	Special Education
#113.2	Behavior Support
#113.3	Screening and Evaluations for Students with Disabilities
#113.4	Confidentiality of Special Education Student Information
#137	Home Education Programs

*The above motion was discussed and will be an item on the 03/19/2019 board agenda.*

## **8. Curriculum**

- A. Approve Kindergarten Jump Start for the 2019/2020 School year – Mrs. Cipolla

*The above motion was discussed and will be an item on the 03/19/2019 board agenda.*

- B. Data Review – Comparison with County School Districts – Mr. Netznik
- Elementary
  - Junior High/Middle School
  - High School

*Mr. Netznik went over the data and the comparison to other schools within our district.*

- C. Approve the purchase of StudySync for grades 6 through 8 as presented.

*The above motion was discussed and will be an item on the 03/19/2019 board agenda.*

## **9. Items for Board Action**

- 9.0.1 BE IT RESOLVED, that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2019-01, and to ratify the execution of same by Mr. Andrew Netznik, Superintendent of Schools retroactive to February 27, 2019.**

*The above motion was voted on as stated below.*

- 9.8.4 A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to approve that the Board of School Directors of the Tulpehocken Area School District hereby approves the discipline described in the Admission of Fact, Waiver of Hearing, Acknowledgment of Compliance with Procedural Safeguards and Consent to Expulsion concerning #2019-01, and to ratify the execution of same by Mr. Andrew Netznik, Superintendent of Schools

retroactive to February 27, 2019.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

---

## 10. Technology

**10.0.1 Rescind the motion of February 19, 2019 - Award the Wide Area Network (WAN) bid to Verizon as the lowest bidder to service our district fiber connection in the amount of \$2,400/month for a period beginning July 1, 2019 until June 30, 2022. This service is eligible for eRate funding.**

**10.0.2 Award the Wide Area Network (WAN) bid to Comcast as the lowest bidder to service our district fiber connection in the amount of \$4,800/month for a period beginning July 1, 2019 until June 30, 2021. This service is eligible for eRate funding.**

*The above motions were voted on as stated below.*

10.0.1 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to rescind the motion of February 19, 2019 - Award the Wide Area Network (WAN) bid to Verizon as the lowest bidder to service our district fiber connection in the amount of \$2,400/month for a period beginning July 1, 2019 until June 30, 2022. This service is eligible for eRate funding.

10.0.2 A resolution was offered by Mr. Rodig, seconded by Mrs. Klopp, to award the Wide Area Network (WAN) bid to Comcast as the lowest bidder to service our district fiber connection in the amount of \$4,800/month for a period beginning July 1, 2019 until June 30, 2021. This service is eligible for eRate funding.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

---

## 11. Transportation

## 12. Legislative

### **13. Administrative Reports**

- Mr. Michael Leister – JSHS Assistant Principal

*Mr. Leister reported they are planning tractor day. This year they have tractor day t-shirts. If anyone is interested in one to let him know. The musical Pot Pie Dinner is Wednesday, March 13, 2019. Spring sports started on March 04, 2019. The Jr. High dance was well attended.*

- Mr. Justin Welker – JSHS Assistant Principal

*Mr. Welker reported that the spring musical is fast approaching on March 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>. On March 14, 2019 the FFA will participate in a public speaking competition.*

- Mr. Derek Stehr – Bethel Elementary Principal

*Mr. Stehr reported on K-Readiness, STEM, and Shark Tank.*

- Mrs. Stacy Linderman – Penn-Bernville Elementary Principal

*Ms. Linderman reported on STEM, Shark Tank, and K-Readiness. The Yocum Institute were at the elementary buildings and performed Charlotte's Web.*

- Mr. Matthew Shirk – Supervisor of Technology

*Mr. Shirk reported that they were busy with the Verizon contract and the Sapphire transition.*

- Ms. Jade Sedoti – Director of Pupil Services

*Ms. Sedoti reported that they have been busy with the audit and she was able to get to all the buildings.*

- Mr. Rick Triest – Buildings & Grounds Director

*Mr. Triest reported that they have been busy with snow removal.*

### **14. Old Business**

### **15. New Business**

### **16. Public Comment**

## **II. Adjournment**

*Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck.*



*The meeting adjourned at 9:18 p.m. Executive Session was held after the board meeting for personnel.*

---

*Mrs. April L. Klopp*  
*Board Secretary*