

## **May 03, 2011 – Board Work Session Minutes**

President Mr. Ralph Moyer called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:01 p.m. in the District Office Board Room. Pledge of Allegiance followed.

**PRESENT:** Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Jason Huey, Mr. Mark Kiehl Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph E. Moyer

**ABSENT:** Mr. William T. Palmer, Jr.

### **ADMINISTRATORS PRESENT:**

Dr. Edward Albert, Superintendent  
Mr. Thomas Kowalonek, Business Manager  
Ms. Barbara Davis, Director of Instruction & Curriculum  
Ms. Lisa Kiss, Director of Special Education  
Ms. Bonnie Benfer, Penn-Bernville Elementary Principal  
Ms. Cynthia Jenkins, Bethel Elementary Principal  
Mr. Donald Jones, Jr/Sr High Principal  
Mr. Michael Leister, Jr/Sr High Asst. Principal  
Mr. Jason Bottiglieri, Jr/Sr High Asst. Principal/Athletic Director  
Mr. Stephen Corcoran, Director of Technology  
Mr. Ricky Triest, Director of Buildings and Grounds  
Mr. Brian Boland, Solicitor  
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Mr. Daniel Steinhauer, Mr. Chris Heck, Ms. April Klopp, Mr. Ron Spinelli, Ms. Jeanne Vandyke, Mr. Joseph Carr, and Mr. Steve Gable.

### **1. Superintendent's Report**

A. Florida Marching Band Trip – Dustin Shirk

*Mr. Dustin Shirk and Mr. Ben Kulp presented information to the board on a trip that the marching band would like to take during the 2011/2012 school year. It will involve grades 7 through 12. This will be a motion on the 05/17/2011 board agenda.*

B. Bethel Fifth Grade Field Trip – Cindy Jenkins

*Mrs. Cynthia Jenkins presented information on a field trip the fifth grade would like to take to the Philadelphia Zoo on May 31, 2011. This will be a motion on the 05/17/2011 board agenda.*

C. Reaffirm the PSBA standards for Effective School Governance.

D. Reaffirm the PSBA Code of Conduct for members of the PA School Board.

*The above motions were discussed and will appear on the 05/17/2011 board agenda.*

E. TROJAN Program – Jason Bottiglieri

***Mr. Jason Bottiglieri and Mrs. Lisa Kiss presented information to the board about the TROJANS program.***

***Dr. Albert informed the Board that we received a letter from Pennsylvania Virtual Charter School (PAVCS) in response to our letter that went out to all of our Cyber/Charter school attendees. PAVCS was not happy with our letter and wanted to rebut the facts that our letter stated.***

***Dr. Albert reported that Mrs. Bonnie Benfer was recognized at the PARSS Conference and received the Outstanding Principal of the Year Award. There were twenty teachers from Penn-Bernville that attended the conference to see their principal receive this prestigious award.***

***Dr. Albert reported that he is going through the process of picking out who will receive the Superintendent Scholarship. There were six applicants.***

2. Buildings and Grounds

A. RESOLVED, that Board of School Directors award a construction contract for the replacement of lighting for some classrooms and the gymnasiums at the Tulpehocken Junior-Senior High School for the Tulpehocken Area School District, to the following Contractor in the amount stated herein, and subject to conditions stated herein:

1. A Complete Construction Contract to MBR Construction Services, Inc., PO Box 14775, Reading, PA 19612 in the Base Bid amount of \$96,700.00.
2. AND, to reject all other bids.

TOTAL CONSTRUCTION CONTRACT TO BE \$96,700.

AND, be it further RESOLVED that proper officers of the Board and Administration are hereby authorized to do all things necessary so that approval to proceed may be secured,

AND, be it further RESOLVED, that the Architect, AEM Architects, Inc., and the School District's Solicitor, be authorized to issue Letters of Intent to the Contractors informing them of this action and requesting submission of complete and proper Payment Bonds, Performance Bonds and Insurance Certificates to the Solicitor for approval. The Letters of Intent are conditioned upon receipt of final approvals from all regulatory agencies, the legal sufficiency of Bid Forms, Bid Bonds, Payment Bonds, Performance Bonds and Insurance Certificates.

AND, be it further RESOLVED, that upon the Solicitor's approval, proper Officers of the Board are hereby authorized to execute the Contracts and to authorize the Architect to issue the Notice to Proceed so that construction may begin.

***The above motion was discussed and approved as stated below.***

A resolution was offered by Mr. Huey, seconded by Mr. Klopp, to approve the above motion.

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Jason Huey, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

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### **3. Finance**

- A. Adopt the preliminary budget for the 2011-2012 school year with projected expenditures of \$26,022,373 and projected revenues of \$25,753,443 including a real estate tax millage rate of 27.45, Act 511 per capita tax of \$5, School Code Section 679 per capita tax of \$5, ½% earned income tax, and ½% real estate transfer tax.

*The above motion was discussed and approved as stated below.*

A resolution was offered by Mrs. Fox, seconded by Mr. Huey, to adopt the preliminary budget for the 2011-2012 school year with projected expenditures of \$26,022,373 and projected revenues of \$25,753,443 including a real estate tax millage rate of 27.45, Act 511 per capita tax of \$5, School Code Section 679 per capita tax of \$5, ½% earned income tax, and ½% real estate transfer tax.

AYES: Mrs. Beverly Blatt, Mrs. Evelyn F. Fox, Mrs. Lisa Hassler, Mr. Jason Huey, Mr. Mark Kiehl, Mr. Scott W. Klopp, Mr. Oscar J. Manbeck, and Mr. Ralph P. Moyer.

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

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- B. Appoint Evelyn Fox as board treasurer for a term beginning July 1, 2011 and ending June 30, 2012 for a stipend of \$500.

*The Board reviewed the above motion that will appear on the 05/17/2011 voting session agenda.*

- C. Approve the following institutions as depositories for the 2011-2012 school year:

Pennsylvania School District Liquid Asset Fund (PSDLAF)  
Pennsylvania Local Government Investment Trust (PLGIT)  
National Penn Bank  
Wells Fargo  
Metro Bank  
PNC Bank  
US Bank

*The Board reviewed the above motion that will appear on the 05/17/2011 voting session agenda.*

### **4. Personnel**

A. Personnel items are discussed in executive session.

**5. Programs**

**6. Policy**

A. Give first reading with intent to give second reading and final approval June 14, 2011 to approve the following policy:

620 Fund Balance

***The Board reviewed the above motion that will appear on the 05/17/2011 voting session agenda.***

**7. Curriculum**

A. Give second reading and final approval to use the following textbooks:

*American Government Institutions & Policies*  
AP Edition 12<sup>th</sup> Edition 2011 copyright  
Cengage Learning  
For Course: #215 AP US Government and Politics  
Grade 12

*Lifetime Health*  
2009 Copyright  
Holt Rinehart, and Winston  
For Course: #895 Health  
Grade 9

*Economics*  
2010 Edition  
Pearson Education  
For Course: Learning Support Economics  
Grade 12

B. Give first reading with intent to give second reading and final approval June 14, 2011 to use the following textbooks:

*Algebra connections*  
2006 copyright  
CPM Educational Program  
For Course: Algebra  
Grade 8

*United States Citizenship*  
2004 Copyright  
PCI Education  
For Course: Learning Support Civics  
Grades JSHS

*Experience Clay*

2<sup>nd</sup> Edition 2011 Copyright

Davis Publications

For Course: Pottery

Grades 9 – 12

*Calculus*

4<sup>th</sup> Edition 2012 Copyright

Pearson Education

For Course: #413 Calculus Honors

Grade 12

*Health*

2010 Copyright

Pearson Education

For Course: Health

Grades 7 & 8

Interactive Science - Science & Technology Module

2011 Copyright

Pearson Curriculum Group

For Course: Science

Grade: 7<sup>th</sup>

Interactive Science - Introduction to Chemistry Module

2011 Copyright

Pearson Curriculum Group

For Course: Science

Grade: 7<sup>th</sup>

Interactive Science - Cells & Heredity Module

2011 Copyright

Pearson Curriculum Group

For Course: Science

Grade: 7<sup>th</sup>

Interactive Science - Diversity of Life Module

2011 Copyright

Pearson Curriculum Group

For Course: Science

Grade: 7<sup>th</sup>

Interactive Science - Ecology & The Environment Module

2011 Copyright

Pearson Curriculum Group

For Course: Science

Grade: 8<sup>th</sup>

Interactive Science - Earth's Structure Module

2011 Copyright

Pearson Curriculum Group

For Course: Science  
Grade: 8<sup>th</sup>

Interactive Science - Water & The Atmosphere Module  
2011 Copyright  
Pearson Curriculum Group  
For Course: Science  
Grade: 8<sup>th</sup>

*The Board reviewed the above motion's that will appear on the 05/17/2011 voting session agenda.*

**8. Items for Board Action**

**9. Technology**

**10. Transportation**

**11. Administrative Reports**

*Mr. Ralph Moyer stated that he was contacted by a tax payer and they are very pleased in the direction the district is headed.*

*Mr. Don Jones reported that they are in the process of fostering the Keystone Exams at the JSHS. The subjects being covered are Biology, Literature, and Algebra I. The JSHS hosted the Berks County Student Council Convention. The talent assembly went well.*

*Mr. Jason Bottiglieri reported that they have the April discipline report in front of them. The sports program for spring has been received. The chorus sang the National Anthem at the Reading Phillies game. The sports banquet will be on June 1, 2011. The transition of Brent Johnson is going smooth. The girls' soccer team is doing very well.*

*Ms. Lisa Kiss reported that the Special Olympics went very well and they had Tulpy team shirts. They are doing a time study this week for Access monies.*

*Mr. Rick Triest reported that they are getting ready for the spring sports season and the relay for life event.*

*Mrs. Bonnie Benfer and Mrs. Cynthia Jenkins reported on the elementary buildings. They had Jump Rope for Heart. The RTII application was submitted to the state; the provisional application was approved. The choral concert and art show will be held on May 19, 2011 at Bethel Elementary and on May 5, 2011 at Penn-Bernville. They encouraged the board to attend Pinocchio, the elementary play.*

*Mrs. Barb Davis reported that we are having a mini relay for life on May 15, 201 and encouraged them to attend. The professional development committee is meeting and looking at professional development for next year.*

*Mr. Mike Leister reported that they are in the midst of 4-sight testing and Keystone Exams. The Scholastic Achievement Banquet will be held on May 19, 2011. Betsy Reifsnnyder will be the*

*speaker from the Library of Congress. The senior breakfast will be held on May 20, 2011. The Junior High Schedule is almost done.*

*Mr. Steve Corcoran reported that there is only 26 days left of school. They are wrapping up a lot of projects. This is a PC replenishment year.*

**12. Old Business**

**13. New Business**

**14. Public Comment**

**II. Adjournment**

*Mr. Huey made a motion to adjourn the meeting, seconded by Mr. Manbeck. There was an executive session held prior to the board meeting.*

*The meeting adjourned at 8:20 p.m.*

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*Mr. Jason Huey  
Board Secretary*