

May 03, 2022 – Board Work Session Minutes

President Mr. Kyle Batz called this Work Session of the Tulpehocken Area School District Board of Directors to order in the District Office Board Room at 7:00 p.m. Pledge of Allegiance and opening Prayer followed.

PRESENT: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and (7:03 p.m.),

ABSENT: Mrs. Kristan Rissmiller

ADMINISTRATORS PRESENT:

Dr. Andrew Netznik, Superintendent
Mr. Thomas Kowalonek, Chief Financial Officer
Mr. Taylor Charles, Director of Pupil Services
Mr. Christopher Hamrick, HS Principal
Mr. Michael Leister, Assistant HS Principal
Mr. Nev Lynch, Junior High School Principal
Mr. Andrew Guers, Bethel Elementary Principal
Ms. Jena Damiani, Penn – Bernville Elementary Principal
Mr. Matthew Shirk, Director of Technology
Ms. Jillian Bergman, Director of Food Services
Mr. Heston Frey, Director of Operations
Mr. Brian F. Boland, Solicitor
Ms. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Melanie Heckel, Ms. Lisa Hassler, Ms. Karen Heckman, Ms. Rebecca Heckman, Ms. Joanne Gettis, Ms. Brittany Weaver, Ms. Judith Coots, Ms. Melanie Younker, Mr. Alex Younker, Ms. Linda Bicksler, Ms. Jessica Gutierrez, Ms. Monica Marez, Mr. Adam Mays, Ms. Kara Henning, Mr. Chad Henning, Mr. Tom Moorhead, Mr. Chis Kraemer, Ms. Erin Chiveral, Mr. Bradyn Erb, Ms. Stephanie Erb, Mr. Robert Erb, Ms. Madison Erb, Ms. Tonya Mays, Mr. Oscar J. Manbeck, Ms. Sandy Manbeck, Ms. Jennifer Kester, Ms. Eleanor Stickler, Ms. Sierra Wengert, and Mr. Caleb Wengert

Call to Order President

Pledge of Allegiance.....President

Prayer.....Board Member

Roll CallRecording Secretary

High School – Mr. Christopher Hamrick – HS Principal

High School Students of the Month:

January

Leah Zielinski

Chad Henning

February

Abigail Becker
Adam Mays

March

Monica Marez
Bradyn Erb

BCTC Students of the Quarter:

West – 2nd Quarter

Ian Feasler – Automotive Collision
Tonya Mays – Cosmetology
Jose Miguel Sanchez – Electrical Occupations
Daniel Gettis – Mechatronic Engineering Technology
Adam Mays – Computerized Machining Technology
Tess Troxel – Advertising Art & Design Technology
Abigail Gardula – Video & Media Content Production – Photography

East – 2nd Quarter

Alex Garrison – Heavy Equipment Operations

East – 3rd Quarter

Sierra Wengert – Dental Occupations
Alex Younker – Diesel Technology

The above students were recognized before the board and were congratulated for all their hard work. Parents/guardians were also thanked for all their support and hard work.

I. Discussion Items

1. Superintendent's Report – Dr. Netznik

A. JSHS Renovation Project update

Mr. Jeff Straub and Ms. Kelsey Leed from Crabtree, Rohrbaugh & Associates presented a video of the JSHS project and what it would look like.

B. Rachel Cox Memorial Scholarship

Dr. Netznik presented the guidelines and information to the board for the creation of the Rachel Cox Memorial Scholarship. This will be a motion to be voted on at the May 17, 2022 board meeting.

C. 2022 PA FFA Summer Convention – Penn-State (June 7, 2022 – June 9, 2022)

Dr. Netznik presented the information for the 2022 PA FFA Summer Convention at Penn – State. This will be a motion to be voted on at the May 17, 2022 board meeting.

D. May 17, 2022 Board Meeting – Bethel Elementary

Dr. Netznik reported that due to the district office being used as a polling place, the May 17, 2022 board meeting will be held at Bethel Elementary in the cafeteria.

E. Policy 201 – Kindergarten Admission Date

The board discussed updating Policy 201 and setting a specific date that the child has to turn 5 in order to be eligible to start. The majority of the board agreed on September 1st. The policy will be updated and go through the approval process.

F. Special Education Comprehensive Plan – Mr. Charles

Mr. Charles presented the special education comprehensive plan to the board. The plan will be posted for 28 days and will then be up for approval by the board.

2. Citizen/Student Participation (Pertaining to Agenda items only)

Mrs. Hassler told the board that she is concerned about the open concept of the JSHS renovation and safety of our students and staff and also inquired about heating and cooling costs. Mr. Straub explained that it is now recommended that open concept and get out of danger is safer. Mr. Straub also stated that US LEED is 25 to 30% more efficient than your average school.

3. Buildings and Grounds

A. Authorize the administration and Crabtree, Rohrbaugh, & Associates to solicit bids for the JSHS renovation project.

B. Approve the agreement with Aramark to serve as Commissioning Agent and contract with Quality Assurance Plus for the JSHS renovation project.

The above motions were voted on as stated below.

3A. A resolution was offered by Mr. Heck, seconded by Mr. Batz, to authorize the administration and Crabtree, Rohrbaugh, & Associates to solicit bids for the JSHS renovation project.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

- 3B. A resolution was offered by Mr. Heck, seconded by Mrs. Klopp, to approve the agreement with Aramark to serve as Commissioning Agent and contract with Quality Assurance Plus for the JSHS renovation project.
- AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mr. William T. Palmer Jr.,
- NAYS:
- ABSENT: Mrs. Kristan Rissmiller
- ABSTAINED:
- This motion was carried 8-0.
-

- C. Approve the agreement addendum with Crabtree, Rohrbaugh, & Associates for projects to be completed connected with the district office/bus parking area.
- D. Penn-Bernville Elementary gym baskets discussion.

The above motions were acknowledged and will appear on the May 17, 2022 board agenda for vote.

4. Finance

- A. 2022/2023 Preliminary Budget Presentation – Mr. Thomas Kowalonek

Mr. Kowalonek presented the preliminary budget to the board. It will be voted on at the May 17, 2022 board meeting.

- B. Adopt the preliminary budget for the 2022-2023 School Year with projected expenditures of \$_____ and projected revenues of \$_____ including a real estate tax millage rate of _____, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, .5% earned income tax and .5% real estate transfer tax.
- C. Approve the following institutions as depositories for the 2022-2023 school year:
- Pennsylvania School District Liquid Asset Fund (PSDLAF)
Pennsylvania Local Government Investment Trust (PLGIT)
Truist
Wells Fargo
PNC Bank
US Bank
Tompkins VIST Bank
- D. Appoint Matthew Lytle as board treasurer for a term beginning July 1, 2022 and ending June 30, 2023 for a stipend of \$500.

The above motions were acknowledged and will appear on the May 17, 2022 board agenda for vote.

5. Personnel

A. Approve the following volunteers for the remainder of the 2021-2022 school year:

- **Misty Salerno** **Field Trips/Classroom/School Events**
- **Robin Forry** **Field Trips/Classroom**
- **Tayla Davis** **Field Trips/School Events**
- **Dawn Meyers** **Field Trips/Classroom/School Events**
- **Jennifer Folk** **Field Trips/Classroom/School Events**
- **Jessica Adams** **Field Trips/Classroom/School Events**
- **Michele Ryan** **Field Trips**

The above motion was voted on as stated below.

5A. A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following volunteers for the remainder of the 2021-2022 school year:

- Misty Salerno Field Trips/Classroom/School Events
- Robin Forry Field Trips/Classroom
- Tayla Davis Field Trips/School Events
- Dawn Meyers Field Trips/Classroom/School Events
- Jennifer Folk Field Trips/Classroom/School Events
- Jessica Adams Field Trips/Classroom/School Events
- Michele Ryan Field Trips

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, and Mr. William T. Palmer Jr.,

NAYS:

ABSENT: Mrs. Kristan Rissmiller

ABSTAINED:

This motion was carried 8-0.

6. Programs

7. Policy

A. Give second reading and final approval to the following policies:

#000	Board Policy/Procedure/Administrative Regulations
#001	Name & Classification
#002	Authority & Powers
#003	Functions
#004	Membership
#005	Organization
#006	Meetings
#006.1	Attendance at Meetings Via Electronic Devices
#007	Policy Manual Access
#011	Principals for Governance & Leadership

The above motion was acknowledged and will appear on the May 17, 2022 board agenda for vote.

8. Curriculum

9. Items for Board Action

10. Technology

11. Transportation

12. Legislative

13. Administrative Reports

- Ms. Jena Damiani – Penn-Bernville Elementary Principal

Ms. Damiani reported that we are into PSSA's and it is a team effort. She is thankful for all the help from the school counselors. They are in the process of hiring for four teaching positions that are open. Penn – Bernville won the can structure competition, which is awesome because we were up against some big middle schools.

- Mr. Andrew Guers – Bethel Elementary Principal

Mr. Guers reported that it is Teacher Appreciation Week, and the PTO has done a wonderful job of showing their appreciation to the teachers. The Beach Bash is this Friday, hopefully the weather will hold out so they can do the dunk tank.

- Mr. Christopher Hamrick – High School Principal

Mr. Hamrick reported that the Keystones are coming up. Prom will be on May 14th and Baccalaureate will be on June 1st and Graduation will be on June 3rd. Our yearbook won a national award.

- Mr. Nev Lynch, Junior High Principal

Mr. Lynch reported that they are in the thick of PSSA's as well. The Gettysburg field trip is this week. The student council is close to raising their \$1000 goal.

- Mr. Michael Leister – Assistant High School Principal

Mr. Leister reported that Envirothon won 1st place for Berks County and we are going to states. Tractor day is approaching and this year it includes Breakfast, the Farm Show Milk Shake Truck and the Bobby Flay BBQ Truck. May 18th is the Scholastic Achievement Banquet.

- Mr. Heston Frey – Director of Operations

Mr. Frey reported that they are preparing for EOY and fine tuning the summer details.

- Mr. Matthew Shirk – Director of Technology

Mr. Shirk reported that they are helping with the PSSA's. He thanked Kyle Zeller's for all the help in getting the cameras installed at Penn – Bernville Elementary. They are also getting prepared for Baccalaureate and Graduation.

14. Old Business

Mr. Kauffman inquired about our current bus drivers and how we can keep them in the PSERS system if they were to come and work for us. Dr. Netznik stated they are in the process of seeing if they are qualified for other positions to keep them in the system.

15. New Business

16. Public Comment

Ms. Judith Coots informed the board that she was reading the Public School Review of 2022 and was shocked and concerned by the results. She asked the board if they were concerned with our numbers. She offered to help the students if needed.

Dr. Netznik affirmed that we are concerned and the comprehensive plan is ESL & Math focused.

II. Adjournment

Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 9:02 p.m.

*Mrs. April Klopp
Board Secretary*