

May 05, 2020 – Board Work Session Minutes

President Mr. Oscar Manbeck called this Voting Session of the Tulpehocken Area School District Board of Directors to order at 7:01 p.m. via Zoom. Pledge of Allegiance and opening Prayer followed.

PRESENT: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

ABSENT: Mr. William T. Palmer Jr.

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Mrs. Amanda Cipolla, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mrs. Kristin Holst, Director of Pupil Services
Mrs. Rebecca Marmas, Assistant Director of Pupil Services
Mr. Justin Welker, JSHS Principal
Mr. Christopher Hamrick, Assistant JSHS Principal
Mr. Michael Leister, Assistant JSHS Principal
Ms. Jena Damiani, Penn-Bernville Elementary Principal
Mr. Andrew Guers, Bethel Elementary Principal
Mr. Heston Frey, Director of Operations
Mr. Matthew Shirk, Supervisor of Technology
Ms. Jillian Bergman, Food Service Director
Mrs. Mimi Shade, Board Recording Secretary

And the following interested citizens and staff: Mr. Brent Johnson, Mr. Doug Molhoek, Ms. Lisa Hassler, Ms. Mildred Bross, Mr. Kevin Avery, Ms. Pamela Hoffert, Mr. Paul Zerbe, Ms. Sherry Wesner, Mr. Steve Himmelberger, Ms. Jocelyn Gross, and Mr. Tom Moorhead

Call to Order President

Pledge of Allegiance.....President

Prayer.....Board Member

Roll CallRecording Secretary

I. Discussion Items

1. Superintendent's Report

A. COVID-19 Update

Mr. Netznik reported that graduation will be held on July 30, 2020. They are working on a date for the students to return items.

2. **Citizen/Student Participation (Pertaining to Agenda items only)**
3. **Buildings and Grounds**

The below motions were voted as stated.

- 3.1.1 Approve the awarding of the Penn-Bernville Elementary Sidewalk project to Bertolet Construction Corporation at a bid amount of \$75.030.

A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the awarding of the Penn-Bernville Elementary Sidewalk project to Bertolet Construction Corporation at a bid amount of \$75.030.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS: Mr. William T. Palmer, Jr.

ABSENT:

ABSTAINED:

This motion was carried 8-1.

- 3.1.2 Approve the awarding of the Penn-Bernville Elementary Roofing project to Mid State Roofing & Construction at a base bid amount of \$998,000 including alternates GC1 at an amount of \$70,000 & GC3 at an amount of \$13,500 for at total of 1,081,500.

A resolution was offered by Mr. Steinhauer, seconded by Mr. Lytle, to approve the awarding of the Penn-Bernville Elementary Roofing project to Mid State Roofing & Construction at a base bid amount of \$998,000 including alternates GC1 at an amount of \$70,000 & GC3 at an amount of \$13,500 for at total of 1,081,500.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS: Mr. William T. Palmer, Jr.

ABSENT:

ABSTAINED:

This motion was carried 8-1.

A. Penn-Bernville Elementary Chiller Project Discussion

The above was discussed. There will be a repair cost of \$45,000 and a replacement cost of \$450,000. This will be an item on the May 19, 2020 board voting session agenda.

4. Finance

- 4.1.1 Adopt the preliminary budget for the 2020-2021 school year with projected expenditures of \$32,401,748 and projected revenues of \$32,194,772 including a real estate tax millage rate of 26.85, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

A resolution was offered by Mr. Steinhauer, seconded by Mr. Lytle, to Adopt the preliminary budget for the 2020-2021 school year with projected expenditures of \$32,401,748 and projected revenues of \$32,194,772 including a real estate tax millage rate of 26.85, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS: Mr. William T. Palmer, Jr.

ABSENT:

ABSTAINED:

This motion was carried 8-1.

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- A. Approve the following institutions as depositories for the 2020-2021 school year:

Pennsylvania School District Liquid Asset Fund (PSDLAF)
Pennsylvania Local Government Investment Trust (PLGIT)
BB&T
Wells Fargo
PNC Bank
US Bank
Tompkins VIST Bank

- B. Appoint Anthony Rodig as board treasurer for a term beginning July 1, 2020 and ending June 30, 2021 for a stipend of \$500.

- C. Approve the Superintendent as the Tulpehocken Area School District's Trustee for the Berks County School District Health Trust and the Business Manager as the Alternate Trustee for the 2020-2021 school years.

The above was discussed and will appear on the May 19, 2020 board voting session agenda.

5. Personnel - Personnel items are discussed in executive session

- 5.1.1 Approve the following Resignations:

- A. Accept the resignation of Mildred Bross for the purpose of retirement, JSHS

Business Education Teacher, effective with the last day of the 2019-2020 school year.

- B. Accept the resignation of Christine Williams for the purpose of retirement, JSHS Alternative Education Teacher, effective with the last day of the 2019-2020 school year.
- C. Accept the resignation of Carol Reed for the purpose of retirement, Penn-Bernville Elementary Paraprofessional, effective with the last day of the 2019-2020 school year.
- D. Accept the resignation of Heather Martin, Penn-Bernville Elementary Grade 2 Teacher, effective with the last day of the 2019-2020 school year.

A resolution was offered by Mrs. Klopp, seconded by Mr. Heck, to Approve the following Resignations:

- A. Accept the resignation of Mildred Bross for the purpose of retirement, JSHS Business Education Teacher, effective with the last day of the 2019-2020 school year.
- B. Accept the resignation of Christine Williams for the purpose of retirement, JSHS Alternative Education Teacher, effective with the last day of the 2019-2020 school year.
- C. Accept the resignation of Carol Reed for the purpose of retirement, Penn-Bernville Elementary Paraprofessional, effective with the last day of the 2019-2020 school year.
- D. Accept the resignation of Heather Martin, Penn-Bernville Elementary Grade 2 Teacher, effective with the last day of the 2019-2020 school year.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. Matthew Lytle, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, and Mr. Daniel Steinhauer

NAYS: Mr. William T. Palmer, Jr.

ABSENT:

ABSTAINED:

This motion was carried 8-1.

6. Programs

7. Policy

9.4.1 Give second reading and final approval to the following policies:

#006.1	Attendance at Meetings via Electronic Devices
#626	Federal Fiscal Compliance

The above was discussed and will appear on the May 19, 2020 board voting session agenda.

8. Curriculum

9. Items for Board Action

10. Technology

11. Transportation

12. Legislative

13. Administrative Reports

- Ms. Jena Damiani – Penn-Bernville Elementary Principal

Ms. Damiani reported that it was teacher appreciation week and they gave a treat to each teacher.

- Mr. Andrew Guers – Bethel Elementary Principal

Mr. Guers thanked Ms. Damiani for coordinating the teacher appreciation week. We are in the process of coordinating and preparing for next year and looking at trends.

- Mr. Justin Welker – JSHS Principal

Mr. Welker reported that 1st round interviews for the Art and Physical Education positions are complete. Connor and Landon Davis started beehives for the JSHS.

- Mr. Christopher Hamrick – JSHS Assistant Principal

Mr. Hamrick reported that the Ag students got the greenhouses up and running before the closure. He thanked the cafeteria staff for all their hard work.

- Mr. Michael Leister – JSHS Assistant Principal

Mr. Leister reported that he had an opportunity to sit in on some Zoom lessons. He is happy to report that they are very engaging and the lessons were very interactive. He thanked Mille Bross for her many years of service.

- Ms. Jillian Bergman – Director of Food Services

Ms. Bergman reported that school lunch hero day celebration week. They are in the process of using up the inventory and they are supplementing with fresh fruit and veggies.

- Ms. Kristin Holst – Director of Pupil Services

Ms. Holst reported that the teachers are staying compliant even with all the changes

- Ms. Rebecca Marmas – Assistant Director of Pupil Services

Ms. Marmas reported that the department is doing a great job. They are working on Virtual ESY.

- Mr. Heston Frey – Director of Operations

Mr. Frey reported that he has increased the janitor's hours. They were all trained in how to clean the rooms with the COVID-19 regulations. There have been no hiccups with water testing or the plant. Mowing is going great.

- Mr. Matthew Shirk – Supervisor of Technology

They are working on a new design for the website. They are getting ready for the summer projects.

14. Old Business

15. New Business

16. Public Comment

Leah confirmed if June 5, 2020 was going to be the last day of school.

Ms. Hassler inquired if we have looked into looping.

Mr. Manbeck thanked the Admin team for all their hard work.

17. Adjournment

II. Adjournment

Mr. Steinhauer made a motion to adjourn the meeting, seconded by Mrs. Klopp. The meeting adjourned at 8:59 p.m.

Mrs. April L. Klopp
Board Secretary