

## **June 01, 2021 – Board Work Session Minutes**

President Mr. Oscar Manbeck called this Voting Session of the Tulpehocken Area School District Board of Directors to order at 7:00 p.m. Pledge of Allegiance and opening Prayer followed.

**PRESENT:** Mr. Kyle Batz, Mr. Chris Heck, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig,

**ABSENT:** Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer.

### **ADMINISTRATORS PRESENT:**

Mr. Andrew Netznik, Superintendent  
Mrs. Amanda Cipolla, Assistant Superintendent  
Mr. Thomas Kowalonek, Chief Financial Officer  
Mrs. Kristin Holst, Director of Pupil Services  
Mrs. Rebecca Marmas, Assistant Director of Pupil Services  
Mr. Justin Welker, JSHS Principal  
Mr. Christopher Hamrick, Assistant JSHS Principal  
Mr. Michael Leister, Assistant JSHS Principal  
Ms. Jena Damiani, Penn-Bernville Elementary Principal  
Mr. Andrew Guers, Bethel Elementary Principal  
Mr. Matthew Shirk, Director of Technology  
Ms. Jillian Bergman, Director of Food Services

**And the following interested citizens and staff:** Ms. Lisa Hassler, Ms. Allyson Balmer, Mr. Kelse Brown, Ms. Jennifer Kiene, and Mr. Chris Kraemer

Call to Order ..... President

Pledge of Allegiance.....President

Prayer.....Board Member

Roll Call .....Recording Secretary

### **I. Discussion Items**

#### **1. Superintendent's Report**

##### **a. National FFA Convention Trip Request**

*Ms. Balmer and Mr. Brown presented a request to attend the National FFA Convention in Indianapolis, Indiana with the High FFA from Kutztown high school from October 25, 2021 – October 30, 2021. There will a maximum of 15 students to attend and will require the use of two vans. They will seek and apply for funds from the Zock Foundation and the PA FFA Foundation Scholarship to help support the trip and minimize the student costs.*

##### **b. JSHS Project Update – Presentation by Jeff Straub & Team**

***Mr. Straub and his team updated the board on the building project as it stands to date and fielded questions and discussion. The focus was on the overall project, design, and the preliminary schedule.***

**c. Transitional Plan – Summer 2021**

***It was reported that districts are required to create a plan of return to in-person instruction, this plan will be due on July 30, 2021 and must be submitted to PDE.***

***Due to the expiration of the PDE Attestation and COVID – 19 Mitigation orders, it is recommended that districts create a transitional plan until the transition to the future plan is created.***

**2. Citizen/Student Participation (Pertaining to Agenda items only)**

**3. Buildings and Grounds**

**4. Finance**

- A. Approve the adoption the final budget for the 2021-2022 school year with projected expenditures of \$\_\_\_\_\_ and projected revenues of \$\_\_\_\_\_ including a real estate tax millage rate of 26.00, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

***The above figures will be available at the 06/15/2021 board meeting.***

***The budget numbers are not finalized because we are waiting in the state budget. We should have a better idea of where we will be within the next two weeks.***

- B. Approve the adoption the 2021/2022 Homestead and Farmstead Exclusion Resolution.

***We are within a dollar of where we were last year.***

- C. Approve the tax resolution to levy taxes for the 2021/2022 school year.
- D. Approve administration to make any necessary journal entries and budget transfers to the financial statements of the school district after June 30, 2021.
- E. Approve the commitment of funds for the following categories in accordance with GASB 54 and Board Policy 620:
- Special Education Program
  - Benefits
  - Athletic Facility Improvements
  - Curriculum

***The specific amounts for each category will be determined at a later date.***

*Last year an additional category was listed, pandemic. We did not have any significant costs/needs so this item was removed going forward.*

## **5. Personnel**

- A. Approve the following health care personnel for the 2021-2022 school year at the stated stipend.
- School Doctor – Ziad Osman, M.D. \$10.00 per exam
  - School Dentist – Stephen Hassler, D.M.D.\* \$ 6.00 per exam
- \*Pending approval from PA Department of Health
- B. Approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:
- Marie DeFilipps from 14M+30 to 14M/2M effective May 12, 2021
  - Nicole Carley from 12M+30 to 12M/2M effective March 12, 2021
  - Tamara Ritter from 13M+30 to 13M/2M effective February 25, 2021
  - Linsey Clauser from 2B to 2B+24 effective May 11, 2021
  - Melinda Davis from 8M+15 to 8M+30 effective May 27, 2021
- C. Approve the employment of the following:
- Karin Bonner assigned to the position of Reading Specialist at Penn-Bernville Elementary School, effective with the start of the 2021-2022 School Year at a salary of \$71,691, Step 11M, pending completion of paperwork.
  - Olivia Kercher assigned to the position of sixth grade teacher at Penn-Bernville Elementary School, effective with the start of the 2021-2022 School Year at a salary of \$56,813, Step 4M, pending completion of paperwork.
  - Brook Ziegler assigned to the position of fifth grade teacher at Penn-Bernville Elementary School, effective with the start of the 2021-2022 School Year at a salary of \$56,813 Step 4M pending completion of paperwork.
  - Rebecca Deller assigned to the position of Life Skills Support at Penn-Bernville Elementary School, effective with the start of the 2021-2022 School Year at a salary of \$51,193 Step 1B, pending completion of paperwork.
  - Julie Keller assigned to the position of Long-Term Substitute for Kindergarten at Penn-Bernville Elementary School, effective with the start of the 2021-2022 School Year at a salary of \$54,813 Step 2M.
- D. Approve the following mentors for the 2021-2022 School Year:
- Erica Bachman for Adrienne Troutman at a stipend of \$500
  - Caitlyn Manmiller (Brice) for Rebecca Deller at a stipend of \$500
  - Michelle Snyder for Olivia Kercher at a stipend of \$250
  - Rebecca Travaglini for Brook Ziegler at a stipend of \$375

*The above motions were discussed and will appear on the June 15, 2021 board agenda for vote.*

**6. Programs**

- A. Strength & Conditioning Coach Proposal

*Mr. Brent Johnson will be at the June 15, 2021 meeting to present this proposal.*

**7. Policy**

- A. Give second reading and final approval to the following policies:

#251 Homeless Students

**8. Curriculum**

- A. Approve the agreement with Hamburg Area School District for students to attend TASD Agriculture Program for the 2021/2022 school year as presented.
- B. Approve the agreement with Schuylkill Valley Area School District for students to attend TASD Agriculture Program for the 2021/2022 school year as presented.

*The above motions were discussed and will be voted on at the June 15, 2021 board meeting.*

- C. Curriculum Update - Mrs. Cipolla
- a. Curriculum Cycle
- b. Curriculum Procedures, Policies, & Guidelines

*Mrs. Cipolla gave an update to the board regarding the curriculum cycle, procedures, policies, and guidelines.*

- D. 2021-2022 Welcome Back Keynote Speaker (Title II funding) – Mrs. Cipolla

*Mrs. Cipolla presented the above to the board and it was voted on as stated below.*

- 8D. A resolution was offered by Mr. Batz, seconded by Mr. Heck, to approve the hiring of a welcome back keynote speaker for the 2021/2022 school year using Title II funding as presented.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

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**9. Items for Board Action**

## **10. Technology**

- A. Approve the purchase of 20 iMac Computers from Apple Computer at a cost of \$39,180 using ESSER II funding.**

*The above motion was discussed and was voted on as stated below.*

10A. A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to approve the purchase of 20 iMac Computers from Apple Computer at a cost of \$39,180 using ESSER II funding.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

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- B. Existing Printers – Mr. Shirk**

*Mr. Shirk presented and there was discussion held regarding our current printers. This was voted on as stated below.*

10A. A resolution was offered by Mr. Batz, seconded by Mr. Heck, to approve getting rid of our existing old printers with an established and agreed upon donation amount for each type of printer.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mr. Matthew Lytle, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, and Mr. Anthony Rodig

NAYS:

ABSENT: Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Daniel Steinhauer

ABSTAINED:

This motion was carried 6-0.

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## **11. Transportation**

## **12. Legislative**

## **13. Administrative Reports**

- Ms. Jena Damiani – Penn-Bernville Elementary Principal

*Ms. Damiani reported that 6<sup>th</sup> grade graduation is being held on June 8, 2021. The 6<sup>th</sup> grade volleyball game against staff is this coming Thursday. She is very excited about the five new staff members.*

- Mr. Andrew Guers – Bethel Elementary Principal

*Mr. Guers reported that they are developing a Social Emotional Literacy Space using literacy funds. He went to Penn – Bernville for “S” day and brought two snakes.*

- Mr. Justin Welker – JSHS Principal

*Mr. Welker reported that Graduation is Tuesday, June 7<sup>th</sup>. The senior parade at the elementary is being held on Monday, June 6, 2021.*

- Mr. Christopher Hamrick – JSHS Assistant Principal

*Mr. Hamrick reported that Avedium is off to a great start.*

- Mr. Michael Leister – JSHS Assistant Principal

*Mr. Leister reported that tractor day was last Friday and was a huge success. Field day is being held on June 4<sup>th</sup> and the weather is looking great.*

- Ms. Jillian Bergman – Director of Food Services

*Ms. Bergman reported that the end of year is going well, they are working on some end of year banquets and in-service meals.*

- Ms. Kristin Holst – Director of Pupil Services

*Ms. Holst reported that they screened students at the elementary schools, BCBA started today and are ready for extended school year and comp services.*

- Ms. Rebecca Marmas – Assistant Director of Pupil Services

*Ms. Marmas reported that she participated in the Bethel Wax Museum.*

- Mr. Matthew Shirk – Director of Technology

*Mr. Shirk reported that Baccalaureate planning is in the works and Pastor Gary is focused on making it a kids run service.*

*Mr. Netznik thanked everyone for persevering through this difficult year.*

#### **14. Old Business**

#### **15. New Business**

#### **16. Public Comment**

#### **17. Adjournment**

### **II. Adjournment**

*Mr. Batz made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 9:05 p.m.*

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*Mrs. April L. Klopp  
Board Secretary*