

## **June 4, 2019 – Board Work Session Minutes**

President Mr. Oscar Manbeck called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:00 p.m. in the District Office Board Room on Tuesday, June 4, 2019 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

**PRESENT:** Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

**ABSENT:** Mr. William T. Palmer, Jr.

### **ADMINISTRATORS PRESENT:**

Mr. Andrew Netznik, Superintendent  
Ms. Amanda Cipolla, Assistant to the Superintendent  
Mr. Thomas Kowalonek, Business Manager  
Ms. Jade Sedoti, Director of Pupil Services  
Mr. Denis Quirk, JSHS Principal  
Mr. Michael Leister, Assistant JSHS Principal  
Mr. Justin Welker, Assistant JSHS Principal  
Mr. Derek Stehr, Bethel Elementary Principal  
Mr. Heston Frey, Director of Operations  
Ms. Jillian Bergman, Food Service Director  
Mr. Matthew Shirk, Supervisor of Technology  
Mrs. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Ms. Lisa Hassler, Ms. Jocelyn Gross, Mr. Jeff Jacovidis, Ms. Jena Damiani, Mr. Tom Moorhead, Mr. Matt Lytle, and Ms. Tara Gorman

Call to Order ..... President  
Pledge of Allegiance.....President  
Prayer.....Board Member  
Roll Call .....Recording Secretary

### **I. Discussion Items**

#### **1. Superintendent's Report**

##### **A. WCU Honor Choir Field Trip – Jocelyn Gross**

***Ms. Jocelyn Gross presented the West Chester University Choir field trip to the board. She will take four students and it will take place on September 27, 2019. This will be an item on the 06/18/2019 board agenda.***

**2. Citizen/Student Participation (Pertaining to Agenda items only)**

**3. Buildings and Grounds**

- A. Approve the purchase of a Walker MT 52" GHS10 Mower from Eblings Service Plus, at a purchase price of \$12,325.00.

*The above motion was voted on as stated below.*

- 3A A resolution was offered by Mr. Steinhauer, seconded by Mrs. Klopp, to approve the purchase of a Walker MT 52" GHS10 Mower from Eblings Service Plus, at a purchase price of \$12,325.00.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

**4. Finance**

- A. Adopt the final budget for the 2019-2020 school year with projected expenditures of \$\_\_\_\_\_ and projected revenues of \$\_\_\_\_\_ including a real estate tax millage rate of 26.85, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.

*The above figures will be available at the 06/18/2019 board meeting.*

- B. Request approval to adopt the 2019/2020 Homestead and Farmstead Exclusion Resolution.
- C. Approve the tax resolution to levy taxes for the 2019/2020 school year.
- D. Approve any necessary journal entries and budget transfers to the financial statements of the school district after June 30, 2019.
- E. Approve the commitment of funds for the following categories in accordance with GASB 54 and Board Policy 620:

Special Education Program  
Benefits  
Athletic Facility Improvements  
Curriculum

*The specific amounts for each category will be determined at a later date*

*The above motions were discussed and will appear on the 06/18/2019 board agenda for vote.*

F. Support Staff Compensation Plan – Mr. Netznik

*Mr. Netznik briefly discussed the support staff compensation that was created for the board to look at. This will be a motion on the 06/18/2019 voting session agenda.*

## **5. Personnel**

A. Personnel items are discussed in executive session.

*The below motions were voted on as stated below.*

9.8.2 A resolution was offered by Mrs. Rissmiller, seconded by Mr. Heck, to approve the following Resignations:

- Amber Blatt, Director and Choreographer of the High School Musical effective immediately.
- Oliver Blatt, Vocal Director, Instrumental Director, Rehearsal Pianist and Co-Lighting Director of the High School Musical effective immediately.
- Brandi Mays, Bethel Elementary Part-time Lunch Recess Aide, effective June 6, 2019.
- Christine Travis, Penn Bernville Part time learning support paraprofessional, effective June 5, 2019.
- Cassidy Dawson, Junior/Senior High School Guidance Counselor, Effective June 7, 2019.
- Derek Stehr, Bethel Elementary Principal, effective 6/30/2019.
- Denis Quirk, Junior-Senior High School Principal effective 6/30/2019.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.3 A resolution was offered by Mrs. Rissmiller, seconded by Mrs. Klopp, to approve an unpaid day for Jessica Hritzko, 5<sup>th</sup> Grade Teacher at Bethel Elementary, retroactive to May 29, 2019.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.6 A resolution was offered by Mrs. Rissmiller, seconded by Mrs. Klopp, to approve the following employment:

- Approve Christopher Hamrick as Principal at the Junior-Senior High School effective July 1, 2019 at a salary of \$95,000, pending completion of paperwork.
- Approve Jena Damiani as Principal at Penn-Bernville Elementary effective July 1, 2019 at a salary of \$77,000, pending completion of paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

9.8.7 A resolution was offered by Mrs. Rissmiller, seconded by Mrs. Klopp, to approve Mario Trochez as a part-time technology student worker at an hourly rate of \$10.00, effective June 1, 2019 for up to 18 weeks not to exceed 29.5 hours per week:

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT: Mr. William T. Palmer, Jr.

ABSTAINED:

This motion was carried 8-0.

---

## **6. Programs**

## **7. Policy**

- A. Give second reading and final approval to the following policies:

#000	Board Policy/Procedure/Administrative Regulations
#001	Name & Classification
#002	Authority & Powers
#209.3	Food Allergy Management
#216	Student Records
#222	Tobacco Use
#249	Bullying & Cyber Bullying

*The above motions were discussed and will appear on the 06/18/2019 board agenda for vote.*

- B. Incentive Program Discussion

*The board looked at an Incentive Program being proposed by Mr. Rodig. This will be an item on the 06/18/2019 board voting session agenda.*

## **8. Curriculum**

- A. Approve the agreement with Hamburg Area School District for students to attend TASD Agriculture Program for the 2019/2020 school year as presented.
- B. Approve the agreement with Schuylkill Valley School District for students to attend TASD Agriculture Program for the 2019/2020 school year as presented.
- C. Approve the purchase of StudySync for grades 9th & 10<sup>th</sup> at a purchase price of \$28,670.98.

*The above motions were discussed and will appear on the 06/18/2019 board agenda for vote.*

## **9. Items for Board Action**

## **10. Technology**

- A. Approve the purchase of Dell Latitude 3190 laptops from Dell Computer Inc, at a cost of \$85,850 in accordance with the 5 Year Technology Plan for student laptops with incoming fifth and ninth graders.
- B. Approve the purchase of Dell Latitude 3400 series, 5400 series, and 7400 series laptops from Dell Computer Inc., at a cost of \$26,360 in accordance with the 5 Year Technology Plan for teachers and administrators.

*The above motions were discussed and will appear on the 06/18/2019 board agenda for vote.*

## **11. Transportation**

## **12. Legislative**

## **13. Administrative Reports**

- Mr. Michael Leister – JSHS Assistant Principal

*Mr. Leister reported that tractor day was well attended and it was the 25<sup>th</sup> anniversary. The 6<sup>th</sup> grade visits went well. Trojan Idol was great. Baccalaureate was held at St. Thomas Church and it was nice.*

- Mr. Denis Quirk – JSHS Principal

*Mr. Quirk reported that Graduation is Thursday at 7:00 p.m. in the JSHS Stadium. He thanked the board for his time here at Tulpehocken and stated that he is not leaving because Andy and Amanda did not support him. He is only leaving because it is closer to home and he will be at his child's school.*

- Mr. Justin Welker – JSHS Assistant Principal

*Mr. Welker reported that 7<sup>th</sup> and 8<sup>th</sup> grade field day is Wednesday morning. Band and Choral concerts are complete. They did a great job.*

- Mr. Derek Stehr – Bethel Elementary Principal

*Mr. Stehr reported that the 6<sup>th</sup> grade musical and 6<sup>th</sup> grade dance were both a great success. The STEM events were great and the students had fun with a pizza garden. Kayla Blatt raised \$800.00 for breast cancer awareness. Mr. Stehr thanked the board for his time here at Tulpehocken and stated that he is not leaving because Andy and Amanda did not support him. He is only leaving because it is closer to home and he will be at his child's school.*

- Mr. Matthew Shirk – Supervisor of Technology

*Mr. Shirk reported that the concerts are wrapped up, they were live streamed. Graduation will be live streamed as well. The tech department attended the sixth grade-coding project. They played the games they created. It was neat to see what they were able to create.*

- Ms. Jade Sedoti – Director of Pupil Services

*Ms. Sedoti reported that she has been able to get into the classrooms and she is seeing great things.*

- Mr. Heston Frey – Director of Operations

*Mr. Frey reported that they are busy with work orders, lighting and other projects. The stadium sign is complete. The bid opening is on June 7, 2019.*

- Ms. Jillian Bergman – Director of Food Services

*Ms. Bergman reported that she is spending a lot of time with Tina in training. She is spending time in the café learning logistics. Tina has been wonderful.*

## **14. Old Business**

## **15. New Business**

## **16. Public Comment**

## **II. Adjournment**

*Mrs. Klopp made a motion to adjourn the meeting, seconded by Mr. Heck.*

*The meeting adjourned at 7:42 p.m. Executive Session was held after the board meeting for personnel.*

---

*Mrs. April L. Klopp*  
*Board Secretary*