

## **June 07, 2022 – Board Work Session Minutes**

President Mr. Kyle Batz called this Work Session of the Tulpehocken Area School District Board of Directors to order in the District Office Board Room at 7:00 p.m. Pledge of Allegiance and opening Prayer followed.

**PRESENT:** Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. Matthew Lytle, Mr. William T. Palmer Jr., and, Mrs. Kristan Rissmiller

**ABSENT:**

### **ADMINISTRATORS PRESENT:**

Dr. Andrew Netznik, Superintendent  
Mr. Denis Quirk, Assistant to the Superintendent  
Mr. Thomas Kowalonek, Chief Financial Officer  
Ms. Caitlyn Manmiller – Brice, District Coordinator of Special Education  
Mr. Christopher Hamrick, HS Principal  
Mr. Michael Leister, Assistant HS Principal  
Mr. Nev Lynch, Junior High School Principal  
Mr. Andrew Guers, Bethel Elementary Principal  
Ms. Jena Damiani, Penn – Bernville Elementary Principal  
Mr. Matthew Shirk, Director of Technology  
Mr. Heston Frey, Director of Operations  
Ms. Mimi Shade, Recording Secretary

**And the following interested citizens and staff:** Mr. Brent Johnson, Ms. Lisa Hassler, Mr. Tom Moorhead, Ms. Rita Boor, Ms. Jennifer Kester, Ms. Judith Coots, Mr. Thane LaFollette, Ms. Ruth LaFollette, Ms. Brittany Weaver, Ms. Michelle Wright, Ms. Doris Wagner, Mr. Ben Ruffner, Mr. Dave Beterman, Ms. Jennifer Kiene, Mr. Jack Piho, Ms. Glenna Piho, Mr. Jeff Jacovidis, Mr. Anthony Weaver, and Ms. Katrina Weaver

Call to Order ..... President

Pledge of Allegiance.....President

Prayer.....Board Member

Roll Call .....Recording Secretary

### **HONORING RETIREES**

Michael Boltz  
Nancy Fisher  
Ruth LaFollette  
Barbara Wealand

Rita Boor  
Stephanie Fox  
Glenna Piho

Marie DeFilipps  
Dianne Harchuska  
Michelle Snyder

*The above retirees were recognized before the board. They were thanked for their service and commitment to Tulpehocken.*

I. Discussion Items

1. Superintendent's Report – Dr. Netznik

A. Football Cooperative Sponsorship – Brent Johnson

*Mr. Johnson informed the board that Conrad Weiser has approved doing a football co-op with us on their end. We held an informational meeting and had a survey filled out for those that are interested. There are 33 students (22 High School & 13 Junior High) saying they would be interested in playing football. The contract would be for 4 years. Some of the concerns expressed from some board members is the four year commitment, soccer potentially suffering, and the cost being more than the other sports. The top expenditure is \$250 per player for the other sports that are offered. Foot ball is \$500 per player.*

*Michelle Wright, who is a Lacrosse mom and is pro football asked if a girl can play. ELCO has a football player who is female.*

*Dave Betterman, who coaches Myerstown football stated that he coaches some Tulpehocken kids, scholarships have been missed, Conrad Weiser doesn't have all the kids the need to fill a team. Our kids are missing out. How can you put a cost for kids?*

*Ben Ruffner, who is parent stated that he had children that wanted to play football but could not, they had to stop once they reached Junior High. He knows of a 13 year old that wants to be a college football player.*

*It was decided that they would vote on the contract with Tulpehocken paying the \$500 per student the first year and in years 2-4 Tulpehocken will pay \$250 per player, with the costs being subsidized being paid for by a football sports booster that will be created. This was voted on as stated below.*

A A resolution was offered by Mr. Lytle, seconded by Mr. Hetrick, to approve the creation of a Co-op for Football with Conrad Weiser Area School District starting the 2022/2023 school year with Tulpehocken paying the full cost of \$500 per player in year 1 and changing to \$250 per player in years 2 -4.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Matthew Lytle

NAYS: Mrs. Kristan Rissmiller

ABSENT:

ABSTAINED:

This motion was carried 8-1.

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B. District's Comprehensive Plan

*Dr. Netznik went over the comprehensive plan with the board. The priorities will be in the areas of:*

- *ELA*
- *Math*
- *School Climate*

*Action steps have been created and it will be a moving target and will continue to be assessed to make sure we are hitting our target and goal. The Professional Development Plan, The Induction Plan, and the K12 Guidance Plan have been created/updated and are posted on line.*

## **2. Citizen/Student Participation (Pertaining to Agenda items only)**

## **3. Buildings and Grounds**

- A. Approve the agreement addendum with Crabtree, Rohrbaugh, & Associates for projects to be completed connected with the district office/bus parking area.

*The above motion was recognized and will be voted on at the June 21, 2022 board meeting.*

## **4. Finance**

- A. Approve the adoption the final budget for the 2022-2023 school year with projected expenditures of \_\_\_\_\_ and projected revenues of \_\_\_\_\_ including a real estate tax millage rate of \_\_\_\_\_, Act 511 per capita tax of \$5.00, School Code Section 679 per capita tax of \$5.00, ½% earned income tax, and ½% real estate transfer tax.
- B. Approve the adoption of the 2022/2023 Homestead and Farmstead Exclusion Resolution.
- C. Approve the tax resolution to levy taxes for the 2022/2023 school year.
- D. Approve administration to make any necessary journal entries and budget transfers to the financial statements of the school district after June 30, 2022.
- E. Approve the commitment of funds for the following categories in accordance with GASB 54 and Board Policy 620:
  - Special Education Program
  - Benefits
  - Athletic Facility Improvements
  - Curriculum

*The specific amounts for each category will be determined at a later date.*

*The above motions were recognized discussed and will be voted on at the June 21, 2022 board meeting.*

## 5. Personnel

A. Approve the following health care personnel for the 2022-2023 school year at the stated stipend.

- School Doctor – Ziad Osman, M.D. \$ 10.00 per exam
- School Dentist – Stephen Hassler, D.M.D. \$ 6.00 per exam

B. Accept the Following Resignations:

- Dianne Harchuska for the purpose of retirement, Administrative Assistant Child Accounting, effective June 29, 2022.
- Leslie Shaud as a School Counselor at Penn Bernville Elementary, effective July 17, 2022
- Lisa Geisinger as a Part-Time Learning Support Paraprofessional at the JSHS, effective June 3, 2022.
- Kaitlyn Harman as a Part-time Cafeteria Employee at Bethel Elementary at the end of the 2021-2022 school year.

C. Approve the following professional staff salary adjustments based on credit attainment according to the collective bargaining agreement:

- Melinda Davis from 9M+30 to 9M/2M effective May 27, 2022
- Michael Minnich from 14M+15 to 14M+30 effective January 3, 2022
- Heather Joy from 14M+15 to 14M+30 effective June 2, 2022
- Allyson Balmer from 4B to 4M effective February 1, 2022
- Emily Padovani from 12M+15 to 12M+30 effective January 25, 2022
- Nicol Lefever from 6B+24 to 6M effective January 11, 2022
- Douglas Molhoek from 5M+15 to 5M+30 effective January 3, 2022
- Ashleigh Moyer from 9M+15 to 9M+30 effective June 7, 2022

*The above motions were recognized discussed and will be voted on at the June 21, 2022 board meeting.*

D. Approve the following employment:

- **Approve Brian Foreman as an Elementary Art Teacher at a salary of \$61,910, Step 7B+24, effective at the beginning of the 2022-2023 school year**
- **Approve Philip Lum as a Social Studies/World Cultures Teacher at the Junior Senior High School at a salary of \$52,143, Step 1B, effective at the beginning of the 2022-2023 school year.**

- **Approve Brooke Vanim as Speech and Language Pathologist at a salary of \$55,363, Step 1M, effective at the beginning of the 2022-2023 school year.**

*The above motion was voted on as stated below.*

5D A resolution was offered by Mr. Palmer, seconded by Mrs. Klopp, to approve the following employment:

- Approve Brian Foreman as an Elementary Art Teacher at a salary of \$61,910, Step 7B+24, effective at the beginning of the 2022-2023 school year
- Approve Philip Lum as a Social Studies/World Cultures Teacher at the Junior Senior High School at a salary of \$52,143, Step 1B, effective at the beginning of the 2022-2023 school year.
- Approve Brooke Vanim as Speech and Language Pathologist at a salary of \$55,363, Step 1M, effective at the beginning of the 2022-2023 school year.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Matthew Lytle, Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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**E. Approve the transfer of Andrea Kreiser from a Bethel Elementary Special Education Paraprofessional to the Junior High School Administrative Assistant at an hourly rate of \$15.00, effective June 16, 2022.**

*The above motion was voted on as stated below.*

5E A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the transfer of Andrea Kreiser from a Bethel Elementary Special Education Paraprofessional to the Junior High School Administrative Assistant at an hourly rate of \$15.00, effective June 16, 2022.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Matthew Lytle, Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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- F. Approve the transfer of Kylene Sanders to Instructional Coach for the 2022-2023 and 2023-2024 school year to be funded through ESSER federal funds.**

*The above motion was voted on as stated below.*

5F A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the transfer of Kylene Sanders to Instructional Coach for the 2022-2023 and 2023-2024 school year to be funded through ESSER federal funds.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Matthew Lytle, Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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- G. Approve the 5 year contract between the Tulpehocken Area School District and Thomas Kowalonek, Chief Financial Officer as presented.**

*The above motion was voted on as stated below.*

5G A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the 5 year contract between the Tulpehocken Area School District and Thomas Kowalonek, Chief Financial Officer as presented.

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Matthew Lytle, Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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- H. Approve the following summer student workers at the rate of \$11.50:**

- |                         |                |
|-------------------------|----------------|
| • Eliecer Aguirre-Gallo | High School    |
| • Erick Sanchez Corona  | Penn-Bernville |
| • Jorge Aguirre- Gallo  | Grounds        |
| • Tyler Cornelius       | High School    |

*The above motion was voted on as stated below.*

5H A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following summer student workers at the rate of \$11.50:

- Eliecer Aguirre-Gallo High School
- Erick Sanchez Corona Penn-Bernville
- Jorge Aguirre- Gallo Grounds
- Tyler Cornelius High School

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Matthew Lytle, Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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**I. Approve the following substitutes:**

- **Kenny Baldwin** Custodian

*The above motion was voted on as stated below.*

5I A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitutes:

- Kenny Baldwin Custodian

AYES: Mr. Kyle Batz, Mr. Harry Fox, Mr. Chris Heck, Mr. Matthew Hetrick, Mr. Carl Kauffman, Mrs. April Klopp, Mr. William T. Palmer Jr., and Mr. Matthew Lytle, Mrs. Kristan Rissmiller

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

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**6. Programs**

**7. Policy**

A. Give first reading with the intent to give second reading and final approval on July 19, 2022 to the following policies:

- #100 Comprehensive Planning
- #101 Mission Statement/Shared Values
- #102 Academic Standards
- #103 Discrimination Title IX Sexual Harassment Affecting Students
- #103.1 Non-Discrimination – Qualified Students with Disabilities

- #104 Discrimination Title IX Sexual Harassment Affecting Staff
- #105 Curriculum
  - #105.1 Review of Instructional Materials by Parents & Students
  - #105.2 Exemption from Instruction
- #106 Guides for Planned Instruction
- #107 Adoption of Planned Instruction
- #108 Adoption of Textbooks
- #109 Resource Materials
- #110 Instructional Supplies
- #111 Lesson Plans
- #112 Guidance Counseling
- #113 Special Education
  - #113.1 Discipline of Students with Disabilities
  - #113.2 Behavior Support
  - #113.3 Screening & Evaluations for Students with Disabilities
  - #113.4 Confidentiality of Special Education Student Information
- #114 Gifted Education
- #115 Career & Technical Education
- #116 Tutoring
- #117 Homebound Instruction
- #118 Independent Study
- #119 Current Events
- #121 Field Trips
- #122 Extracurricular Activities
- #123 Interscholastic Athletics
  - #123.1 Concussion Management
  - #123.2 Sudden Cardiac Arrest
- #124 Alternative Instruction
- #125 Adult Education
- #126 Class Size
- #127 Assessment System
- #130 Homework
- #137 Home Education System
  - #137.1 Extracurricular Participation by Home Education Students
- #138 Language Instruction Educational Program for English Learners
- #140 Charter Schools
  - #140.1 Extra – Curricular Participation by Charter Cyber/Charter Students
- #142 Migrant Students
- #143 Students for Persistently Dangerous Schools
- #144 Standards for Victims of Violent Crimes
- #146 Student Services
  - #146.1 Trauma – Informed Approach
- #150 Title I Compatibility Services
- #201 Admission of Students

B. Approve the deletion of the following policies:

#008 Organizational Chart

- #109.1 Library Material Selection
- #112.1 Job Placement Services
- #115.1 Vocational Agriculture Cooperative Education Program
- #121.1 Student Driving on Field Trips

***The above motions were recognized discussed and will be voted on at the June 21, 2022 board meeting.***

## **8. Curriculum**

- A. Approve the agreement with Hamburg Area School District for students to attend TASD Agriculture Program for the 2022/2023 school year as presented.
- B. Approve the agreement with Schuylkill Valley Area School District for students to attend TASD Agriculture Program for the 2022/2023 school year as presented.

***The above motions were recognized discussed and will be voted on at the June 21, 2022 board meeting.***

- C. Flexible Instructional Days Application – Dr. Netznik

***Dr. Netznik informed the board that it is time to submit the application for the flexible instructional days application. This is so we can have flexibility with instructional days in regards to snow days and unexpected closures. We would be able to hold school virtually if needed.***

## **9. Items for Board Action**

- A. Approve the 2022-2023 Junior-Senior High School ATSI Plan as presented.
- B. Approve the Special Education Comprehensive Plan as presented at the 05/03/2022 board meeting.

***The above motions were recognized discussed and will be voted on at the June 21, 2022 board meeting.***

## **10. Technology**

- A. Staff Laptop Replacement – Annual Cycle – Mr. Shirk
- B. iPad Community Sale Proposal – Mr. Shirk

***Mr. Shirk discussed the laptop replacement for staff and making our outboarding devices available for sale to the community.***

## **11. Transportation**

## 12. Legislative

## 13. Administrative Reports

- Ms. Jena Damiani – Penn-Bernville Elementary Principal

*Ms. Damiani reported that she finished out her third year as the principal of Penn-Bernville Elementary. 6<sup>th</sup> grade graduation was a success. They had a volleyball game and Dr. Netznik came and played with them. She changed how Paraprofessionals are evaluated and she thinks it made a positive difference. She is staying connected with the staff over the summer in having them send a picture of something personal or a fear of theirs. She shared her fears of alligators.*

- Mr. Andrew Guers – Bethel Elementary Principal

*Mr. Guers reported that he finished his third year as principal of Bethel Elementary. 6<sup>th</sup> grade graduation was a huge success. Camp Invention is next week with 160 students in attendance.*

- Mr. Christopher Hamrick – High School Principal

*Mr. Hamrick reported that we had a great end of year. Baccalaureate and Graduation were great!! There will be a 5K run fundraiser for Rachel Cox on Sunday, June 5, 2022. He is very appreciative to the organizer for all her hard work.*

- Mr. Nev Lynch, Junior High Principal

*Mr. Lynch reported that it has been an honor and a privilege to work here. There was a junior high awards ceremony/media presentation that was a huge success. Graduation and field day were a hit as well.*

- Mr. Michael Leister – Assistant High School Principal

*Mr. Leister reported that Tractor day was awesome. Prom was on May 14, 2022 and he thanked the Snyder family for the use of their farm. It was a great venue.*

- Mr. Matthew Shirk – Director of Technology

*Mr. Shirk reported that they were busy with Baccalaureate and Graduation. Collecting the devices went extremely well. They were in great shape.*

- Ms. Caitlyn Manmiller – Brice

*Ms. Manmiller – Brice reported that she has completed her first day in her new position. She spent the day teaching safety care.*

- Mr. Denis Quirk

*Mr. Quirk reported that he has completed his 2<sup>nd</sup> day. He is looking for ways to contribute and make a difference.*

## 14. Old Business

## 15. New Business

*Mr. Batz said that it was a privilege to be part of graduation. You could feel the excitement.*

*Dr. Netznik stated that he is amped up about our administrative team. They provided breakfast for the staff that works during the summer. The team is coming together to put together Tulpy summer packs for 160 students funded through the Kerr Foundation. The team is going to deliver them.*

## 16. Public Comment

## II. Adjournment

*Mr. Palmer made a motion to adjourn the meeting, seconded by Mr. Heck. The meeting adjourned at 9:25 p.m. Executive Session was held after the board meeting for personnel.*

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*Mrs. April Klopp*  
*Board Secretary*