

August 6, 2019 – Board Work Session Minutes

President Mr. Oscar Manbeck called this Work Session of the Tulpehocken Area School District Board of Directors to order at 7:00 p.m. in the District Office Board Room on Tuesday, August 6, 2019 with Mr. Oscar Manbeck, Board President presiding. The Pledge of Allegiance and prayer followed.

PRESENT: Mr. Kyle Batz, Mr. Chris Heck (via phone), Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

ABSENT:

ADMINISTRATORS PRESENT:

Mr. Andrew Netznik, Superintendent
Ms. Amanda Cipolla, Assistant to the Superintendent
Mr. Thomas Kowalonek, Business Manager
Mr. Christopher Hamrick, JSHS Principal
Mr. Michael Leister, Assistant JSHS Principal
Mr. Justin Welker, Assistant JSHS Principal
Mr. Andrew Guers, Bethel Elementary Principal
Ms. Jena Damiani, Penn-Bernville Elementary Principal
Mr. Heston Frey, Director of Operations
Ms. Jillian Bergman, Food Service Director
Mr. Matthew Shirk, Supervisor of Technology
Mrs. Mimi Shade, Recording Secretary

And the following interested citizens and staff: Ms. Holly Baer, Ms. Allyson Balmer, Mr. Tom Moorhead, Ms. Lisa Hassler, and Ms. Rebecca Marmas

Call to Order President
Pledge of Allegiance.....President
Prayer.....Board Member
Roll CallRecording Secretary

I. Discussion Items

1. Superintendent's Report

A. 8th Grade Field Trip Presentation – Mr. Welker

Mr. Welker presented the 8th grade field trip to the board. This will be voted on at the August 20, 2019 board meeting.

B. National FFA Convention – Ms. Balmer

Ms. Balmer presented the National FFA Convention to the board. This will be voted on at the August 20, 2019 board meeting.

C. Flexible Instructional Days Discussion

Mr. Netznik informed the board that the state would allow us to apply for flexible instructional days, which will allow us to have a pre-determined amount of days and curriculum to be used on a snow day. Instead of losing the day of instruction, the students would complete the assignment that was pre-determined. It was decided to wait it out this year, see how it fairs, and open this up for discussion next year.

D. Architect Selection Discussion

Mr. Netznik and the board discussed the architect and selection. Mr. Netznik was given the directive to take the next step and get proposals and fees. Discussion was held regarding a flat vs. peaked roof.

E. Huge Thank You to our Support Staff for their work in getting the schools ready!

Mr. Netznik recognized the support staff and thanked them for a great job.

2. Citizen/Student Participation (Pertaining to Agenda items only)

Mrs. Hassler asked the board about Mr. Netznik's increase and wanted to know the amount. The board responded with 4%.

3. Buildings and Grounds

4. Finance

- A. Approve the purchase of a 2019 Ford Transit 150 van from Tom Masano for the price of \$33,132.**

The above motion was voted on as stated below.

- 4A A resolution was offered by Mr. Steinhauer, seconded by Mr. Heck, to approve the purchase of a 2019 Ford Transit 150 van from Tom Masano for the price of \$33,132.**

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

5. Personnel

A. Personnel items are discussed in executive session.

The following motions were voted on as stated below.

9.8.1 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the salary increase for the 2019-2020 school year for Andrew Netznik retroactive to July 1, 2019 as presented to the board.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.2 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to accept the resignation of Lianna Houtz as Special Education Learning Support Teacher effective July 17, 2019.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.3 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following employment:

A. Support Staff:

- Approve Danielle Weiler as a Lunch/Recess Paraprofessional effective the beginning of the 2019-2020 school year at a rate of \$10.00 per hour. Pending Completion of Paperwork.

B. Professional Staff

- Approve Maureen Hess as a Special Education Learning Support Teacher at Bethel Elementary effective at the beginning of the 2019-2020 school year, Step 5 Masters, at a salary of \$55,193 pending completion of paperwork.

- Approve Lacey Soler as a Special Education Emotional Support Teacher at Penn Bernville Elementary effective at the beginning of the 2019-2020 school year, Step 5 Masters, at a salary of \$55,193 pending completion of paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.4 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following child bearing/child rearing leave of absences:

- Emily Padovani from approximately November 28, 2019 through approximately April 26, 2020.
- Roselyn Aldrich from approximately August 26, 2019 through approximately January 20, 2020.
- Karen Bruno starting on or about September 18, 2019 with an end date to be determined.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.5 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following long-term substitutes:

- Megan Siegfried Physical Education Teacher at the Junior Senior High School from Approximately August 21, 2019 through December 2019, at Step 1B \$49,293 pro-rated to the number of days worked.
- Christi Fegely Physical Education Teacher at the Junior Senior High School from Approximately the beginning of the 2019-2020 school year through November 2019, at Step 1 Masters \$52,513 pro-rated to the number of days worked pending completion of paperwork.

- Jennifer Gulick English Teacher at the Junior Senior High School from approximately August 26, 2019 to January 20, 2020, at Step 1B \$49,293 prorated to the number of days worked pending completion of paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.6 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following preferred substitutes for the First Quarter of the 2019-2020 school year:

- Amber Myers
- Kirstin Rabenold

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.7 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following Substitute Teachers for the 2019-2020 School Year. Pending Completion of Paperwork:

- Melody Beneito

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.8 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute teachers for the 2019-2020 School year through Berks County Intermediate Unit's Guest Teacher Program:

- Katie Eggert
- Mahmoud Kobeissi
- Crystal McGeary
- Jonathan Owens
- Linda Pontician
- Nicholas Watson

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.9 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following substitute classified staff/event staff for the 2019-2020 school year.

- Sandra Makoski Custodial

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.10 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve supplemental contracts for the following Fall Season coaching positions for the 2019-2020 sports season. Pending Completion of Paperwork:

- Deanna Brugger Asst. Junior High Field Hockey \$1,335

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.11 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve tenure for the following professional staff:

- Erica Bachman
- Sierra Clouser
- Emily Thompson

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.12 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following Mentors:

- Leslie Shaud for School Psychologist (Lauren Solazzo) - \$500
- Ashley Gassert for English Teacher JSHS (Emily Dietrich) - \$500

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS: Mr. Anthony Rodig

ABSENT:

ABSTAINED:

This motion was carried 8-1.

9.8.13 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve the following Volunteers as listed on the attachment for the 2019-2020 School Year pending verification of clearances:

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.14 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve Rebecca Marmas as an Assistant Director of Pupil Services at a salary of \$75,000 prorated to the number of days worked, effective upon release of her current district and completion of all necessary paperwork.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

9.8.15 A resolution was offered by Mr. Palmer, seconded by Mr. Heck, to approve a Memorandum of Understanding to add the Assistant Director of Pupil Services position to the Act 93 agreement.

AYES: Mr. Kyle Batz, Mr. Chris Heck, Mrs. April Klopp, Mr. Oscar J. Manbeck, Mr. William T. Palmer, Jr., Mrs. Kristan Rissmiller, Mr. Anthony Rodig, Mr. Daniel Steinhauer, and Mr. Arlan Werst

NAYS:

ABSENT:

ABSTAINED:

This motion was carried 9-0.

6. Programs

7. Policy

A. Give second reading and final approval to the following policies:

#003	Functions
#004	Membership
#005	Organization
#007	Policy Manual
#008	Organization Chart
#302	Employment of Superintendent/Assistant Superintendent
#307	Student Teachers
#311	Reduction of Staff
#317	Discipline Procedures
#336	Personnel Necessity Leave

B. Approve the Employee Incentive Program as discussed at the June 18, 2019 board meeting, pending solicitor approval and policy approval.

The above motions were discussed and will appear on the August 20, 2019 agenda.

8. Curriculum

A. Approve the following textbook as stated below:

- Social Studies- \$2,346.73
 - Economics Class *Understanding Economics* Mc Graw Hill

The above motion was discussed and will appear on the August 20, 2019 agenda.

9. Items for Board Action

10. Technology

11. Transportation

12. Legislative

13. Administrative Reports

- Mr. Michael Leister – JSHS Assistant Principal

Mr. Leister reported that fall sports will start next Monday. Natalie Grumbine made fair queen.

- Mr. Christopher Hamrick – JSHS Principal

Mr. Hamrick reported that we have an excellent staff; the building is looking great and is getting ready for the start of school. He gave a tour to the class of 1969. They were very excited to see the changes since they attended school in the building.

- Mr. Justin Welker – JSHS Assistant Principal

Mr. Welker reported that for those that are interested the marching band is having a preview show in the stadium on Thursday. 7th grade and new student orientation is August 20, 2019.

- Mr. Andrew Guers – Bethel Elementary Principal
- Ms. Jena Damiani – Penn-Bernville Elementary Principal

Mr. Guers and Ms. Damiani reported together that it has been a great start and they feel welcomed. It has been a fresh experience. They are working on schedules and getting ready for Kindergarten Jump Start

- Mr. Matthew Shirk – Supervisor of Technology

Mr. Shirk reported that they are wrapping up summer projects. They are working on wrapping up Sapphire implementation.

- Mr. Heston Frey – Director of Operations

Mr. Frey reported that they are busy getting summer projects completed.

- Ms. Jillian Bergman – Director of Food Services

Ms. Bergman reported that she attended the SNAPA conference. We are going to have our admin review of the cafeteria this year. There will be a department wide training on August 19, 2019. A couple of employees are working on their SERVSAFE certification.

- Mr. Thomas Kowalonek – Business Manager

Mr. Kowalonek reported that the old driver's education car is posted on Gov. Deals to sell. Noah Daycare is no longer using our building.

14. Old Business

15. New Business

16. Public Comment

II. Adjournment

Mr. Rodig made a motion to adjourn the meeting, seconded by Mr. Heck.

The meeting adjourned at 8:49 p.m. Executive Session was held from 7:55 p.m. from 8:25 p.m.

Mrs. April L. Klopp
Board Secretary